

## **SECTION A – ITEMS FOR DECISION**

### **ITEM 1**

#### **BUDGET GUIDELINE CHANGES 2014/15**

##### **1 Purpose of Report**

- 1.1 The purpose of the report is to obtain approval for any changes to 2014/15 budget guidelines, in accordance with the requirements of the council's Constitution. Cabinet Board and Cabinet Scrutiny have already considered the information set out in this report at their meetings of 30 July 2014 and commend the report to Council for approval.

##### **2 Virements between budget guidelines**

- 2.1 The Council's Constitution requires the prior approval of the Council for any virement with a value greater than £500,000 of the net service budget. Other virements that do not involve a significant variation in the level or nature of the delivery of the service agreed by Council in the Revenue Budget can be approved as follows:
- Corporate Directors can approve virements up to a limit of £100,000, Virements to this level that impact on the budget guideline of another Corporate Director may be implemented only after agreement with the relevant Corporate Director and the Director of Finance and Corporate Services.
  - Cabinet can approve virements within a budget guideline between £100,000 and £500,000.
- 2.2 The following virements are required between Directorates

##### **Children, Young People and Education Board**

##### **YOT**

It is proposed that the Youth Offending Team budget will move to Social Services and Health with effect from April 2014. This includes the following areas:

- Youth offending central team
- Prevention and early intervention team
- YOT Consortia
- YOT South Wales training
- YOT Western bay regional collaboration

The net budget is £407K

### **Environment and Highways Board**

#### CCTV

It is proposed that £340,199 is transferred from the Environment Directorate to the Corporate Services Directorate to reflect the transfer of responsibility for the CCTV service.

### **Social Care, Health and Housing Board**

A virement of £7,800 is requested to be transferred from the Social Services and Housing Directorate to Environment Directorate in respect of transport at Bronleigh and Neath Abbey VSC.

- 2.3 The following virements are required between services within Directorates

### **Policy and Resources Board**

#### Accountancy

As a result of a restructure implemented after the budget was set a virement of £121,080 is required from Financial Services to Capital £35,620 and to Systems £85,460.

#### Chief Executive Services

As a result of a re-allocation of savings targets a virement of £61,350 is required from Committee and Mayoral Services to Corporate Strategy and Departmental Management.

#### HR Services

As a result of a re-allocation of savings targets a virement of £29,000 is required from Health and Safety and Corporate Training to Human Resources.

### **Children, Young People and Education Board**

The following virements are requested to be transferred within Children's Social Services to address pressures/savings that have been identified to date.

£20,000 from External Foster Placements to Section 17 budget

£27,000 from External Foster Placements to Adoptions

£13,140 from Carers Short Breaks to Park House

### **Economic & Community Regeneration Board and Environment and Highways Board**

The following virements are required to correctly attribute savings targets to those services areas where savings have now been identified.

£30,000 from Business and Strategy Unit to Employment Support

£9,374 from Planning to Countryside

The following virements are required to reflect changes arising from the Directorate restructure implemented after the budget was set.

£205,000 to Refuse Collection

£395,046 to Highways Maintenance – Network Management

£17,575 to Parks and Open Spaces

£18,629 to Drainage Services

£24,236 to Waste Policy

£116,665 to Architects Consultancy

£28,848 to Network Management

£600,046 from Neighbourhood Management

£83,916 from Programme Management

£55,000 from Strategic Development

£61,665 from Building Maintenance Fees

£5,372 from Engineering Consultancy

2.4 The following specific reserve movements are proposed

**Policy & Resources Board**

Chief Executive Services

<b>Project</b>	<b>Contribution to Reserve</b>	<b>Contribution from Reserve</b>
LSB Related Work	£67,000 Building Capacity	£67,000 Transformation
LSB Related Work Additional Costs		£49,580 Building Capacity
Efficiency Programme Work	£18,320 Building Capacity	£18,320 Transformation
Efficiency Programme Work Additional Costs		£6,470 Transformation

HR Services

A contribution from the Transformation reserve of £40,000 is required to fund a HR support officer for TASC.

Children, Young People & Education Board

It is proposed that the YOT reserve is transferred from Education Leisure and Lifelong Learning to Social Services and Health.

**Social Care, Health and Housing Board**

ER/VR Reserve

A transfer of £27,000 is required from the ER/VR reserve to meet redundancy costs incurred following a restructure of Business Support

Request that £12,150 is transferred from reserves to fund the ER/VR costs in Housing Options.

Request that £15,270 is transferred from reserves to fund ER/VR in Community Care Admin.

**Environment and Highways Board**

On 11<sup>th</sup> July the Board approved the use of £492,000 from the Strategic Waste Reserve in order to meet the Council's waste strategy for increasing recycling, composting etc. This has also been ratified by Council.

- 2.5 The following paragraphs provide details of additional grants that have been awarded since the original budget was set:

### **Policy and Resources Board**

#### Elections

There has been a notification of an increased allocation of £15k of the IER (Individual Electoral Registration) grant since the original budget was set.

#### Housing Benefits

There has been a notification of a further DWP subsidy administration grant of £58k since the original budget was set. This is for additional administration costs associated with welfare reform particularly dealing with additional discretionary housing payment applications and the provision of housing related advice.

### **Children, Young People and Education Board**

Youth Justice Board £5,079 Youth rehabilitation Order unpaid work orders

Youth Justice Board £6,173 Restorative justice development grant

### **Economic & Community Regeneration Board**

#### Energy Management Grant

We have received a grant of £40,200 for Energy Management from the Department of Energy & Climate Change. This came in April 2014 and is one off funding.

#### Rights of Way Improvement Plan

Since the original budget for 2014/15 was approved, the Council has successfully bid for a grant totaling £35,056 which will also be matched by increased expenditure in line with the grant conditions.

## **3 Recommendations**


It is recommended that Council approve:


- the virements, reserve movements and additional grants set out in paragraphs 2.2 to 2.5.

**4 Background Papers**  
Budget working papers 2014/15

**5 Wards Affected**  
All

**6 Officer Contact**  
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