

**CABINET Forward Work Programmes 24/25**

**KEY – Items marked in Green have been added to the Planner.**

Meeting Date	Agenda Item	TYPE	Contact Officer	Purpose of Report	Called for Scrutiny	Cabinet Portfolio Holder	Relevant Scrutiny Committee
Cabinet 4 <sup>th</sup> December	Revenue Budget Monitoring 24-25	For Decision	Huw Jones			Cllr. S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership
	Capital Budget Monitoring 24-25	For Decision	Huw Jones			Cllr.S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership
	Treasury Management Outturn 24-25	For Decision	Huw Jones			Cllr. S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership
	CSSIW Assurance Check	For Monitoring	Angela Thomas/ Hayley Short		Yes 12 <sup>th</sup> December	Cllr J. Hale Portfolio 7	Social Services, Housing and Community Safety
	Treasury Management Mid Year Review	For Monitoring	Huw Jones		TBC	Cllr. S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership
	Setting of the Council Tax Base	For Decision	Huw Jones		TBC	Cllr. S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership
	Third Sector Grant & Commissioning Arrangements	For Decision	Caryn Furlow		YES 28 <sup>th</sup> Nov	Cllr S. Knoyle Portfolio 2	Community, Finance and Strategic Leadership
	Audit Wales Report - Springing Forward Strategic Assets	For Monitoring	Dean Nicolas/ Simon Brennan		6 <sup>th</sup> December 2024	Cllr. J. Hurley Portfolio 4	Environment, Regeneration and Streetscene Services
	Contract Procedure Rules	For Decision Commend to Council.	Craig Griffiths	To agree new standing orders and procedural rules for contracts that are entered into by Neath Port Talbot Council.	Yes 28 <sup>th</sup> November	Cllr.S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership
	Arboricultural Management Plan includes the tree policy	For Decision	James Davies		Yes 4 <sup>th</sup> Nov	Cllr. S.Jones Portfolio 10	Environment, Regeneration and Streetscene Services
Unpaid Carers Ombudsman Report	For Monitoring	Angela Thomas Hayley Short		Yes 23 <sup>rd</sup> January 2025	Cllr. J.Hale Portfolio 7	Social Services, Housing and Community Safety.	

Risk Management and Complex Community Case Work	For Monitoring	Angela Thomas Hayley Short		Post 12 <sup>th</sup> December 2024	Cllr. J.Hale Portfolio 7	Social Services, Housing and Community Safety
Support visits by Education Support Officers in Schools	For Monitoring	Mike Daley	Provides an update on the progress to date with the actions that follow any support visit across all our schools.		Cllr. N.Jenkins Portfolio 3	Education, Skills and Wellbeing
Strategic Equality Plan Annual Report 23/24	For Decision	Anita James/ Caryn Furlow- Harris	The Annual Report for 2023/2024 provides an account of progress in meeting the Public Sector Equality Duty and in particular against the equality objectives and actions set out in the Strategic Equality Plan.	YES 17 <sup>th</sup> Oct	Cllr.S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership
Community Focussed Schools	For Monitoring	Mike Daley	Provides an update on the progress of the Community Focussed Schools		Cllr.N.Jenkins Portfolio 3	Education, Skills and Wellbeing
Elective Home Education	For Monitoring	John Burge	All information available on children and young people who are now Educated at Home.		Cllr N.Jenkins Portfolio 3	Education, Skills and Wellbeing
Flood Risk Management Plan	For Decision	Mike Roberts/ Steve Owen		YES 19 <sup>th</sup> July	Cllr. S.Jones Portfolio 10	Environment, Regeneration and Streetscene Services
Permission to Consult on the Business Case Remodel for Dom.Care	For Decision	Angela Thomas		Yes 7 <sup>th</sup> November	Cllr. J. Hale Portfolio 7	Social Services, Housing and Community Safety.
Permission to extend Contract Arrangements for the Prevention of Wellbeing Service	For Decision	Chele Howard		No	Cllr. J.Hale Portfolio 7	Social Services, Housing and Community Safety.
Children's Commissioning Placement Strategy NPTC 2024-2027	For Decision	Hayley Short		Yes, 7 <sup>th</sup> November 2024	Cllr. S. Harris Portfolio 6	Social Services, Housing and Community Safety.
Appointment of LA Governors	For Decision	John Burge		No	Cllr. N.Jenkins Portfolio 3	Education, Skills and Wellbeing
<b>RECURRING ITEMS (IF NEEDED)</b>						
Various Traffic Orders (Detail not available)	For Decision	David Griffiths			Cllr W.Griffiths Portfolio 9	Environment, Regeneration and Streetscene Services
Various Land Disposal Reports (If Needed)	For Decision	Simon Brennan			Cllr J.Hurley Portfolio 4	Environment, Regeneration and Streetscene Services
Select Lists	For Decision	David Griffiths			Cllr. W.Griffiths Portfolio 9	Environment, Regeneration and Streetscene Services

	<b>Debt Write Offs</b>	<b>For Decision</b>	<b>Huw Jones</b>			<b>Cllr. S.Knoyle Portfolio 2</b>	<b>Community, Finance and Strategic Leadership</b>
	<b>Miscellaneous Grant Applications</b>	<b>For Decision</b>	<b>Huw Jones</b>			<b>Cllr.S.Knoyle Portfolio 2</b>	<b>Community, Finance and Strategic Leadership</b>

Meeting Date	Agenda Item	TYPE	Contact Officer	Purpose of Report	Called for Scrutiny	Cabinet Portfolio Holder	Relevant Scrutiny Committee
Cabinet 15 <sup>th</sup> January 2025							
	Hillside Managers Report	For Monitoring	Keri Warren	Private Item		Cllr. S.Harris Portfolio 6	Social Services, Housing and Community Safety
	Hillside Responsible Individuals Report	For Monitoring	Keri Warren	Private Item		Cllr.S.Harris Portfolio 6	Social Services, Housing and Community Safety
	Updating the Side Waste Policy	For Decision	Mike Roberts	To seek Member approval for an updated Side Waste Policy (further to Measure 6 of the approved Waste Strategy Action Plan)	Awaiting Confirmation  6 <sup>th</sup> Dec	Cllr.S.Jones Portfolio 10	Environment, Regeneration and Streetscene Services
	Management of Japanese Knotweed	For Decision	James Davies	Update on the treatment policy and operational plan.		Cllr. W. Griffiths Portfolio 9	Environment, Regeneration and Streetscene Services
	Fire Safety Guidance Impact Report	For Monitoring	Hayley Short		Yes an early update is going to Scrutiny on the 7 <sup>th</sup> Nov.	Cllr. S. Harris Portfolio 6	Social Services, Housing and Community Safety.
	Permission to Tender a Carers Service	For Decision	Hayley Short			Cllr. J.Hale Portfolio 7	Social Services, Housing and Community Safety
	Country Parks Car Parking Review	For Decision	Chris Saunders	Consideration of revised management arrangements, a new parking order and pricing structure for car parking at the Country Parks.	Yes, 5 <sup>th</sup> December	Cllr Cen Phillips	Education, Skills and Wellbeing
	Flying Start Phase 3 Expansion	For Decision	Sarah Griffiths		Yes 5 <sup>th</sup> December	Cllr. N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Regional Transport Plan	For Decision	David Griffiths/Brennan Griffiths/Amanda Phillips		NO	Cllr W.Griffiths	Environment, Regeneration and Streetscene Services
	Direct Payment Whole Service Review this includes the Direct Payments Payroll Service Review	For Decision	Angela Thomas		Yes 12 <sup>th</sup> Dec	Cllr. J.Hale Portfolio 7	Social Services, Housing and Community Safety
	Use of Containers on Safari Collections	For Decision	Mike Roberts	To establish policy regarding the use of containers as storage on black bag waste collection rounds.	NO	Cllr.S.Jones Portfolio 10	Environment, Regeneration and Streetscene Services

Self Assessment 2023/2024	For Decision	Louise McAndrew/ Anita James		YES 28 <sup>th</sup> Nov	Cllr. S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership
Regeneration Strategy	For Decision	Andrew Collins	Work is being undertaken to produce a strategy which will form a reference and guide for future Regeneration Projects going forward	YES 6 <sup>th</sup> Dec	Cllr.J.Hurley Portfolio 4	Environment, Regeneration and Streetscene Services
Commissioning Intentions for a Housing First Service	For Decision	Chele Howard/ Hayley Short		No	Cllr. A. Llewelyn Portfolio 8	Social Services, Housing and Community Safety
Report on HWRC Feasibility	For Decision	Mike Roberts	To inform Members on the outcome of feasibility work into suitable sites for a new HRWC in the Afan Valley area, and seek a decision regarding further work or not (further to Measure 17 of the approved Waste Strategy Action Plan)	Awaiting Confirmation  6 <sup>th</sup> Dec	Cllr. S.Jones, Portfolio 10	Environment, Regeneration and Streetscene Services
Margam Park Business Plan	For Decision	Chris Saunders		YES 5 <sup>th</sup> December	Cllr. C.Phillips Portfolio 5	Education, Skills and Wellbeing
Impact of the Support by Case Assessment and Progression Team.	For Monitoring	John Burge	It will provide an update on the progress to date with the actions from the Case Assessment Progression Team.		Cllr.N.Jenkins Portfolio 3	Education, Skills and Wellbeing
Vulnerable Learners Service	For Monitoring	John Burge	Update on the support offered by the Vulnerable Learners Service and the impact it has had on pupils and families in NPT		Cllr.N.Jenkins Portfolio 3	Education, Skills and Wellbeing
Welsh Public Library Standards	For Monitoring	Chris Saunders	Provides an update in respect of the authorities library service performance against current Welsh Language Standards (WPLS) Framework 6 and note the feedback, comments and recommendations in the Welsh Library Report.		Cllr.C.Phillips Portfolio 5	Education, Skills and Wellbeing
Various Traffic Orders (Detail not available)	For Decision	David Griffiths			Cllr W.Griffiths Portfolio 9	Environment, Regeneration and Streetscene Services
Various Land Disposal Reports (If Needed)	For Decision	Simon Brennan			Cllr J.Hurley Portfolio 4	Environment, Regeneration and Streetscene Services.

Meeting Date	Agenda Item	TYPE	Contact Officer	Purpose of Report	Called for Scrutiny	Cabinet Portfolio Holder	Relevant Scrutiny Committee
Cabinet 5 <sup>th</sup> February 2025	Fleet and Heavy Plant Renewals	For Decision	Kevin Lewis	This report seeks approval to procure new and replacement vehicles and heavy plant in 2025/2026 that has reached the end of their economic life cycle and require replacement in line with the Authority's Fleet Renewals Programme.	YES 6 <sup>th</sup> Dec	Cllr. W.Griffiths Portfolio 9	Environment, Regeneration and Streetscene Services
	Social Services Directors Annual Report	For Decision (Commending to Council)	Andrew Jarrett			Report of the Director of Social Services.	Social Services, Housing and Community Safety
	Strategic Risk Register	For Monitoring	Caryn Furlow-Harris		YES 9 <sup>th</sup> Jan	Cllr.S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership
	Permission to Consult on the Business Case Remodel for Dom.Care	For Decision	Angela Thomas		23 <sup>rd</sup> January 2025	Cllr. J. Hale Portfolio 7	Social Services, Housing and Community Safety.
	Permission to Proceed with Remodelling of Care and Support at Trem y Glyn	For Decision	Angela Thomas		To be Confirmed	Cllr. J. Hale Portfolio 7	Social Services, Housing and Community Safety
	Housing Mid Point Strategic Review	For Decision	Chele Howard Hayley Short		Yes 23 <sup>rd</sup> January 25	Cllr A.Llewelyn Portfolio 8	Social Services, Housing and Community Safety
	Neath Port Talbot Events Strategy	For Decision	Chris Saunders		YES 16 <sup>th</sup> Jan	Cllr.C.Phillips Portfolio 5	Education, Skills and Wellbeing
	Permission to tender Accommodation Models for Young People	For Decision	Keri Warren	Private Item	Yes 23 <sup>rd</sup> Jan	Cllr. S.Harris Portfolio 6	Social Services, Housing and Community Safety
	Library Strategy	For Decision		To approve the Library Strategy		Cllr.C.Phillips Portfolio 5	Education, Skills and Wellbeing
	Education, Leisure and Lifelong Learning Strategic Development Plan.	For Monitoring	Chris Millis	Provides an Update on the Progress to date with the Actions from within the Education, Leisure and Lifelong Learning Strategic Development Plan.	YES 16 <sup>th</sup> Jan	Cllr.N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Young People Housing Support Grant Funded Services (Permission to Re-tender).	For Decision	Hayley Short/ Chele Howard	Proposal for the recommissioning of Young People Housing Support Grant Funded Services		Cllr. A.Llewelyn Portfolio 8	Social Services, Housing and Community Safety
	Aberavon Seafront Masterplan	For Decision	Chris Saunders	To adopt the Seafront Strategy	Scrutiny 16 <sup>th</sup> Jan	Cllr. Cen Phillips Portfolio 5	Education, Skills and Wellbeing
	Permission to Tender Supported Accommodation	For Decision	Hayley Short	Private Item		Cllr.A.Llewelyn Portfolio 8	Education, Skills and Wellbeing

	Permission to Tender for Emergency Accommodation for Women – Violence Against Women, Domestic Abuse and Sexual Violence.	For Decision	Chele Howard/ Hayley Short	To feedback on the outcome of the consultation for the proposed remodel of emergency accommodation and seek permission to retender VAWDASV Emergency Accommodation on the feedback.	Yes, 23 <sup>rd</sup> Jan	Cllr. A.Llewelyn Portfolio 8	Social Services, Housing and Community Safety
	Policies for the use of artificial grass and installation of honeybee hives on NPT Council / managed land.	For Decision	Ceri Morris/ Lana Beynon		TBC	Cllr. S.Jones Portfolio 10	Environment, Regeneration and Streetscene Services
	Various Traffic Orders (Detail not available)	For Decision	David Griffiths			Cllr W.Griffiths Portfolio 9	Environment, Regeneration and Streetscene Services
	Various Land Disposal Reports (If Needed)	For Decision	Simon Brennan			Cllr J.Hurley Portfolio 4	Environment, Regeneration and Streetscene Services

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<b>Cabinet</b> 26 <sup>th</sup> February  <u><b>BUDGET</b></u> <u><b>25/26</b></u>							
	Revenue Budget Monitoring 24-25	For Decision	Huw Jones			Cllr.S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership
	Capital Budget Monitoring 24-25	For Decision	Huw Jones			Cllr. S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership
	Treasury Management Outturn 24-25	For Decision	Huw Jones			Cllr. S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership



Meeting Date	Agenda Item	TYPE	Contact Officer	Purpose of Report	Called for Scrutiny	Cabinet Portfolio Holder	Relevant Scrutiny committee
<b>Cabinet (Special)</b> <b>12<sup>th</sup> March 2025</b> <b>(This needs to be Confirmed)</b>							
	Education Development – Local Authority Education Grant Spending Plan 2024 -2025.	For Monitoring	Mike Daley	Provides an update on the progress to date with the actions from the grant.		Cllr. N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Safeguarding Support within Schools	For Monitoring	John Burge	Overview of all Safeguarding Advice and Training offered to Schools	YES 22 <sup>th</sup> Jan	Cllr. N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Appointment and Removal of Local Authority Governor Representatives	For Decision	John Burge	Information on the Appointment and Removal of Local Authority Governor Representatives		Cllr. N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	An overview of the Families First Programme	For Information	Sarah Griffiths/ Allison Harris	The report will provide an overview of the Families First Early Intervention support services available to children, young people and families. It will also provide 2023/2024 data demonstrating the impact of the programme on children, young people and families who have accessed the service.		Cllr.N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Strategic Schools Improvement Programme Proposal to reorganise ALN Provision at Cwmtawe Comprehensive School	For Decision	Rhiannon Crowhurst	Results of Consultation and permission to advertise Notice for Objections		Cllr.N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Strategic Schools Improvement Programme Proposal to re-organise ALN Provision at Cefn Saeson Comprehensive School.	For Decision	Rhiannon Crowhurst	Results of Consultation and permission to advertise Notice for Objections		Cllr.N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Various Traffic Orders (Detail not available)	For Decision	David Griffiths			Cllr W.Griffiths Portfolio 9	
	Various Land Disposal Reports (If Needed)	For Decision	Simon Brennan			Cllr J.Hurley Portfolio 4	

Meeting Date	Agenda Item	TYPE	Contact Officer	Purpose of Report	Called for Scrutiny	Cabinet Portfolio Holder	Relevant Scrutiny committee
Cabinet 19 <sup>th</sup> March	Period Dignity Report	For Monitoring	John Burge	Report on the spend and implementation of Period Dignity Scheme.		Cllr. N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Family Support in the Early Years. An overview of the family support provided by the Early Years and Flying Start Family Support Team.	For Information	Sarah Griffiths/ Lisa Clement-Jones	This report will provide an overview of the collaborative work across the Local Authority and Health in relation to providing equitable early help for children and families in the Early Years.	YES 6 <sup>th</sup> March	Cllr. N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Updating the Missed Bin Policy	For Decision	Mike Roberts	To seek Member approval for an updated Missed Bin Policy (further to the implementation of Measure 1 of the approved Waste Strategy Action Plan, once completed)		Cllr.S.Jones Portfolio 10	Environment, Regeneration and Streetscene Services
	Healthy Relationships for Stronger Communities Strategy	For Monitoring	Chele Howard/Elinor Wellington	12 Month Update		Cllr. A.Llewelyn Portfolio 8	Social Services, Housing and Community Safety
	Various Traffic Orders (Detail not available)	For Decision	David Griffiths			Cllr W.Griffiths Portfolio 9	
	Various Land Disposal Reports (If Needed)	For Decision	Simon Brennan			Cllr J.Hurley Portfolio 4	

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Cabinet 9 <sup>th</sup> April	Social Services Complaints Annual Report	For Monitoring	Leighton Jones			Cllr.A.Llewellyn Portfolio 8  Cllr S.Harris Portfolio 6  Cllr J Hale Portfolio 7	Social Services, Housing and Community Safety
	Community Safety Strategic Intent Document	For Monitoring	Chele Howard/ Elinor Wellington	12 Month Update		Cllr. A. Llewelyn Portfolio 8	Social Services, Housing and Community Safety
	Permission to Consult and Pilot an Alternative Night Time Support Report	For Decision	Keri Warren/ Hayley Short		Yes, 13 <sup>th</sup> March 2025	Cllr.S.Harris Portfolio 6	Social Services, Housing and Community Safety
	Various Traffic Orders (Detail not available)	For Decision	David Griffiths			Cllr W.Griffiths Portfolio 9	
	Various Land Disposal Reports (If Needed)	For Decision	Simon Brennan			Cllr J.Hurley Portfolio 4	

Meeting Date	Agenda Item	TYPE	Contact Officer	Purpose of Report	Called for Scrutiny	Cabinet Portfolio Holder	Relevant Scrutiny committee
Cabinet 30 <sup>th</sup> April							
	Hillside Managers Report	For Monitoring	Keri Warren			Cllr.S.Harris Portfolio 6	
	Hillside Responsible Individuals Report	For Monitoring	Keri Warren			Cllr.S.Harris Portfolio 6	
	Early Years and Flying Start Childcare	For Monitoring	Sarah Griffiths/Lisa Clement-Jones	This report will provide information in relation to the Early Years and Flying Start Childcare Sector including the impact of Flying Start Expansion.	YES 10 <sup>th</sup> April	Cllr.N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Electric Vehicle On-Street Home Charging	For Monitoring	David Griffiths	To provide Members with an update on the current position regarding on-street electric vehicle charging from home electrical supply and actions required.		Cllr W.Griffiths Portfolio 9	Environment, Regeneration and Streetscene Services
		Various Traffic Orders (Detail not available)	For Decision	David Griffiths			Cllr W.Griffiths Portfolio 9
	Various Land Disposal Reports (If Needed)	For Decision	Simon Brennan			Cllr J.Hurley Portfolio 4	

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Cabinet 21 <sup>st</sup> May							
	Strategic Schools Improvement Programme Proposal to reorganise ALN provision at Cwmtawe Comprehensive School	For Decision	Rhiannon Crowhurst	Final Determination of the Proposal		Cllr. N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Strategic Schools Improvement Programme Proposal to reorganise ALN provision at Cefn Season Comprehensive School	For Decision	Rhiannon Crowhurst	Final Determination of the Proposal		Cllr. N.Jenkins Portfolio 3	Education, Skills and Wellbeing.
	Various Traffic Orders (Detail not available)	For Decision	David Griffiths				Cllr W.Griffiths Portfolio 9
Various Land Disposal Reports (If Needed)	For Decision	Simon Brennan				Cllr J.Hurley Portfolio 4	