

**EXECUTIVE DECISION RECORD**

**CABINET**

**22 SEPTEMBER 2021**

**Cabinet Members:**

Councillors: L.Jones (Chairperson), A.R.Lockyer, A.Wingrave,  
C.Clement-Williams, P.A.Rees and M.Harvey

**Officers in Attendance:**

K.Jones, A.Jarrett, A.Thomas, H.Jenkins, N.Pearce, C.Griffiths, H.Jones,  
M.Shaw, C.Furlow-Harris, N.Blackmore, P.Hinder, R.Headon, C.L.Davies and  
J.Woodman-Ralph.

**Invitees:**

Councillor S. Freeguard (Scrutiny Vice Chairperson)

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1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor L.Jones be appointed Chairperson for the meeting.

2. **CHAIRPERSONS ANNOUNCEMENT/S**

No Announcements were made.

3. **DECLARATIONS OF INTEREST**

The following member made a declaration of interest at the start of the meeting.

Councillor L.Jones	Re: Agenda Item 13 Project Proposals to the Members Community Fund as she has a project proposal included in the report for consideration at today's meeting. She considered her interest as prejudicial and withdrew from the meeting at the item.
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4. **MINUTES OF PREVIOUS MEETINGS HELD ON THE 28TH JULY AND THE 1ST SEPTEMBER 2021**

That the minutes of the meetings held on the 28<sup>th</sup> July and the 1<sup>st</sup> September 2021 be approved.

5. **FORWARD WORK PROGRAMME 2021/22**

That the Forward Work Programme 2021/2022 be noted.

6. **REVENUE BUDGET MONITORING AND UPDATE REPORT 2021/2022**

**Decisions:**

1. That the budget virements as detailed below be approved:

<b>Dir.</b>	<b>Service Area</b>	<b>Transfer From £</b>	<b>Transfer To £</b>
ENV	Refuse Collection		100,000
ENV	Neighbourhood Services	100,000	
ELLL	Strategic School Improvement Service	62,722	
ELLL	Additional Learning Needs	70,515	
ELLL	Management And Administration		133,237
SSH	Community Care Management	61,570	
SSH	Community Care Social Work		61,570
<b>TOTAL</b>		<b>294,807</b>	<b>294,807</b>

2. That the reserve requests as detailed below be approved:

<u>Value to / (from) £</u>	<u>Reserve</u>	<u>Service Area</u>	<u>Reason</u>
130,000	Environmental Health-Housing equalisation	Environmental Health	Original pull from reserve not required and needs to be available in future years.
(75,000)	Environment Equalisation reserve	Park and Open Spaces	To fund planned expenditure within 2021/22
(124,000)	Metal box	Metal Box	To fund continued improvements within 2021/22
(3,000)	Environment equalisation	Non Operational Land	To fund alley gate expenditure in 2021/22
(62,000)	ELLL equalisation	Additional Learning needs	Implementation of a new additional learning needs system that was delayed from 2020/21
862,147	Insurance Reserve	Insurance	An audit of the Councils 2020/21 Accounts identified that the provision required to cover Insurance claims was overstated by £862,147 and the Insurance reserve understated by an equivalent amount. This adjustment corrects this misstatement.

3. **Reasons for Decisions:**

To comply with the Councils constitution in relation to budget virements and reserve requests and to update the Council's Budget projections for 2021/2022.

4. **Implementation of Decisions:**

The decision will be implemented after the three day call in period.

7. **CAPITAL BUDGET MONITORING 2021/22**

**Decisions:**

1. That the updated proposed 2021/2022 budget totalling £84.747m including the budget changes as set out in Appendix 2 of the circulated report be commended to Council for approval.
2. That the expenditure as at 31<sup>st</sup> August 2021 be noted.

**Reason for Decisions:**

To comply with the Councils constitution in relation to budget virement, re-profiling between financial years and to update the Council's Budget projections for 2021/2022.

**Implementation of Decisions:**

The decision will be implemented after the three day call in period.

8. **TREASURY MANAGEMENT MONITORING 2021/2022**

**Decision:**

That the report be noted.

9. **CORPORATE PLAN ANNUAL REPORT**

**Decisions:**

1. That the following be commended to Council for approval:
  - Draft Corporate Plan Annual Report for 2020/2021 (Full Progress Report);
  - Draft Corporate Plan Annual Report Summary for 2020/2021;
  - Key Performance Indicators for 2020/2021.

2. That the Leader of Council be given delegated authority to make such changes as may be needed to the Annual Report prior to publication, provided that such changes do not materially alter the content of the document considered by Council.

**Reasons for Decisions:**

To enable the Council to meet the statutory requirements set out in the Local Government (Wales) Measure 2009 and the Well-being of Future Generations (Wales) Act 2015.

**Implementation of Decisions:**

That the decisions will be implemented after the three day call in period.

10. **STRATEGIC EQUALITIES PLAN ANNUAL REPORT**

**Decisions:**

1. That the Strategic Equality Plan Annual Report 2020-2021 be approved.
2. That the Head of Human and Organisational Development be granted delegated authority to make such changes as may be needed to the Annual Report prior to publication, provided that such changes do not materially alter the content of the document considered by Cabinet.

**Reason for Decisions:**

To meet the statutory requirements set out in the Local Government (Wales) Measure 2009 and the Well-being of Future Generations (Wales) Act 2015.

**Implementation of Decisions:**

The decisions will be implemented after the three day call in period.

## 11. **PLACE MAKING CHARTER**

### **Decisions:**

That having due regard to the Integrated Impact Assessment:

1. The Placemaking Charter Wales be commended to Council for approval;
2. That the Head of Planning and Public Protection be authorised to submit an application to the Placemaking Partnership for the Council to become a signatory to the Charter.

### **Reason for Decisions:**

To demonstrate that the Council embraces and is committed to delivering and promoting the six placemaking principles.

### **Implementation of Decisions:**

The decisions will be implemented after the three day call in period.

## 12. **PROJECT PROPOSALS TO THE MEMBERS COMMUNITY FUND**

Councillor L. Jones re-affirmed her interest at this point and withdrew from the meeting. Cllr P.Rees was appointed Chairperson for this item only.

### **Decisions:**

That having given due regard to the Integrated Impact Screening Assessment the following be approved:

1. To supply a pair of new 24' x 8' goal posts with netting at Seven Sisters Onllwyn Football Club. The project value is £3,080.00. Cllr S. Hunt would contribute £2,000 from his allocation from the Members Community Fund with the remaining £1,080 match funded from the Club's financial reserve.

2. To purchase freestanding 12' x 6' freestanding junior goal posts, training balls, bags, bibs, cones, first aid kits and pop of goals for the Tonna AFC Junior Section. The total cost of £1,511.98 would be funded from Cllr L. Jones's allocation from the Members Community Fund.
3. To purchase and the installation of a demountable stage with lighting, Audio Visual (AV) and Public Address systems (PA) at the Main Hall at YGG Pontardawe. The project is valued at £24,600. Cllr L. Purcell would contribute £9,600 towards the project costs from her allocation of the Members Community Fund. The remaining £15,000 would be match funded from the Mynydd y Betws Wind Farm Community Benefit Fund and contributions from the PTFA and the schools delegated budget.

**Reason for Decisions:**

To agree the Applications for funding received under the Members Community Fund.

**Implementation of Decisions:**

The decisions will be implemented after the three day call in period.

13. **PURCHASE OF HYBRID MEETING SYSTEM AND REFURBISHMENTS TO THE COUNCIL CHAMBER**

**Decisions:**

Having given due regard to the Integrated Impact Screening Assessment:

1. Approval be granted to upgrade the Council Chamber as detailed in paragraph 18 of the circulated report.
2. Approval be granted to enter into a contract with Public-I Group Limited for the purposes of purchasing and installing a hybrid meeting system as detailed in paragraph 20 of the circulated report.
3. That a feasibility study be established to consider alternative venues that could be adapted within Civic Buildings for the further accommodation for hybrid meetings.

**Reason for Decisions:**

To ensure compliance with the Local Government and Elections (Wales) Act 2021.

**Implementation of Decisions:**

The decisions will be implemented after the three day call in period.

14. **SOUTH WEST WALES CORPORATE JOINT COMMITTEES**

**Decisions – For Noting**

That the work undertaken in respect of the establishment of the South West Wales Corporate Joint Committee be noted. That a report be brought back to members once dialogue has been completed for members to approve the arrangements for the South West Wales CJC so far as they relate to Neath Port Talbot County Borough Council.

15. **OFFICER URGENCY ACTIONS**

**Decisions:**

That the report be noted.

16. **URGENT ITEMS**

No urgent items were received.

**CHAIRPERSON**