

## Swansea Bay City Deal Joint Scrutiny Committee

Meeting Date	Agenda Item	Type	Comments	Contact Officer
23 <sup>rd</sup> Nov 2021	<ul style="list-style-type: none"> <li>• Update on the regional Project (to include virtual tour where possible) –</li> <li>• Homes as Power Stations</li> </ul>	Monitoring		Lisa Willis/Oonagh Gavigan – Project Lead/Officer
	<ul style="list-style-type: none"> <li>• Financial Update – breakdown of public funding</li> </ul>	Information	Qtr 1 to be presented. Update on breakdown to be provided when available.	Richard Arnold
	<ul style="list-style-type: none"> <li>• Internal Audit – Review of recommendations</li> </ul>	Monitoring	Members wish to ensure that recommendations from Internal Audit have been carried out.	Jonathan Burnes
	<ul style="list-style-type: none"> <li>• Meeting protocol</li> </ul>	Information	To consider in relation to JSC	Jonathan Burnes
	<ul style="list-style-type: none"> <li>• Gateway Review and Action Plan</li> </ul>	Monitoring		Jonathan Burnes
25 <sup>th</sup> Jan 2022	<ul style="list-style-type: none"> <li>• Update on the regional Project (to include virtual tour where possible) –</li> <li>• Skills &amp; Talent</li> </ul>	Monitoring		Jane Lewis – Project Lead
	<ul style="list-style-type: none"> <li>• Minutes of Joint Committee and FWP</li> </ul>	Information	Information only. Swansea website.	
	<p><b>Programme Monitoring Quarterly</b></p> <ul style="list-style-type: none"> <li>• Action Plan</li> <li>• Implementation Plan</li> </ul>	Monitoring	Updated information going to JC in December.	Jonathan Burnes

	<ul style="list-style-type: none"> <li>• SBCD Programme Risk Register</li> <li>• SBCD Project Risk Register</li> <li>• SBCD Project Issue Log <ul style="list-style-type: none"> <li>• Project associated deliverables – defined project outputs and outcomes</li> </ul> </li> </ul>		Present to JSC in January.	
22 <sup>nd</sup> March 2022	<ul style="list-style-type: none"> <li>• Update on the regional Project (to include virtual tour where possible) – <ul style="list-style-type: none"> <li>• Digital Infrastructure</li> </ul> </li> </ul>	Monitoring		Gareth Jones – Project Lead
	<ul style="list-style-type: none"> <li>• Highlight Report</li> </ul>	Information		Jonathan Burnes
	<ul style="list-style-type: none"> <li>• Minutes of Joint Committee and FWP</li> </ul>	Information	For information only. Swansea website.	
<b>PRE ELECTION PERIOD STARTS MID MARCH</b>				
3 May 2022				
<b>Potential Items to be populated in to the Forward Work Programme:</b> <ul style="list-style-type: none"> <li>• Review of the Monitoring and Evaluation Plan;</li> <li>• The Annual Performance Report;</li> <li>• How the committee can support the Risk Management Strategy currently being developed, including the Risk Assessment carried out in relation to Covid 19;</li> <li>• Consideration be given to holding further briefing sessions as appropriate.</li> <li>• To consider item 'local supply chains'</li> <li>• To consider item future role of Committee once all projects approved?</li> <li>• The Actica Review and implementation of the recommendations – monitor</li> </ul>				