

Rydym yn croesawu gohebiaeth yn y Gymraeg ac yn y Saesneg.
We welcome correspondence in Welsh or English.

Our Ref: IM-LA

Date: 5th October 2022

Swansea Bay University Health Board
Headquarters
One Talbot Gateway, Seaway Parade,
Port Talbot
SA12 7BR

01639 683316

Dear Leader

Swansea Bay University Health Board – Independent Member (Local Authority)

I am writing to invite you to submit your nomination(s) for an Independent Member (Local Authority) onto Swansea Bay University Health Board's Board, in line with Swansea Bay University Health Board's Standing Orders (para 1.1.4), which makes the following provision:

1.1 Membership of the Local Health Board

1.1.1 The membership of the LHB shall be no more than 24 members comprising the Chair, Vice Chair, non-officer members (appointed by the Minister for Health and Social Services), the Chief Executive (appointed by the Board with the involvement of the Chief Executive, NHS Wales) and officer members (appointed by the Board).

Non Officer Members [to be known as Independent Members]

1.1.4 A total of 9, appointed by the Minister for Health and Social Services, including: an elected member of a local authority whose area falls within the LHB area; a current member or employee of a Third Sector organisation within the LHB area; a trade union official; a person who holds a post in a University that is related to health; and five other Independent Members who together have experience and expertise in legal; finance; estates; Information Technology; and community knowledge and understanding.

Attached is general information regarding the role description and person specification for Independent Members of the Health Board; however, the essential specific criteria for the Independent Member (Local Authority) role are as follows:

- You must be an elected member of a local authority whose area is within the University Health Board's area and will have to demonstrate:



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- A knowledge and understanding of local authority matters in the area served by the LHB you are applying for; and
- Ability to apply your knowledge and understanding of local authority matters in a strategic board environment.

Given that these Independent Member appointments are Ministerial appointments, the nomination process we will adopt will be to invite **two nominations** from each Local Authority that meet the criteria; these nominations will then be subject to a selection process and interview with final appointment made by the Minister for Health and Social Services.

I would be grateful if you could submit your two Independent Member (Local Authority) nominations onto the Board to Hazel Lloyd, Acting Director of Corporate Governance (hazel.lloyd@wales.nhs.uk) **by 24th October 2022**.

Yours sincerely



Emma Woollett
Chair



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