

SOUTH WEST WALES CORPORATE JOINT COMMITTEE

Report of the Chief Executive, Monitoring Officer and Chief Finance Officer

Report Title: Consider options in respect of 2023/24 budget

Purpose of Report	To agree and set the South West Wales Corporate Joint Committee budget for financial year 2023/24, including agreeing the levy charge to constituent authorities.
Recommendation	That the South West Wales Corporate Joint Committee: (a) Consider the budget options as set out in Appendix A-C. (b) Agree and approve the preferred budget option for 2023/24
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Introduction

This report details the South West Wales Corporate Joint Committee (SWWCJC) annual budget for the financial year 2023/24 with funding options. Detailed information is set out in Appendix A.

Background

The Local Government and Elections (Wales) Act 2021 (“the LGE Act”) created the framework for a consistent mechanism for regional collaboration between local government, namely Corporate Joint Committees (CJCs).

The CJC will exercise functions relating to strategic development planning and regional transport planning. They will also be able to do things to promote the economic well-being of their areas.

The CJC approved a Regional Energy Strategy and a Regional Economic Development Plan earlier this year and ongoing implementation and monitoring of the same is now taking place by officers in respective authorities.

Officers have worked collaboratively to identify steps that can be taken in the next financial year to move the plans into delivery.

The CJC is also expected to make progress in developing the Regional Transport Plan. We have been advised by Welsh Government that Transport for Wales will be able to assist in some of the activities, however, it is currently estimated that additional costs will fall to the CJC next year.

Work to progress the development of the Strategic Development Plan has also been scheduled.

The financial outlook for 2023-24 and beyond is hugely challenging. The Chief Executive and s151 Officer have consulted with the three chief executives of Carmarthenshire, Pembrokeshire and Swansea councils. The shared professional view is that the additional costs highlighted above are not affordable in the current climate.

Accordingly, three options are presented for consideration:

Option 1 - Agree to prioritise the CJC and Levy the individual constituent authorities and National Parks.

This will require the constituent authorities to accommodate the CJC costs and prioritise the funding over other priorities within the County/Council Borough Council. This will mean cost reductions in other services or increase in Council Tax.

Option 2 - Do minimum in 2023-24

Consideration could be given to the statutory minimum that CJC must undertake.

Budgetary

The CJC is required by the LGE Act to set a budget to agree its aims

The amounts that the CJC must calculate are (a)the amount which the CJC estimates it will spend in respect of the financial year in the exercise of its functions (including spending on administration and other overheads); (b)the amount which the CJC considers appropriate to raise for contingencies arising in respect of the financial year; (c)the amount which the CJC considers appropriate to be held as a reserve to meet expenditure it considers will be incurred in respect of future financial years; (d) any amount which the CJC considers is necessary to meet liabilities outstanding in respect of any earlier financial year.

Consideration of course must be given to potential officer commitments that have been given as part of funding i.e. some staff have been recruited to undertake CJC related work.

Statutory Minimum Requirements

The LGE Act stipulates that it is a requirement of the partners to:

- Take steps to promote or improve the economic wellbeing of its area
- Prepare a strategic development plan
- Preparation of a regional transport plan

As a legal basis, provided steps are in place to monitor compliance with the Regional Economic Wellbeing Plan (and Energy Plan) then it would be contended that the CJC is fulfilling its statutory duty – it has established a plan and is now actively implementing it within individual authorities.

At this stage, Welsh Government has not yet set statutory guidance governing the development of the Strategic Development Plan and Regional Transport Plan. There are also no additional funds identified to CJsCs to support these two significant planning requirements. Officers continue to work regionally to prepare for the planning exercises, however, given the costs of undertaking these exercises is substantial, it is considered that the timetables for completion of the work would be better delayed until the funding position improves and that the CJC formally writes to Welsh Government in this respect.

Meetings

From a governance perspective, as a statutory minimum, the CJC is required to hold the following meetings annually:

- An Annual General Meeting to constitute the CJC.
- One meeting of the Governance and Audit Committee to review the financial affairs of the CJC, review any financial statements and sign off any accounts and other matters which they are legally obliged to undertake.
- One meeting of the Overview and Scrutiny Committee.
- One meeting of the Standards Committee to agree the annual report.

There will be a requirement in the Annual General Meeting to constitute the CJC. There will clearly be a need for two meetings to develop and take decisions concerning the CJC Budget. Otherwise, it is possible to pause all other meetings.

Policy Work

As CJC's are part of the local government family, there is a statutory obligation that they comply with responsibilities under the Wellbeing of Future Generations (Wales) Act 2015, Equality Act 2010, Welsh Language Standards and other corporate arrangements. There is a requirement for an overarching policy to be put in place. This work is nearing completion and will be presented to the CJC for decision this financial year, therefore, once the Corporate Plan is in place which satisfies these elements, the CJC will only be required to monitor compliance or update as and when required.

Option 3 - Suspend all CJC activities in 2023-24

The LGE Act created the framework for a consistent mechanism for regional collaboration between local governments, namely Corporate Joint Committees (CJCs).

The LGE Act provides for the establishment of CJCs through Regulations (CJC Establishment Regulations).

Therefore, from a legislative perspective it is not open to the parties who comprise the CJC to suspend all activities.

Failure to comply with the legislative requirements, renders the CJC open to following legal consequences:

- Judicial review of the CJC and its constituent councils over failure to implement legal requirements
- Reputational Damage as failure to meet legal obligations
- Possible complaint and investigations by Audit Wales, Public Service Ombudsman for Wales and/or Welsh Government
- Breach of statutory duty by the statutory officers. The LGE Act places a statutory duty on the Chief Executive to oversee the running of the CJC. These powers cannot be declined or not implemented – they are a statutory duty. The Monitoring Officer has a similar duty pursuant to the Local Government and Housing Act 1989 to ensure no maladministration within the CJC. An automatic stop on all duties renders both the Monitoring Officer and Chief Executive in breach of these legal obligations. Failure to comply cannot expose an officer to personal liability, but it has the potential to open the door to disciplinary processes for failure to meet statutory duties or indeed reputational damage to those officers. Potentially if the authorities were to adopt this strategy, the statutory officers would be placed in a position where they may have no choice but to surrender their statutory duties.

In summary, legally it is not possible for the CJC to suspend its activities and the statutory officers of the CJC cannot recommend this course of action. The LGE Act stipulates that we are obliged by law to have a CJC therefore there is a statutory duty to comply.

It is however feasible for WG to prepare new legislation to suspend all requirements related to CJC activities and members of the CJC could write to Welsh Government to request consideration is given to this in light of the current financial climate.

Proposals

Carmarthenshire County Council as the Accountable Body for the CJC is required to provide an annual costs budget for approval for the financial year 2023/24.

The CJC had previously agreed and set a one-year limited service operational budget for financial year 2022/23 (budget profile £575,411).

The 2023/2024 CJC operational budgets including the strategic planning functions, must be compiled and agreed no later than 31st January 2023. Whilst the emphasis is on developing an understanding of the position in regards 2023/24, efforts are also being made to provide a long-term outlook forecast – notably in terms of those areas of work with a longer term focus – eg Strategic Development Plan.

The challenges being faced by the Constituent Councils in respect of the financial climate at the present time are acknowledged. However, in noting the requirement to set a lawful budget, the emphasis is on seeking to identify a sound platform for the coming years.

Annual Costs Budget

The proposed annual operational budgets and funding options are presented below. 2 options are to be considered, a full cost operational budget (Option 3 identified above) and a minimal cost budget (similar to 2022/23) (Option 2 above), though this will be subject to further consideration in order to reduce the overall sums.

Under the current legislation the National Park Authorities are only financially obligated to support the strategic planning aspects of the CJC. In 2022/23 as the estimated costs for the strategic planning function were minimal, it was agreed that no levy would be applied to the National Park Authorities, as the apportionment would be seen as de minimis. This decision was only in respect of the first year of the CJC 2022/23 and would be reviewed in future years. Depending on which budget option is agreed and taken forwards, and considering the estimated costs associated with the strategic planning function, a decision will need to be taken as to whether a levy is applied to the National Park Authorities.

Option 1 - Full Cost Operational Budget 2023/24

The draft budget for 2023/24 is demonstrating estimated expenditure of **£1,507,851**. A detailed breakdown is presented in Appendix A. Details of budget requirements are highlighted below:

Joint Committee and Accountable Body

- The current budget for the Joint Committee and Accountable Body is estimated at £263,602. Assumptions used are demonstrated below:
- Local authority services – increased by 10% as agreed at the S151 meeting on the 26th September 2022.
- Audit Wales – increased by 10% as aligned to the increase applied to the Local authority services.
- Financial Services – aligned to CCC salary inflation rates

CJC Sub Committees

- A key facet of the work of the CJC from a delivery perspective is the allocation of budget to the 4 sub committees. It should be noted that the CJC endorsed the Terms of Reference for the 4 Sub Committees at its meeting of 11 October 2022.
- In noting the above, in order for the CJC to meet its statutory duties and strategic priorities, sufficient budget will need to be allocated to each of the 4 sub committees and as such liaison has been ongoing between the CJC / Section 151 function and the Regeneration Directors from the Constituent Councils.

Economic Development Sub-Committee - Executive Lead – Carmarthenshire.

- The CJC has already endorsed the REDP as its strategic economic well-being framework. A dedicated staff resource will be required to deliver the REDP. The indicative cost is estimated at £406K for 2023/24 to include a Project Manager, Programme Officers (4 Officers), and a Project Management Assistant. Support costs include Democratic services (£15k) and consultancy services (£100k).
- A five-year operational budget has been estimated at £2.1M, using the below applied annual assumptions. Further information is set out in Appendix B.

Description	2023/24	2024/25	2025/26	2026/2027	2027/2028
Salary	4.00%	2.75%	2.75%	2.75%	2.75%
Training	3.00%	2.50%	2.50%	2.50%	2.50%
Premises	3.00%	2.50%	2.50%	2.50%	2.50%
Transport	3.00%	2.50%	2.50%	2.50%	2.50%
Supplies and Serv	3.00%	2.50%	2.50%	2.50%	2.50%
Support Serv	5.00%	2.50%	2.50%	2.50%	2.50%

Strategic planning Sub-Committee – Executive Lead – Pembrokeshire

- There is a statutory duty upon the CJC to prepare the SDP. The CJC will receive a presentation on the SDP in December 2022 – and a Draft Strategic Development Plans Manual has been published which outlines the process for preparing and SDP. Indications are that the process is largely similar to that of Local Development Plans (i.e. a long term process). A paper, formulated by the Regional Planning Leads, has been provided to the CJC / Section 151 function detailing a series of options for delivery of the SDP. The ‘Gold option’ included therein is outlined below (**year 1**), with further information set out in Appendix B.

<u>Plan Preparation Team / Resource</u>	<u>Total Year 1 Budget Requirements (6 month pro-rata for salary costs – inc. on costs)</u>
Manager (Grade 12)	£35,000
Senior/Principal Planning Officers X 2 (Grade 10)	£56,000
Planning Officers X 2 (Grades 8 or 9)	£50,000
Technical Officer (Grade 7)	£20,000
Consultancy / Evidence Base	£75,000
Total Year One Costs for Gold Standard	£236,000

- A five-year operational budget has been estimated at £2.6M, however it is estimated at £3m over its full 7-year delivery term. Annual estimates are detailed in Appendix B.

Transport Sub-Committee – Executive Lead – City and County of Swansea

- There is a statutory duty upon the CJC to prepare the RTP. A presentation was provided to the CJC in July 2022, with the figures provided set out below. Unfortunately, Welsh Government guidance on preparing RTP’s is still

awaited, however it is understood that the RTP process is around 18 months, with a delivery / implementation following. Clarity is awaited on the role of Transport for Wales. Year 1 cost is estimated at £368K, as detailed below. Further information is set out in Appendix B.

Resource	Annual Budget 2023/24
Regional Transport Plan Development and Programme Lead Officer	£77,927
Graduate Trainee	£35,905
RTP Specialist and Commissions	£254,400
Total	£368,232

- A five-year operational budget has been estimated at £1.8M. An annual inflationary increase of 10% has been applied to estimates with consultancy costs reducing to £80k in the latter two years. Annual estimates are detailed in Appendix B.

Energy Sub-Committee – Executive Lead – Neath Port Talbot

- The CJC has already endorsed the RES. The regional Energy Core Group has been working with WG to submit a bid for additional resources. It is understood that WG will fund a regional energy coordinator post and two energy officers shared across Pembrokeshire/Carmarthenshire and Swansea/NPT – therefore there is limited ‘call’ on the CJC budget for the immediate future. The posts will help support the roll-out of Local Area Energy Plans (LAEPs) which are currently being procured and provide some capacity to both deliver the engagement and comms plan to support the Regional Energy Strategy and the challenge of turning the Action Plan into delivery. Further information is set out in Appendix B.
- A nominal budget of £20k has been included in the 2023/24 budget.
- A five-year budget has been included, estimated at £142k. An annual increase of 10% has been applied to estimates.

Regional Management Office

- Salary Costs - aligned to CCC salary inflation rates.
- Consultancy and Specialist Support Fees – Increased to align to support requirements expected of Management Office.

- Work has commenced to streamline support for the CJC and City Deal arrangements. It is considered that there is scope to bring the support arrangements and further advice will be provided to Members once the work is further progressed.

Income

- It is intended that this is provisionally split between 4 authorities based on population size (mid-year 2020 – Statswales.gov.uk).
- It should be noted that further consideration will be required as to any contribution from the National Park Authorities.

Option 2 - Minimal Operational Budget 2023/24

The draft budget for 2023/24 is demonstrating estimated expenditure of **£617,753**. A detailed breakdown is presented in Appendix C. It is considered possible to reduce this budget even further if the view is that the CJC should operate at the statutory minimum only in 2023-24. Further work will be undertaken between this meeting and the budget meeting in January 2023 should Members wish to pursue a statutory minimum option. Details of budget requirements are highlighted below:

Joint Committee and Accountable Body

- As in Option 1, the current budget for the Joint Committee and Accountable Body is estimated at £263,602. Assumptions used are demonstrated below
- Local authority services – increased by 10% as agreed at the S151 meeting on the 26th September 2022.
- Audit Wales – increased by 10% as aligned to the increase applied to the Local authority services.
- Financial Services – aligned to CCC salary inflation rates

Economic Development Sub-Committee - Executive Lead – Carmarthenshire

- Dedicated staff resources to deliver REDP. Indicative cost calculated at circa £50K per annum to include project manager and £50k consultancy budget.

Strategic planning Sub-Committee – Executive Lead – Pembrokeshire

- The SDP Manual is scheduled to be published by WG in 2023. The Manual is currently subject to informal consultation. It will set out practical guidance on how to prepare, monitor and revise an SDP. A 'do minimum/de minimus budget option' would potentially conflict with the Manual, and therefore the CJC's statutory duties, unless an arrangement can be agreed with WG on either additional WG ring-fenced resources or an extended timeframe and profile for preparation via the Delivery Agreement. The latter option would impact on the Strategic Planning Sub-Committee's functions insofar as the coordination of work stream activity and recommendations to CJC Joint Committee to determine plan content are concerned. The main impact would be lengthening the timescale for each stage in the SDP development process. Budget £20,000

Transport Sub-Committee – Executive Lead – City and County of Swansea

- Whilst £80,000 would not be sufficient to develop the full RTP, it is considered that this level of resource would enable an officer to be recruited who could coordinate responses and make representations on behalf of the region with a view to attaining Welsh Government backing to progressing this key policy area in partnership.

Energy Sub-Committee – Executive Lead – Neath Port Talbot

- A nominal budget of £20,000 has been included as per 4.3.7 above.

Regional Management Office

- The budget for the Regional Management Office has been reduced by £80,000 (Consultancy and Specialist Support Fees) to £134,151. Assumptions used are demonstrated below
- Salary Costs - aligned to CCC salary inflation rates
- Consultancy and Specialist Support Fees – to support requirements expected of Management Office.
- Reference may be made to the ongoing work being undertaken in respect of seeking to develop an understanding of the respective roles of the City Deal PMO function and that of the SWWCJC.

Income

- As with Option 1, It is intended that this is provisionally split between 4 authorities based on population size (mid-year 2020 – Statswales.gov.uk).

7 Financial Impacts

The report presents 2 options for the operational budget for 2023/24. The first option of a total cost budget is **£1,507,851**, and the second option, a more minimal budget is costed at **£617,753**. As highlighted above, a further iteration could be developed to meet statutory minimum requirements only to reduce the budget requirement further.

It is recommended to ensure fairness and equality across the region that funding will be provided by local authority contributions through the form of a levy, based on population size.

Surpluses that accrue in any year will be contained and ring-fenced within the CJC reserve account and will be utilised for future expenditure.

The budget will be reviewed later in the financial year and revised as appropriate for the subsequent financial year and future years.

8 Integrated Impact Assessment

The CJC is subject to the Equality Act (Public Sector Equality Duty and the socio-economic duty), the Well-being of Future Generations (Wales) Act 2015 and the Welsh Language (Wales) Measure, and must in the exercise of their functions, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Acts.
- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.
- Deliver better outcomes for those people who experience socio-economic disadvantage
- Consider opportunities for people to use the Welsh language
- Treat the Welsh language no less favourably than English.
- Ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.

The Well-being of Future Generations (Wales) Act 2015 mandates that public bodies in Wales must carry out sustainable development. Sustainable development means the process of

improving the economic, social, environmental and cultural well-being of Wales by taking action, in accordance with the sustainable development principle, aimed at achieving the 'well-being goals'.

There is no requirement for an Integrated Impact Assessment for this report as the setting up of the CJC is underpinned by legislation and this report is to establish financial arrangements in accordance with legislation.

- Workforce Impacts
- Depending on the option selected, there will be some workforce impacts that would arise.
- Legal Impacts

The legal implications are as set out in this report

- Risk Management Impacts

Failure to set a balanced budget would render the CJC in breach of its obligations exposing itself to legal challenge. In addition, suitable arrangements must be put in place to ensure that the constituent authorities and national park authorities are able to fulfil their legal obligations in establishing the SWWCJC.

Operating at the statutory minimum only would mean that there will be an inevitable delay in beginning the detailed work to create a Strategic Development Plan and Regional Transport Plan. To mitigate any reputational or regulatory impacts, it is recommended that the CJC writes formally to the Welsh Ministers seeking full funding for the exercises or otherwise agreement to delay the requirement for this work to be undertaken.

- Consultation

There is no requirement for formal consultation however, constituent authorities have been consulted.

- Reasons for Proposed Decision

To agree and approve the preferred budget option so that the financial budget is set for the CJC in line with relevant legislative requirements applicable to CJC's.

- Implementation of Decision

This decision is proposed for immediate implementation.

- Appendices

Appendix A – Option 1 South West Wales Corporate Joint Committee Draft Budget 2023/24

Appendix B – Option 1 South West Wales Corporate Joint Committee Estimated 5 -Year Operational Budget

Appendix C – Option 2 South West Wales Corporate Joint Committee Draft Budget 2023/24

List of Background Papers

None

Option 1 – Full Cost Budget

South West Wales Corporate Joint Committee Draft Annual Budget Financial Year 2023/24			
Budget 2022/23 (£)	Description	Budget 2023/24 (£)	Notes
	Expenditure		
	Joint Committee		
	Democratic Services		
67,000	Democratic, Scrutiny and Legal Support Costs	73,700	Provided by NPT (increased by 10% on prior year)
67,000	Democratic Services Total	73,700	
	Legal and Governance		
17,000	Monitoring Officer and Service Support	18,700	Provided by NPT (increased by 10% on prior year)
17,000	Legal and Governance Total	18,700	
	Accountable Body		
20,000	Wales Audit Office Financial Audit	22,000	Based on audit costs of SBCD (independent audit of financial statements) Provided by NPT (increased by 10% on prior year)
18,812	Section 151 Officer Recharge	20,693	Provided by CCC Provided by NPT (increased by 10% on prior year)
38,812	Accountable Body Total	42,693	
	Governance & Internal Audit		
20,000	Internal Audit	22,000	Provided by Pembs (increased by 10% on prior year)
15,000	Sub-Committee Support Costs & Expenses	16,500	Provided by Pembs (increased by 10% on prior year)
35,000	Governance & Internal Audit Total	38,500	
	Support Services		
20,000	ICT & Data Protection Services	22,000	Provided by NPT (increased by 10% on prior year)
54,374	Financial Services	57,009	Included a Senior Accountant (CCC Grade J) (included inflationary adjustment)
-	Standards Services	-	Included within Democratic Service costs.
10,000	HR Services	11,000	Provided by NPT (increased by 10% on prior year)
84,374	Support Services Total	90,009	
242,185	Joint Committee Total	263,602	
	Joint Scrutiny Committee		
-	Room Hire	-	Included within Democratic Service costs.
-	Subsistence & Meeting Expenses	-	Included within Democratic Service costs.
-	Travel	-	Included within Democratic Service costs.
-	Democratic, Scrutiny and Legal Support Costs	-	Included within Democratic Service costs.
-	Joint Scrutiny Committee Total	-	
	SWWCJC - Sub Committees		
20,000	Economic Development SC	405,867	Provided by CCC
20,000	Planning SC	236,000	Provided by NPT
20,000	Transport SC	368,232	Provided by CCC
20,000	Energy SC	20,000	Provided by Pembs
	Governance & Audit SC	-	Included in Governance and Audit
80,000	SWWCJC - Sub Committees Total	1,030,099	
	SWWCJC - Regional Management Office		
59,915	Salary (Inc. On-costs)	60,135	Business Manager (CCC Grade K) (included inflationary adjustment).
-	Recharges - Employee Costs (direct)	-	
1,000	Training of Staff	1,000	Estimated budget
250	Public Transport - Staff	250	Estimated budget
810	Staff Travelling Expenses	810	Estimated budget
1,000	Admin, Office & Operational Consumables	1,000	Estimated budget
100,000	Consultancy and Specialist Support Fees	131,206	Estimated budget
1,250	ICTs & Computer Hardware	1,250	Estimated budget
500	Subsistence & Meetings Expenses	1,000	Estimated budget
-	Conferences, Marketing & Advertising	-	
-	Projects & Activities Expenditure	-	
10,000	Translation/Interpret Services	15,000	Estimated budget
2,500	Printing & Copying	2,500	Estimated budget
177,225	Regional Management Office Total	214,151	
	Contingency/Reserves		
76,000	Provision for Contingency/Reserves	-	RA removed as reserve b/f from previous year
76,000	Contingency/Reserves Total	-	
575,411	Total SWWCJC Expenditure	1,507,851	
	Funding Contributions		
	Partner & Other Contribution		
-	Brecon Beacons NPA	-	
-	Pembrokeshire Coast NPA	-	
-	Co-Opt Partners	-	
-	Welsh Government Revenue Grant	-	
-	ERF Grant	-	
-		-	
	Local Authority Levi		
200,453	City and County of Swansea Council (Levi)	525,282	Based on Population Size
154,527	Carmarthenshire County Council (Levi)	404,935	Based on Population Size
117,384	Neath Port Talbot CBC (Levi)	307,602	Based on Population Size
103,047	Pembrokeshire County Council (Levi)	270,032	Based on Population Size
575,411	Total SWWCJC Income	1,507,851	
575,411	Total SWWCJC Income	1,507,851	
0	Provision of Service - Surplus / (Deficit)	0	
	Movement to Reserves (Contingency)		
	Description		
0	Balance Brought Forward from previous year	283,439	Estimated - Q2
0	Net Provision of Service - Surplus / (Deficit)	0	
-	Balance Carry Forward	283,439	

Option 1 – 5 year Budget

South West Wales Corporate Joint Committee Draft Five Year Operational Budget <i>Estimated</i>						
Description	2023/24	2024/25	2025/26	2026/27	2027/28	Total
Expenditure						
Joint Committee						
Democratic Services						
Democratic, Scrutiny and Legal Support Costs	73,700	75,543	77,431	79,367	81,351	387,391
Democratic Services Total	73,700	75,543	77,431	79,367	81,351	387,391
Legal and Governance						
Monitoring Officer and Service Support	18,700	19,168	19,647	20,138	20,641	98,293
Legal and Governance Total	18,700	19,168	19,647	20,138	20,641	98,293
Accountable Body						
Wales Audit Office Financial Audit	22,000	22,000	22,000	22,000	22,000	110,000
Section 151 Officer Recharge	20,693	21,262	21,847	22,448	23,065	109,314
Accountable Body Total	42,693	43,262	43,847	44,448	45,065	219,314
Governance & Internal Audit						
Internal Audit	22,000	22,550	23,114	23,692	24,284	115,639
Sub-Committee Support Costs & Expenses	16,500	16,913	17,335	17,769	18,213	86,729
Governance & Internal Audit Total	38,500	39,463	40,449	41,460	42,497	202,369
Support Services						
ICT & Data Protection Services	22,000	22,550	23,114	23,692	24,284	115,639
Financial Services	57,009	58,629	60,293	62,003	63,760	301,694
Standards Services	-	-	-	-	-	-
HR Services	11,000	11,275	11,557	11,846	12,142	57,820
Support Services Total	90,009	92,454	94,964	97,540	100,186	475,152
Joint Committee Total	263,602	269,888	276,337	282,953	289,740	1,382,520
Joint Scrutiny Committee						
Room Hire	-	-	-	-	-	-
Subsistence & Meeting Expenses	-	-	-	-	-	-
Travel	-	-	-	-	-	-
Democratic, Scrutiny and Legal Support Costs	-	-	-	-	-	-
Joint Scrutiny Committee Total	-	-	-	-	-	-
SWWCJC - Sub Committees						
Economic Development SC	405,867	415,075	423,973	433,113	442,503	2,120,530
Planning SC	236,000	550,000	550,000	650,000	600,000	2,586,000
Transport SC	368,232	405,055	445,561	258,561	284,417	1,761,825
Energy SC	20,000	22,000	24,200	26,620	29,282	122,102
Governance & Audit SC	-	-	-	-	-	-
SWWCJC - Sub Committees Total	1,030,099	1,392,130	1,443,733	1,368,294	1,356,201	6,590,458
SWWCJC - Regional Management Office						
Salary (Inc. On-costs)	60,135	64,390	66,213	68,085	70,010	328,832
Recharges - Employee Costs (direct)	-	-	-	-	-	-
Training of Staff	1,000	1,025	1,051	1,077	1,104	5,256
Public Transport - Staff	250	256	263	269	276	1,314
Staff Travelling Expenses	810	830	851	872	894	4,258
Admin, Office & Operational Consumables	1,000	1,025	1,051	1,077	1,104	5,256
Consultancy and Specialist Support Fees	131,206	137,036	139,534	142,100	144,737	694,613
ICTs & Computer Hardware	1,250	1,281	1,313	1,346	1,380	6,570
Subsistence & Meetings Expenses	1,000	1,025	1,051	1,077	1,104	5,256
Conferences, Marketing & Advertising	-	-	-	-	-	-
Projects & Activities Expenditure	-	-	-	-	-	-
Translation/Interpret Services	15,000	15,375	15,759	16,153	16,557	78,845
Printing & Copying	2,500	2,563	2,627	2,692	2,760	13,141
Regional Management Office Total	214,151	224,806	229,711	234,749	239,925	1,143,342
Contingency/Reserves						
Provision for Contingency/Reserves	-	-	-	-	-	-
Contingency/Reserves Total	-	-	-	-	-	-
Total SWWCJC Expenditure	1,507,851	1,886,825	1,949,782	1,885,996	1,885,866	9,116,320
Funding Contributions						
Partner & Other Contribution						
Brecon Beacons NPA	-	-	-	-	-	-
Pembrokeshire Coast NPA	-	-	-	-	-	-
Co-Opt Partners	-	-	-	-	-	-
Welsh Government Revenue Grant	-	-	-	-	-	-
ERF Grant	-	-	-	-	-	-
Local Authority Levi						
City and County of Swansea Council (Levi)	525,282	657,303	679,235	657,014	656,969	3,175,802
Cardiff Council (Levi)	404,935	506,708	523,615	506,486	506,451	2,448,195
Neath Port Talbot CBC (Levi)	307,602	384,913	397,756	384,744	384,717	1,859,733
Pembrokeshire County Council (Levi)	270,032	337,901	349,175	337,752	337,729	1,632,589
	1,507,851	1,886,825	1,949,782	1,885,996	1,885,866	9,116,320
Total SWWCJC Income	1,507,851	1,886,825	1,949,782	1,885,996	1,885,866	9,116,320
Provision of Service - Surplus / (Deficit)	0	0	0	0	0	0

Option 2 – Minimal Budget

South West Wales Corporate Joint Committee Draft Annual Budget Financial Year 2023/24			
Budget 2022/23 (£)	Description	Budget 2023/24 (£)	Notes
Expenditure			
Joint Committee			
Democratic Services			
67,000	Democratic, Scrutiny and Legal Support Costs	73,700	Provided by NPT (increased by 10% on prior year)
67,000	Democratic Services Total	73,700	
Legal and Governance			
17,000	Monitoring Officer and Service Support	18,700	Provided by NPT (increased by 10% on prior year)
17,000	Legal and Governance Total	18,700	
Accountable Body			
20,000	Wales Audit Office Financial Audit	22,000	Based on audit costs of SBCD (independent audit of financial statements) Provided by NPT (increased by 10% on prior year)
18,812	Section 151 Officer Recharge	20,693	Provided by CCC Provided by NPT (increased by 10% on prior year)
38,812	Accountable Body Total	42,693	
Governance & Internal Audit			
20,000	Internal Audit	22,000	Provided by Pembs (increased by 10% on prior year)
15,000	Sub-Committee Support Costs & Expenses	16,500	Provided by Pembs (increased by 10% on prior year)
35,000	Governance & Internal Audit Total	38,500	
Support Services			
20,000	ICT & Data Protection Services	22,000	Provided by NPT (increased by 10% on prior year)
54,374	Financial Services	57,009	Included a Senior Accountant (CCC Grade J) (included inflationary adjustment)
-	Standards Services	-	Included within Democratic Service costs.
10,000	HR Services	11,000	Provided by NPT (increased by 10% on prior year)
84,374	Support Services Total	90,009	
242,185	Joint Committee Total	263,602	
Joint Scrutiny Committee			
-	Room Hire	-	Included within Democratic Service costs.
-	Subsistence & Meeting Expenses	-	Included within Democratic Service costs.
-	Travel	-	Included within Democratic Service costs.
-	Democratic, Scrutiny and Legal Support Costs	-	Included within Democratic Service costs.
-	Joint Scrutiny Committee Total	-	
SWWCJC - Sub Committees			
20,000	Economic Development SC	100,000	Chief Executive Lead CCC
20,000	Planning SC	20,000	Chief Executive Lead PCC
20,000	Transport SC	80,000	Chief Executive Lead Swansea
20,000	Energy SC	20,000	Chief Executive Lead NPT
-	Governance & Audit SC	-	Included in Governance and Audit
80,000	SWWCJC - Sub Committees Total	220,000	
SWWCJC - Regional Management Office			
59,915	Salary (Inc. On-costs)	60,135	Business Manager (CCC Grade K) (included inflationary adjustment).
-	Recharges - Employee Costs (direct)	-	
1,000	Training of Staff	1,000	Estimated budget
250	Public Transport - Staff	250	Estimated budget
810	Staff Travelling Expenses	810	Estimated budget
1,000	Admin, Office & Operational Consumables	1,000	Estimated budget
100,000	Consultancy and Specialist Support Fees	51,206	Estimated budget
1,250	ICTs & Computer Hardware	1,250	Estimated budget
500	Subsistence & Meetings Expenses	1,000	Estimated budget
-	Conferences, Marketing & Advertising	-	
-	Projects & Activities Expenditure	-	
10,000	Translation/Interpret Services	15,000	Estimated budget
2,500	Printing & Copying	2,500	Estimated budget
177,225	Regional Management Office Total	134,151	
Contingency/Reserves			
76,000	Provision for Contingency/Reserves	-	RA removed as reserve b/f from previous year
76,000	Contingency/Reserves Total	-	
575,411	Total SWWCJC Expenditure	617,753	
Funding Contributions			
Partner & Other Contribution			
-	Brecon Beacons NPA	-	
-	Pembrokeshire Coast NPA	-	
-	Co-Opt Partners	-	
-	Welsh Government Revenue Grant	-	
-	ERF Grant	-	
-		-	
Local Authority Levy			
200,453	City and County of Swansea Council (Levy)	215,203	Based on Population Size
154,527	Carmarthenshire County Council (Levy)	165,898	Based on Population Size
117,384	Neath Port Talbot CBC (Levy)	126,022	Based on Population Size
103,047	Pembrokeshire County Council (Levy)	110,630	Based on Population Size
575,411		617,753	
575,411	Total SWWCJC Income	617,753	
0	Provision of Service - Surplus / (Deficit)	0	
Movement to Reserves (Contingency)			
Description			
0	Balance Brought Forward from previous year	283,439	Estimated - Q2
0	Net Provision of Service - Surplus / (Deficit)	0	
-	Balance Carry Forward	283,439	

