

Impact Assessment - First Stage

1. Details of the initiative

Initiative description and summary: Deletion of Head of Transformation and Recruitment and Appointment Head of Early Years, Inclusion and Participation and the Head of Transformation and Support Services

Service Area: Workforce Matter

Directorate: All

2. Does the initiative affect:

	Yes	No
Service users		X
Staff	X	
Wider community		X
Internal administrative process only	X	

3. Does the initiative impact on people because of their:

	Yes	No	None/ Negligible	Don't Know	Impact H/M/L	Reasons for your decision (including evidence)/How might it impact?
Age		X				
Disability		X				
Gender Reassignment		X				
Marriage/Civil Partnership		X				
Pregnancy/Maternity		X				
Race		X				
Religion/Belief		X				
Sex		X				

Sexual orientation		X				
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4. Does the initiative impact on:

	Yes	No	None/ Negligible	Don't know	Impact H/M/L	Reasons for your decision (including evidence used) / How might it impact?
People's opportunities to use the Welsh language		X				
Treating the Welsh language no less favourably than English		X				

5. Does the initiative impact on biodiversity:

	Yes	No	None/ Negligible	Don't know	Impact H/M/L	Reasons for your decision (including evidence) / How might it impact?
To maintain and enhance biodiversity		X				
To promote the resilience of ecosystems, i.e. supporting protection of the wider environment,		X				

such as air quality, flood alleviation, etc.						
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6. Does the initiative embrace the sustainable development principle (5 ways of working):

	Yes	No	Details
Long term - how the initiative supports the long term well-being of people	x		The creation of 2 new Heads of Service and the deletion of the Head of Transformation, and ensure that leadership of the Council's education workforce, its key asset, is secured.
Integration - how the initiative impacts upon our wellbeing objectives	x		As above. The appointment 2 new Head of Service positions will provide the necessary leadership to ensure wellbeing objectives are met.
Involvement - how people have been involved in developing the initiative	x		The appointment process will the involvement of include key stakeholders.
Collaboration - how we have worked with other services/organisations to find shared sustainable solutions		x	N/A – this is a Neath Port Talbot Council appointment.
Prevention - how the initiative will prevent problems occurring or getting worse	x		A timely appointment will ensure a smooth transition to the 2 new Head of Service positions.

7. Declaration - based on above assessment (tick as appropriate):

A full impact assessment (second stage) is not required	<input checked="" type="checkbox"/>
Reasons for this conclusion	
A full impact is not required as there is no impact on any protected group. It also has no negative impact on bio-diversity or the Welsh Language.	

A full impact assessment (second stage) is required	<input type="checkbox"/>
Reasons for this conclusion	

	Name	Position	Signature	Date
Completed by	Andrew Thomas			
Signed off by		Head of Service/Director		