

POLICY & RESOURCES CABINET BOARD

19 FEBRUARY 2015

REPORT OF THE DIRECTOR OF FINANCE AND CORPORATE SERVICES

SECTION A – MATTERS FOR DECISION WARDS AFFECTED - ALL

PROVISION OF LICENSING AND TECHNICAL SUPPORT FOR THE COUNCIL'S HR, PAYROLL AND EXPENSE MANAGEMENT SYSTEM.

Purpose of Report

To obtain Member approval to extend the current contract for the Provision of Licensing and Technical Support for the Council's HR, Payroll and Expense Management System.

Background

The Council entered into a formal contract with Selima for the above services from 1st April 2010 to 31st March 2015 (with an option to extend for an additional five year period).

The software provided and supported by Selima allows Council to pay staff and to manage the claiming and approval of travel and other expenses. It also provides the HR modules to administer people related matters within the Council.

Current Situation

The advent of the Williams report, and the uncertainty regarding the process which will result in a reduction in the number of Councils in Wales, suggest an extension for another five year period without any break clause might prove a risk.

Negotiations have taken place with the company and they have agreed to structure the contract extension such that it may be terminated in the result of any local government reorganisation.

Recommendation

A formal contract extension is executed between the Council and Selima for the period 1st April 2015 to 31st March 2020 with a relevant break clause to terminate the contract as a result of local government reorganisation.

Reasons for Proposed Decision

The contract extension enables the Council to provide continuity of service for Payroll and HR. It is felt the five year extension provides flexibility in relation to the outcome of any Local Government Reorganisation.

List of Background Papers

Original contract with Selima plus relevant variation documents.

Officer Contact

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COMPLIANCE STATEMENT

PROVISION OF LICENSING AND TECHNICAL SUPPORT FOR THE COUNCIL'S HR, PAYROLL AND EXPENSE MANAGEMENT SYSTEM

(a) Implementation of Decision

The decision is proposed for implementation after the three-day call in period.

(b) Sustainability Appraisal

Community Plan Impacts

Economic Prosperity	Positive
Education & Lifelong Learning	No Impact
Better Health & Wellbeing	Positive
Environment & Transport	No Impact
Crime & Disorder	No Impact

Other Impacts

Welsh Language	No Impact
Sustainable Development	No Impact
Equalities	Positive
Social Inclusion	No Impact

(c) Consultation

This item is not subject to external consultation.