

**EXECUTIVE DECISION RECORD**  
**CABINET (POLICY AND RESOURCES) SUB COMMITTEE**

**9 APRIL 2024**

**Cabinet Members:**

Councillors: S.K.Hunt (Chairperson), S.A.Knoyle and A.Llewelyn

**Officers in Attendance:**

N.Daniel, H.Jones, C.Owen, A.Thomas and T.Davies

**Scrutiny Chairperson:** Councillor P.Rogers

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1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor S.K.Hunt be appointed Chairperson for the meeting.

2. **CHAIRPERSONS ANNOUNCEMENT/S**

The Chair welcomed all to the meeting.

3. **DECLARATIONS OF INTEREST**

No declarations of interest were received.

4. **MINUTES OF PREVIOUS MEETING**

That the minutes of the previous meeting, held on 20 February 2024, be approved.

5. **PUBLIC QUESTION TIME**

No public questions were received.

6. **COUNCIL TAX AND BUSINESS RATES COURT COSTS 2024-2025**

**Decision:**

That the costs charged in relation to court action in the recovery of Council Tax and Business Rates for 2024/25, be agreed as follows:

Council Tax

On the issue of a summons - £45.00

On the granting of a liability order - £20.00

Business Rates

On the issue of a summons - £41.00

On the granting of a liability order - £29.00

**Reason for Decision:**

To allow for the relevant costs be to charge in the issuing of a summons and obtaining a liability order.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

7. **NEATH PORT TALBOT CYBER SECURITY STRATEGY UPDATE 2024**

**Decision:**

That continued support be given for the Neath Port Talbot Council Cyber Security Strategy and action plan, as set out at Appendix 1 and Appendix 2 to the circulated report.

**Reason for Decision:**

To continue to support an ongoing Strategy.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

8. **ACCESS TO MEETINGS - EXCLUSION OF THE PUBLIC**

**RESOLVED:** That pursuant to Regulation 4 (3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following item of business which involved the likely disclosure of exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A of the Local Government Act 1972.

9. **WRITE OFF OF DEBTS (EXEMPT UNDER PARAGRAPH 14)**

**Decision:**

That the debtor write offs, detailed at Appendix 1 to the private, circulated report, be agreed.

**Reason for Decision:**

To enable the Council to write off irrecoverable accounts.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

**CHAIRPERSON**