

**EXECUTIVE DECISION RECORD**  
**SOCIAL CARE, HEALTH AND WELLBEING CABINET BOARD**  
**13 SEPTEMBER 2018**

**Cabinet Members:**

Councillors: A.R.Lockyer (Chairperson) and P.D.Richards

**Officers in Attendance:**

A.Jarrett, K.Warren, A.J.Thomas, J.Woodman-Ralph, N.Jones

**Invitees:**

Cllr.S.Freeguard (Scrutiny Vice Chair)

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Cllr.A.R.Lockyer be appointed Chairperson for the meeting.

2. **MINUTES OF PREVIOUS MEETING**

That the minutes of the 2 August 2018 be noted by Committee.

3. **DIRECTOR'S ANNUAL REPORT**

**Decision:**

That the report be noted by Committee.

4. **WESTERN BAY YOUTH JUSTICE AND EARLY INTERVENTION ANNUAL PLAN 2018-19**

**Decision:**

That the Western Bay Youth Justice and Early Intervention Youth Justice Plan 2018-2019 be commended to Council for approval.

### **Reason for the Decision:**

To enable the Western Bay Youth Justice and Early Intervention Service on behalf of Neath Port Talbot County Borough Council to undertake its duties to deliver youth justice services in line with the Crime and Disorder Act 1998. Services include preventing children and young people from entering the youth justice system, supervising young people in the community, the secure estate, supporting families and victims in partnership with other agencies.

### **Implementation of Decision:**

The decision will be implemented after the 3 day call in period.

## 5. **QUARTERLY PERFORMANCE INDICATORS - CHILDREN AND YOUNG PEOPLE SERVICES**

### **Decision:**

That the report be noted.

## 6. **QUARTERLY PERFORMANCE INDICATORS - ADULT SERVICES**

### **Decision:**

That the report be noted.

## 7. **COMMISSIONING OF LEARNING DISABILITY SERVICES**

### **Decisions:**

1. That the Head of Commissioning, Support and Direct Services take the lead in commencing a procurement exercise in order to establish a framework for the provision of supported living schemes and specialist domiciliary care services for people with a learning disability, which can be capable of being used by Neath Port Talbot County Borough Council and Abertawe Bro Morgannwg University Health Board;

2. That following the procurement process, the Head of Commissioning, Support and Direct Services be granted delegated authority to enter into a framework agreement with the bidder(s) evaluated as offering the most economically advantageous tender (taking into account the quality and cost of the bids), for the provision of supported living and specialist domiciliary care service for people with a learning disability;
3. That when the framework has been established the Head of Commissioning, Support and Direct Services to use the framework, where appropriate to purchase supported living and specialist domiciliary care services;
4. That subsequent to the establishment of the framework, the Head of Commissioning, Support and Direct Services use the framework to commence a mini-competition for the re-procurement of existing supported living schemes and specialist domiciliary care services for people with a learning disability;
5. If required, public consultation be undertaken to implement the proposal;
6. That the Head of Commissioning, Support and Direct Services enter into an agreement with Abertawe Bro Morgannwg University Health Board to lead and host the framework.

### **Reason for Decisions:**

Undertaking a procurement exercise to establish a framework for supported living schemes and specialist domiciliary care services for people with a learning disability will ensure that the Council is legally compliant when purchasing these services. In addition, this will ensure that the Council is best placed to continue meeting the needs and demands of those that require these services through the purchasing of high quality and financially sustainable services.

Re-procuring supported living schemes and specialist domiciliary care services for people with a learning disability provides an opportunity to review current services and ensure that they are best placed to meet current and future needs. In addition, the re-procurement exercise will ensure that the Council is compliant with the Public Contract Regulations 2015 and the Council's Contract Procedure Rules.

If the decision results in a change to the type or level of service, entering into a public consultation will ensure that the views and opinions of the public inform the Council's decision making.

Entering into an arrangement with ABMU Health Board in regards to the development and hosting of the framework will offer protection to the Council in the event of a dispute between partner authorities.

**Implementation of Decisions:**

That the decisions will be implemented after the three day call in period.

**Consultation:**

There was no requirement under the Constitution for external consultation on this item but there may be a requirement to undertake public consultation if it is identified that the procurement exercise represents a change to the nature or level of service. However, at this stage it is not believed that the procurement exercise will result in a change to the nature or level of service as the services are based on the service users care plan.

As detailed in the decisions point 5 Officers will undertake a public consultation exercise if there is an identified need to do so.

To ensure co-production in the commissioning of services, officers will undertake engagement with all key stakeholders, including those that use services and their families/carers. Feedback from this engagement will support both the establishment of the framework and the purchasing of services through the framework.

8. **FORWARD WORK PROGRAMME 2018/19**

**Decision:**

Noted

9. **ACCESS TO MEETINGS**

**Decision:**

That pursuant Regulation 4 (3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following item of business which involved the likely disclosure of exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A to the Local Government Act 1972.

10. **CONTRACTUAL ARRANGEMENTS FOR NEATH PORT TALBOT CARER RELATED SERVICES (EXEMPT UNDER PARAGRAPH 14)**

**Decisions:**

1. That the Head of Commissioning, Support and Direct Services be granted delegated authority to enter into a new contract with NPT Carers Service for the provision of Carer related services until 31 March 2018, with an option to extend this contract for a further period of up to 12 months;
2. That if required a public consultation to be undertaken to support the recommissioning and procurement of Carer related services;
3. That subsequent to a review of the current Carer related services, a competitive open procurement exercise be commenced to re-procure these services;
4. That following the procurement process, the Head of Commissioning, Support and Direct Services be granted delegated authority to enter into a new contract(s) with the bidder(s) evaluated as offering the most economically advantageous tender (taking into account the quality and cost of the bids) for the provision of Carer related services.

**Reason for Decisions:**

To enable the Council to enter into a new contract with NPT Carers Service will provide the Council with a legally binding agreement setting out the approved terms of working with NPT Carers Service and ABMU Health Board. This will offer protection to the Council in the event of a dispute and ensure that the provider delivers in line with the Council's expectations.

### **Implementation of Decisions:**

That the decision will be implemented after the three day call in period.

### **Consultation:**

There is no requirement under the Constitution for external consultation on this item but following a review of the current service mode, there may be a requirement to undertake public consultation if it is identified that the new service model to be commissioned requires a change to the nature or level of service.

## 11. **REVIEW OF HOMECARE SERVICES (EXEMPT UNDER PARAGRAPH 14)**

### **Decisions:**

1. That the Head of Commissioning, Support and Direct Services undertake a review and consider options in regards to the Councils Homecare Service model;
2. That the Head of Commissioning, Support and Direct Services as part of the review and consideration of options commences engagement and communication with the Homecare Workforce.

### **Reason for Decisions:**

To ensure that we have a sustainable Homecare service that is able to meet the changing needs and demands of our local population and to ensure that the workforce has an opportunity to shape and inform decision making in regards to the future Homecare model.

### **Implementation of Decisions:**

The decision will be implemented after the three day call in period.

## 12. **PROPOSED NEW LEASE FROM TAI TARIAN (EXEMPT UNDER PARAGRAPH 14)**

### **Decision:**

That approval be granted in principle to renew the Lease for a further 5 years on terms and conditions to be agreed by the Head of Property and Regeneration in consultation with the Head of Commissioning, Support and Direct Services.

**Reason for Decision:**

The reason for the decision is to enable the Service to enter into a lease agreement with Tai Tarian for 32 Southville Road, Port Talbot SA12 7DS for the continuation of the service.

**Implementation of the Decision:**

That the decision will be implemented after the three day call in period.

**CHAIRPERSON**