

MARGAM CREMATORIUM JOINT COMMITTEE

(Acting with Plenary Powers)

Members Present:

14 June 2019

**Representing Neath
Port Talbot County
Borough Council:**

Councillors E.V.Latham, S.M.Penry,
R.L.Taylor and S.Bamsey

**Representing
Bridgend County
Council:**

Councillor S.Smith

**Officers in
Attendance:**

H.Jenkins, S.Brennan, C.Griffiths, C.Langdon,
C.Davies and T.Davies

1. **APPOINTMENT OF CHAIRPERSON 2019-20**

Prior to the election of the Chairperson and Vice Chairperson, Mr C.Griffiths opened the meeting.

RESOLVED: That Councillor E.V.Latham be appointed Chairperson of the Margam Crematorium Joint Committee for the Civic Year 2019/20.

2. **APPOINTMENT OF VICE CHAIRPERSON 2019-20**

RESOLVED: That Councillor S.Smith be appointed Vice Chairperson of the Margam Crematorium Joint Committee for the Civic Year 2019/20.

3. **MINUTES OF PREVIOUS MEETING**

RESOLVED: That the Minutes of the previous meeting held on 22 March, 2019 be confirmed as a true and accurate record of the proceedings.

4. **OUTTURN REPORT AND ANNUAL RETURN 2018/19**

The Treasurer gave an overview of the circulated report.

Members also discussed the best use of the monies within the Palm Sunday Fund. A report would be presented to Members at the next meeting of the Joint Committee, with regards the above, and this additional recommendation was reflected at decision No. 5 below.

- RESOLVED:**
1. That the Outturn report for 2018/19 be approved;
 2. That the Annual Return, prior to Audit Certificate for the year ended 31 March 2019 be approved;
 3. That the Chairperson of the Margam Crematorium Joint Committee sign the Annual Return and it be submitted to the external auditors for consideration;
 4. That the Annual Governance Statement be confirmed;
 5. That a report on the proposed usage of the Palm Sunday Fund be brought to the next meeting of the Margam Crematorium Joint Committee.

5. **50TH ANNIVERSARY ECUMENICAL SERVICE**

Members noted that the new 50th Anniversary commemorative plaque, as well as the original plaque to mark the opening of Margam Crematorium, would be placed in the office following completion of the new extension. Letters of thanks had been sent to those who had taken part in the commemorative service.

- RESOLVED:** That the position in respect of the 50th Anniversary commemorations, be noted.

6. **PALM SUNDAY SERVICE OF REMEMBRANCE 2019**

RESOLVED: That the position in respect of the Palm Sunday Service of Remembrance 2019, be noted.

7. **QUALIFICATIONS GAINED BY CREMATORIUM STAFF**

Members expressed their congratulations to Natalie Duggan on having passed her recent qualification in Cremator Operating Training Test during 2019.

RESOLVED: That the report be noted.

8. **SERVICE LEVEL BUSINESS PLAN REPORT**

RESOLVED: That the report be noted.

9. **APPLICATIONS FOR CREMATIONS**

RESOLVED: That the report be noted

10. **URGENT ITEM**

Because of the need to deal now with the matter contained in Minute No. 12 below, the item was considered at today's meeting as an urgent item pursuant to Section 100B (4) (b) of the Local Government Act 1972.

Reason:

Due to the time element.

11. **ACCESS TO MEETINGS**

RESOLVED: That pursuant to Section 100A(4) and (5) of the Local Government Act 1972, the public be excluded for the following item of business which involved the likely disclosure of exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A to the above Act.

12. **BUILDING IMPROVEMENTS AND MAINTENANCE**

Members received an update on the progress and costings received in relation to the extension and chapel heating and ventilation system.

RESOLVED: That the private report be noted.

CHAIRPERSON