



Members IT Reference Group **Terms of Reference.**

Members

Cllr J D Morgan (Chair)
Cllr ap Dafydd
Cllr M.Protheroe
Cllr S.Pursey
Cllr R.L.Taylor
Cllr A.J.Taylor
Cllr A.Llewelyn
Cllr S.Hunt

Purpose:

- To provide a structured and focussed opportunity for Members to consider the extent to which the ICT equipment, support and training meets Members' needs.
- To provide a structured mechanism to shape the use of the Committee Administration System Modern.Gov to best suit Members' needs.

Meeting Arrangements:

- The Members IT Reference Group will meet on a quarterly basis.

Support Arrangements:

- Support will be provided by the Dave Giles plus one additional IT Officer and Charlotte Davies from the Democratic Services Team.

Reporting Arrangements:

- The Group will report to the Democratic Services Committee.

- The focus, membership and objectives of the Group will be reviewed in 12 months (March 2020.)

THIS IS NOT A DECISION MAKING GROUP