

**EXECUTIVE DECISION RECORD**

**CABINET**

**15 JANUARY 2025**

**Cabinet Members:**

Councillors: S.K.Hunt (Chairperson), S.A.Knoyle, N.Jenkins, S.Harris, J.Hale, A.Llewelyn, W.F.Griffiths, S.Jones and C.Phillips

**Officers in Attendance:**

F.O'Brien, N.Pearce, A.Jarrett, N.Daniel, A.Thomas, H.Jones, C.Griffiths, C.Saunders, H.Lervy, C.Millis, S.Brennan, L.Clement-Jones, J.Burge, H.Short, S.Waite, D.Evans, H.Lewis, K.Lewis, N.Jones and T.Davies

---

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor S.K.Hunt be appointed as Chairperson for the meeting.

2. **CHAIRPERSONS ANNOUNCEMENT/S**

The Chair welcomed all to the meeting.

3. **DECLARATIONS OF INTEREST**

No declarations of interest were received.

4. **MINUTES OF PREVIOUS MEETING**

The minutes of the previous meeting of Cabinet, held on 4 December, and 11 December 2024, were agreed as an accurate record.

5. **FORWARD WORK PROGRAMME 2024/25**

The Forward Work Programme was noted.

6. **PUBLIC QUESTION TIME**

No public questions were received.

7. **NEATH PORT TALBOT CO-ORDINATED SCHOOL ADMISSION SCHEME ARRANGEMENTS 2027**

**Decision:**

That the Neath Port Talbot Co-ordinated Schools Admission Scheme, as detailed at Appendix A to the circulated report, be approved.

**Reason for Decision:**

To enable the Council to meet statutory duties and good practice guidelines in respect of the admission of pupils to Community and Voluntary Aided Schools.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

**Consultation:**

This item has been subject to external consultation.

8. **NEATH PORT TALBOT COUNTY BOROUGH COUNCIL CONTRACT PROCEDURE RULES**

**Decisions:**

That having due regard to the integrated impact assessment:

1. The proposed draft of the Contract Procedure Rules, as detailed at Appendix 1 to the circulated report be approved for implementation

on the 28<sup>th</sup> February 2025, or such date as maybe determined appropriate by the Head of Legal and Democratic Services.

2. Delegated authority be granted to the Head of Legal and Democratic Services in consultation with the Cabinet Member for Finance, Performance and Social Justice, to make any amendments to the Contract Procedure Rules included at Appendix 1 to meet statutory obligations only.
3. A report be taken to full Council for authority to seek to amend the Constitution of Neath Port Talbot County Borough Council, to include the proposed Contract Procedure Rules, as detailed at Appendix 1 to the circulated report.

**Reason for Decisions:**

To ensure that the Council's Contract Procedure Rules are brought up-to-date so as to reflect the legal and policy changes that have been implemented since the date that the current Contract Procedure Rules were approved and which impact on the Council's procurement activities and ensure the procedural aspects of the Council's procurement activities are updated at an operational level.

**Implementation of Decisions:**

The decisions will be implemented after the three day call in period.

9. **COUNTRY PARKS CAR PARKING REVIEW**

**Decision:**

That the proposed changes in the management of the country parks car parking, as detailed within the circulated report, be agreed, and permission given for the off street parking order, with the schedule of charges (Appendix 2 to the circulated report) to be advertised and consulted on.

**Reason for Decision:**

To form a more coherent offer and in turn provide better value for money for the park users. Also to help address the issues surrounding a lack of enforcement and help to meet the targets in the Medium Term Financial Plan.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

**Consultation:**

This item will be subject to external consultation.

10. **FLYING START PHASE 3 EXPANSION**

**Decision:**

That the Phase 3 plan to expand Flying Start childcare for two-year-olds, be approved.

**Reason for Decision:**

To ensure that the Council can commence its offer of funded childcare through the expansion of early years provision from April 2025.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

11. **TRAFFIC ORDERS- BAGLAN, PORT TALBOT**

**Decision:**

That having had due regard to the integrated impact assessment, the objections be upheld in part to the (Lodge Drive, Maes Rhedyn and Fairwood Drive, Baglan) (Prohibition of Waiting, Loading and Unloading at any Time) Order 2024 (as detailed at Appendix A to the circulated report) and that a revised scheme (as detailed at Appendix B to the circulated report) be implemented, and the objector informed accordingly.

**Reason for Decision:**

To prevent indiscriminate parking in the interest of road safety.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

**Consultation:**

This item was subject to external consultation.

12. **LIST OF APPROVED CONTRACTORS**

**Decision:**

That the List of Approved Contractors be amended as follows:

**Companies to be added to the List of Approved Contractors**

The following companies have applied to be included on the list and have passed the required assessments –

<b>Company</b>	<b>Category</b>
R K Property & Ground Services Ltd (R046)	77, 84, 96, 105, 111
WPS-UK Ltd (W044)	21C, 21D, 21E, 21F, 21G, 60, 111
Safe Demolition & Dismantling Ltd (S0102)	79
Plexus Fire & Security Ltd (P058)	21F, 21G, 47, 48, 49, 61, 67 & 68
Phoenix Hire & Sales Ltd (P057)	2, 111

**Reason for Decision:**

To keep the List of Approved Contractors up to date and as far as possible, ensure a competitive procurement process, as well as for the purpose of supplying a List of Approved Contractors for invitation to tender within the relevant category.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

13. **URGENT ITEMS**

No urgent items were received.

14. **ACCESS TO MEETINGS - EXCLUSION OF THE PUBLIC**

**RESOLVED:** That pursuant to Regulation 4 (3) and (5) of Statutory Instrument 2001 No 2290, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in the relevant Paragraphs of Part 4 of Schedule.

15. **HILLSIDE MANAGERS REPORT (EXEMPT UNDER PARAGRAPH 13)**

**Decision:**

That the private report be noted.

16. **HILLSIDE RESPONSIBLE INDIVIDUALS REPORT (EXEMPT UNDER PARAGRAPH 13)**

**Decision:**

That the private report be noted.

17. **PROPOSED DISPOSAL OF LAND AT CROESERW, PORT TALBOT (EXEMPT UNDER PARAGRAPH 14)**

**Decisions:**

That having had due regard to the first stage Integrated Impact Assessment:

1. A public open space notice be published in accordance with Section 123(2A) of the Local Government Act 1972 for Council owned land at Croeserw, measuring approximately 4,143 m<sup>2</sup> and edged red on the attached plan (as detailed at Appendix 1 to the private, circulated report).

2. Should no objections be received, the disposal of the land be approved, on the terms and conditions set out in the private report, subject to the satisfactory consideration of any objections received as part of the public open space notices.
3. Should any objections be received, a report will be brought back to Cabinet for future determination on whether to proceed.

**Reason for Decisions:**

To provide the Council with a capital receipt while facilitating the delivery of affordable housing that supports local needs.

**Implementation of Decisions:**

The decisions will be implemented after the three day call in period.

18. **PROPOSED DISPOSAL OF CHANGING ROOMS, PORT TALBOT  
(EXEMPT UNDER PARAGRAPH 14)**

**Decision:**

Having had due regard to the first stage Integrated Impact Assessment, the disposal of changing rooms and land in Port Talbot, on the terms and conditions detailed in the private, circulated report, be approved.

**Reason for Decision:**

To address housing shortages, provide cost-efficient care solutions and maximise the value of the council's assets.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

19. **DIRECT PAYMENTS PAYROLL SERVICE REVIEW (EXEMPT UNDER PARAGRAPH 14)**

**Decision:**

That Officers conduct a 60 day consultation exercise, to engage with Providers of Direct Payment Payroll Services to seek feedback on the proposals outlined in the private, circulated report.

**Reasons for Decision:**

1. To ensure a sustainable range of good quality adult social care services are available to meet the needs of the most vulnerable citizens of Neath Port Talbot.
2. To contribute to Welsh Government's aim to rebalance the social care market by moving services away from for-profit organisations.
3. To improve efficiency of services.
4. To improve access and communications between these functions and the Direct Payment Support Services.
5. To exercise greater control over these services.
6. To contribute to Forward Financial Plan savings targets.

20. **DEBTOR WRITE OFFS (EXEMPT UNDER PARAGRAPH 14)**

**Decision:**

That the debts included within Appendix 1 of the private, circulated report be written off.

**Reason for Decision:**

The amounts due are irrecoverable.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

**CHAIRPERSON**