

## Impact Assessment - First Stage

### 1. Details of the initiative

<b>Initiative description and summary: Draft Revised Licensing Policy</b>
<b>Service Area: Legal Regulatory Services</b>
<b>Directorate: Finance and Corporate Services</b>

### 2. Does the initiative affect:

	Yes	No
Service users	✓	
Staff		✓
Wider community	✓	
Internal administrative process only		✓

### 3. Does the initiative impact on people because of their:

	Yes	No	None/ Negligible	Don't Know	Impact H/M/L	Reasons for your decision (including evidence)/How might it impact?
Age			✓			The Licensing Policy has only been amended to reflect changes in guidance and to update references to other documents.
Disability			✓			
Gender Reassignment			✓			
Marriage/Civil Partnership			✓			
Pregnancy/Maternity			✓			
Race			✓			
Religion/Belief			✓			

Sex			✓			
Sexual orientation			✓			

**4. Does the initiative impact on:**

	Yes	No	None/ Negligible		Impact H/M/L	Reasons for your decision (including evidence used) / How might it impact?
People's opportunities to use the Welsh language		✓				The Licensing Policy has only been amended to reflect changes in guidance and to update references to other documents.
Treating the Welsh language no less favourably than English		✓				The Licensing Policy has only been amended to reflect changes in guidance and to update references to other documents.

**5. Does the initiative impact on biodiversity:**

	Yes	No	None/ Negligible	Don't know	Impact H/M/L	Reasons for your decision (including evidence) / How might it impact?
To maintain and enhance biodiversity		✓				The Licensing Policy has only been amended to reflect changes in guidance and to update references to other documents.
To promote the resilience of ecosystems, i.e. supporting protection of		✓				The Licensing Policy has only been amended to reflect changes in guidance and to update references to other documents.

the wider environment, such as air quality, flood alleviation, etc.						
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**6. Does the initiative embrace the sustainable development principle (5 ways of working):**

	Yes	No	Details
<b>Long term</b> - how the initiative supports the long term well-being of people	✓		The Licensing Authority recognises the need for people to be able to enjoy their leisure time and socialise with friends and family in a diverse and vibrant environment. This has to be balanced however against the need to ensure that the daytime and night-time economy is safe with low levels of anti-social behaviour and crime and disorder.
<b>Integration</b> - how the initiative impacts upon our wellbeing objectives	✓		The Licensing Authority will ensure that children and young people are protected, particularly in the night-time economy. Premises that offer alcohol for sale and / or provide entertainment will be expected to have given proper consideration in operating schedules as to how they will protect children on their premises. Likewise, operating schedules will be expected to have given consideration to ensuring that their business does not impact negatively on those that live in the vicinity of the premises.
<b>Involvement</b> - how people have been involved in developing the initiative	✓		The Licensing Authority has undertaken an extensive, far reaching consultation exercise in developing this policy.
<b>Collaboration</b> - how we have worked with other services/organisations to find shared sustainable solutions	✓		The Licensing Authority works with other Local Authorities and partner agencies across Wales to develop consistent policies and processes. Membership of the Institute of Licensing and representation on the All Wales Licensing Expert Panel enables the Licensing Authority to work with



			other local authorities, partner agencies and trade bodies across Wales to develop consistent policies and process in order to achieve its objectives.
<b>Prevention</b> - how the initiative will prevent problems occurring or getting worse	✓		The Licensing Authority will carefully consider all applications to ensure the licensing objectives set-out in the Act are promoted at all times. Where premises are found to not be operating in a safe and responsible manner, the Licensing Authority will work with its partners to take remedial action, including formal enforcement to swiftly resolve any issues.

**7. Declaration - based on above assessment (tick as appropriate):**

A full impact assessment (second stage) <b>is not</b> required	✓
Reasons for this conclusion	
This report is to update the existing Licensing Policy in line with statutory requirements. Although the format of the Policy has been changed significantly, fundamentally, the content has only been amended to reflect changes in guidance and references to other documents.	

A full impact assessment (second stage) <b>is</b> required	
Reasons for this conclusion	

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	<b>Name</b>	<b>Position</b>	<b>Signature</b>	<b>Date</b>
Completed by	<b>Neil Chapple</b>	<b>Licensing Manger</b>		<b>22/05/19</b>
Signed off by	<b>Craig Griffiths</b>	<b>Head of Service</b>		<b>24<sup>th</sup> May 2019</b>