

PERSONNEL COMMITTEE

(Multi Location Microsoft Teams/Council Chamber)

Members Present:

22 May 2023

Chairperson: Councillor S.A.Knoyle

Councillors: A.J.Richards (Vice Chair), T.Bowen, C.Clement-Williams, S.Grimshaw, J.Hale, J.Henton, D.Keogh, C.Lewis, C.Phillips and S.Pursey

Non Voting Members: Councillors S.Hunt, W.F.Griffiths, N.Jenkins, S.Jones, D.M.Peters,

Officers in Attendance: S.Rees, R.Mort and S.McCluskie

1. **Chairs Announcements**

The Chair welcomed everyone to the meeting. To start the Chair reminded the Committee of the late circulated appendix in relation to agenda item 6.

Apologies were also noted from Cllr. A. Llewellyn (Deputy Leader), Cllr. P.D. Richards and Cllr. J. Hurley.

2. **Declarations of Interest**

No declarations of interest were received.

3. **Minutes of the previous meeting**

That the minutes of the previous meeting, held on the 27th February 2023 be approved as an accurate record.

4. **Review of the Travel and Subsistence Policy**

Members were provided with an overview to the circulated report, by the Head of People and Organisational Development.

Decision:

That Members approve the revised Travel and Subsistence Payments Policy.

Implementation:

That the decision be implemented following three-day call-in period, which ended at 9.00am on Fridays 26th May 2023.

Consultation:

There is no requirement to undertake an external consultation, the policy however has been fully endorsed by Trade Unions.

5. **Workforce Information Report 2022/2023 Quarter 4**

Members of the Committee were provided with an overview to the circulated report, by the Head of People and Organisational Development.

As per the report, Members were given an update to the Councils workforce in terms of employment, work patterns, joiners, leavers, and key aspects surrounding sickness absence.

Decision:

That the report be noted for information.

6. **Menopause Action Plan Update Report**

Members were given an update to the recent achievement of the Innovation Award at the NPT Awards Ceremony, in terms of implementing the Menopause Action Plan, appendix 1 of the circulated report.

Members went on to congratulate Officers on the achievement.

Decision:

That the report be noted for information.

7. **Urgent Items**

There were none.

8. **Access to Meetings**

That pursuant to Section 100A(4) and (5) of the Local Government Act 1972, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraph 12 and 15 of Part 4 of Schedule 12A of the above Act

9. **Gender Pay Gap Benchmarking Report**

Members were provided with an overview to the private circulated report.

Decision:

That the report be noted for information.

10. **National Pay Negotiations Update May 2023 - Private Report**

The Head of People and Organisational Development, went on to provide the Committee with an update to the private circulated report.

Decision:

That the report be noted for information, and any further updates brought back to Committee.