

# MARGAM CREMATORIUM JOINT COMMITTEE

(Acting with Plenary Powers)

**Members Present:**

**2 June 2023**

**Representing Neath  
Port Talbot County  
Borough Council:**

**Councillors** A.Dacey, R.G.Jones, S.Jones and  
E.V.Latham

**Representing  
Bridgend County  
Council:**

**Councillors** P.Davies and M.Kearn

**Officers in  
Attendance:**

C.Griffiths, C.Phillips, C.Langdon, H.Jones,  
T.Banfield and J.Woodman-Ralph

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## 1. **DECLARATIONS OF INTEREST**

No declarations of interest were received.

## 2. **APPOINTMENT OF CHAIRPERSON 2023-24**

**RESOLVED:** That Councillor E.V.Latham be appointed  
Chairperson of the Margam Crematorium Joint  
Committee for the Civic Year 2023/24.

## 3. **APPOINTMENT OF VICE CHAIRPERSON 2023-24**

**RESOLVED:** That Councillor P.Davies be appointed Vice  
Chairperson of the Margam Crematorium Joint  
Committee for the Civic Year 2023/24.

## 4. **MINUTES OF PREVIOUS MEETING**

The minutes of the meeting of 17 February 2023, were agreed as an  
accurate record.

5. **MARGAM CREMATORIUM SERVICE LEVEL BUSINESS PLAN 2023 2024**

The Head of Legal Services gave an overview of the circulated Business Plan, and Members thanked him for all his work around it.

Members discussed the timescale for the refurbishment of the outside toilet block, and noted that the work itself might not begin until the early part of 2024.

The Head of Legal Services would find out a timescale for the external painting of Margam Crematorium, and report back to Members outside of the meeting.

It was noted that there was currently a backlog of memorial bench availability, and the Superintendent was trying to reduce the carbon footprint of importing the benches from China. Other options of memorials would be explored, in addition to the benches and the kerbside memorials.

**RESOLVED:** That the Margam Crematorium Service Level Business Plan 2023-24, be approved.

6. **OUTTURN REPORT AND ANNUAL RETURN 2022/23**

Officers gave an update with the Outturn Report and Annual Return 2022/23, as detailed in the circulated report.

**RESOLVED:**

1. That the Outturn report for 2022/23, be approved.
2. That the Annual Return, prior to external audit certification, for the year ended 31st March 2023, be approved and signed by the Chairman of this Committee.
3. That the Annual Governance Statement be confirmed.

7. **URGENT ITEMS**

No urgent items were received.

**CHAIRPERSON**