

**EXECUTIVE DECISION RECORD**  
**CABINET BOARD – 24<sup>th</sup> JULY, 2014**  
**POLICY AND RESOURCES**

**Cabinet Board Members:**

Councillors: P.A.Rees (Chairman), Mrs.S.Miller and A.N.Woolcock

**Officers in Attendance:**

H.Jenkins, D.Rees, S.John, Mrs.A.Hinder and Miss G.Cirillo

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1. **APPOINTMENT OF CHAIRMAN**

Agreed that Councillor P.A. Rees be appointed Chairman for the meeting.

2. **MEMBER'S DECLARATION OF INTEREST**

The following Member made a declaration of interest at the commencement of the meeting:

Councillor.A.N.Woolcock - Re: Private Report of the Head of Financial Services – Item 2 Council Tax Write Offs - as one of the individuals listed is known to him.

3. **MINUTES OF THE POLICY AND RESOURCES CABINET BOARD HELD ON THE 19TH JUNE, 2014**

Noted by the Committee.

## **Report of the Director of Finance and Corporate Services**

### 4. **MISCELLANEOUS GRANTS**

#### **Decision:**

That the following applications be refused:

- (a) Kids Cancer Charity, Christian Lewis Trust, Cardiff;
- (b) Noddfa Community Centre, Glyncorrwg.

#### **Reasons for Decision:**

- (a) Kids Cancer Charity, Cardiff – not in accordance with criteria;
- (b) Noddfa Community Centre, Glyncorrwg – to award a grant would set precedence.

#### **Implementation of Decision:**

The decision will be implemented after the three day call-in period.

### 5. **COMMUNITY COUNCILS' MINOR PROJECTS SCHEME**

#### **Decision:**

That the following applications be approved:

- (a) Gwaun Cae Gurwen Community Council;
- (b) Crynant Community Council.

#### **Reason for Decision:**

The applications are in accordance with criteria.

#### **Implementation of Decision:**

The decision will be implemented after the three day call-in period.

**Report of the Head of Corporate Strategy and Democratic Services**

6. **WELSH LANGUAGE SCHEME: ANNUAL MONITORING REPORT 2013/2014 AND CORPORATE ACTION PLAN 2013/2016**

**Decision:**

That the report be noted.

**Report of the Head of ICT and Procurement**

7. **21<sup>ST</sup> CENTURY SCHOOLS LEARNING PROGRAMME**

**Decision:**

That Contract Procedure Rule 2 of the Council's Contract Procedure Rules relating to the invitation of tenders be suspended, and authorisation given to formally contract with Aspire2Be to provide the learning programme, as detailed in the circulated report, for a period of 2 years commencing 1<sup>st</sup> September 2014.

**Reason for Decision:**

To ensure that an appropriate provider is appointed to deliver the learning programme within relevant timescales.

**Implementation of Decision:**

The decision will be implemented after the three day call-in period.

8. **APPROVAL AND ADOPTION OF THE CORPORATE ICT STRATEGY**

**Decision:**

That the publication and adoption of the Corporate ICT Strategy be approved.

**Reason for Decision:**

To provide an Authority wide Strategy to be used by all Members, Council Staff and Service Managers to engage with the ICT Service in order to transform their services and delivery options to achieve associated improvements in citizen outcomes.

**Implementation of Decision:**

The decision will be implemented after the three day call-in period.

9. **FINANCE AND CORPORATE SERVICES BUSINESS PLANS**

**Decision:**

That the report be noted

10. **COUNCIL TAX AND BUSINESS RATES – REPRESENTATION AT MAGISTRATES COURT PROCEEDINGS**

**Decisions:**

1. That Lesley Lewis be authorised to represent the Authority in Proceedings before a Magistrates Court for the purpose of the recovery of Council Tax, and that Lynda Griffiths be removed from the list of authorised people;
2. That the revised list of people to represent the Authority in proceedings before a Magistrates Court for the purpose of the recovery of Council Tax and Business Rates, as detailed in the circulated report and listed below, be approved:  
Ms A Hinder  
Mrs P Hill  
Mrs R Stanbury  
Mrs S MacFarlane  
Mr A MacFarlane  
Mrs A Greenway  
Miss V Edwards  
Mrs L Lewis  
Mrs P Roberts  
Mrs I Smith

**Reason for Decisions:**

To update and confirm Officers authorised to represent the Authority at Magistrates Court proceedings, in pursuant to Section 223 of the Local Government Act 1972.

**Implementation of Decisions:**

The decisions will be implemented after the three day call-in period.

11. **BANK TENDER EVALUATION**

**Decision:**

That the contract for the provision of banking services be awarded to Santander for an initial period of five years commencing on the 1<sup>st</sup> November 2014 (and following the initial five year period, the contract may be extended annually for a further five years).

**Reason for Decision:**

To agree arrangements for the ongoing provision of banking services.

**Implementation of Decision:**

The decision will be implemented after the three day call-in period.

12. **TREASURY MANAGEMENT MONITORING REPORT**

**Decision:**

That the report be noted.

13. **ACCESS TO MEETINGS**

**Decision:**

That pursuant to Regulation 4(3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraphs 12, 13 14, and 16 of Part 4 of Schedule 12A to the Local Government Act 1972.

**Private Report of the Head of Legal Services**

14. **VACANCY IN THE POST OF SENIOR CORONER FOR SWANSEA AND NEATH PORT TALBOT CORONER AREA**

**Decision:**

That the Head of Legal Services be given delegated authority to provide any nominations to the City and County of Swansea in order to constitute an appointment panel for a Senior Coroner and to take any other action necessary in order to secure the prompt appointment of a Senior Coroner, as detailed in the private circulated report, in consultation with the relevant Cabinet Member and the Chairman of the Policy and Resources Scrutiny Committee.

**Reason for Decision:**

To facilitate the prompt appointment of a permanent Senior Coroner.

**Implementation of Decision**

The decision will be implemented after the three day call-in period.

**Private Report of the Head of Financial Services**

15. **HOUSING BENEFIT WRITE OFFS**

**Decision:**

That the write off of Housing Benefit in the amounts as described in the private circulated report, be approved.

**Reason for Decision:**

The accounts are irrecoverable for the reasons given.

**Implementation of Decision:**

The decision will be implemented after the three day call-in period.

16. **COUNCIL TAX WRITE OFFS**

(Councillor Woolcock re-affirmed his interest in this item and withdrew from any discussions or voting thereon. Councillor Mrs.S.Miller substituted for this item only.)

**Decision:**

That the amount of Council Tax write offs, as described in the private circulated report, be approved.

**Reason for Decision:**

The accounts are irrecoverable.

**Implementation of Decision:**

The decision will be implemented after the three day call-in period.

17. **URGENT PRIVATE ITEM**

Because of the need to deal now with the matter contained in Minute No. 18 below, the Chairman agreed that this could be raised at today's meeting as an urgent item pursuant to Statutory Instrument 2001 No. 2290 (as amended).

**Reason:**

In order to provide the Cabinet Board with current information.

**Urgent Private Report of the Head of Legal Services**

18. **THIRD SECTOR REVIEW – INTERPLAY, JUDICIAL REVIEW**

**Decision:**

That the Cabinet Board note the success of the Authority in resisting judicial review on the matter.

**CHAIRMAN**