



***CABINET (FINANCE) SUB COMMITTEE***

***IMMEDIATELY FOLLOWING CABINET  
WEDNESDAY, 9 FEBRUARY 2022***

***REMOTELY VIA TEAMS***

**ALL MOBILE TELEPHONES TO BE SWITCHED TO SILENT FOR THE  
DURATION OF THE MEETING**

1. Appointment of Chairperson
2. Welcome and Roll Call
3. Chair's Announcements
4. Declarations of Interest
5. Minutes of Previous Meeting (*Pages 3 - 8*)
6. Miscellaneous Grant Fund Applications (*Pages 9 - 14*)
7. Urgent Items  
Any urgent items (whether public or exempt), at the discretion of the Chairperson pursuant to Statutory Instrument 2001 No 2290 (as amended)
8. Access to Meetings  
That pursuant to Regulation 4 (3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following item of business which involved the likely disclosure of exempt information as defined in Paragraph 14 or Part 4 of Schedule 12A to the Local Government Act 1972.

9. Housing Benefit Write Offs (*Pages 15 - 24*)

**K.Jones**  
**Chief Executive**

**Civic Centre**  
**Port Talbot**

**2 February 2022**

**Cabinet (Finance) Sub Committee Members:**

Councillors. C.Clement-Williams and D.Jones

**EXECUTIVE DECISION RECORD**  
**CABINET (FINANCE) SUB COMMITTEE**  
**15 DECEMBER 2021**

**Cabinet Members:**

Councillors: C.Clement-Williams (Chairperson) and D.Jones

**Officers in Attendance:**

H.Jones, H.Lewis and J.Woodman-Ralph

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1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor C. Clement-Williams be appointed Chairperson for the meeting.

2. **WELCOME AND ROLL CALL**

Councillor C. Clement-Williams welcomed all to the meeting and a roll call was completed.

3. **CHAIRPERSONS ANNOUNCEMENTS**

No announcements were made.

4. **DECLARATIONS OF INTEREST**

No declarations were received.

5. **MINUTES OF PREVIOUS MEETINGS HELD ON THE 20TH OCTOBER AND THE 17TH NOVEMBER 2021**

That the minutes of the 20<sup>th</sup> October and the 17<sup>th</sup> November 2021 be approved for accuracy.

6. **COMMUNITY COUNCILS MINOR PROJECTS SCHEME - APPLICATION FORM BLAENGWRACH COMMUNITY COUNCIL**

Members received a verbal updated that the maximum amount of £14,000 contained within the circulated report was incorrect and should have read £10,850 as detailed below.

**Decision:**

That a grant of 70% of actual costs, up to a maximum of £10,850 be awarded to Blaengwrach Community Council, from the Community Councils Minor Projects Scheme.

**Reason for the Decision:**

To enable the Council to be compliant with the approved policy and to enable community improvements.

**Implementation of Decision:**

That the decision be implemented after the three day call in period which ends at 9am, Sunday, 19<sup>th</sup> December 2021.

7. **COMMUNITY COUNCILS MINOR PROJECTS SCHEME - APPLICATION FROM RESOLVEN COMMUNITY COUNCIL**

**Decision:**

That a grant of 60% of actual costs up to a maximum of £12,000, be awarded to Resolven Community Council, from the Community Councils Minor Projects Scheme.

**Reason for Decision:**

To enable the Council to comply with the approved policy and to enable community improvements.

**Implementation of Decision:**

The decision will be implemented after the three day call in period which ends at 9am, Sunday, 19<sup>th</sup> December 2021.

8. **MISCELLANEOUS GRANT FUND APPLICATION**

**Decision:**

That the increase in rent of the Lease of Parc Ynysderw Playing Fields be delayed until 24 May 2022, and the existing grant of £1,500 pa continue to be provided to The Trustees of Parc Ynysderw Sports Association until 23 May 2022. Thereafter a grant of £1,650 pa will be provided until the next rent review.

**Reason for Decision:**

To enable a decision to be made on the amount of financial support in respect of the grant application received.

**Implementation of Decision:**

The decision will be implemented after the three day call in period which ends at 9am, Sunday, 19<sup>th</sup> December 2021.

9. **URGENT ITEMS**

No urgent items were received.

10. **ACCESS TO MEETINGS**

**RESOLVED:** That pursuant to Regulation 4 (3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A of the Local Government Act 1972.

11. **SUNDRY DEBTOR WRITE OFFS (EXEMPT UNDER PARAGRAPH 14)**

**Decision:**

That the Sundry Debtor Writes offs, detailed in the private, circulated report, be agreed.

**Reason for Decision:**

To enable irrecoverable debts to be written off.

**Implementation of Decision:**

The decision will be implemented after the three day call in period which ends at 9am, Sunday, 19<sup>th</sup> December 2021.

12. **HOUSING BENEFIT WRITE OFFS (EXEMPT UNDER PARAGRAPH 14)**

**Decision:**

That the Housing Benefit Writes offs, detailed in the private, circulated report, be agreed.

**Reason for Decision:**

To enable irrecoverable debts to be written off.

**Reason for Decision:**

The decision will be implemented after the three day call in period which ends at 9am, Sunday, 19<sup>th</sup> December 2021.

13. **THE HAROLD AND JOYCE CHARLES TRUST (EXEMPT UNDER PARAGRAPH 14)**

**Decisions:**

1. That the applications for awards, as detailed at appendix B of the private circulated report, from the Harold and Joyce Charles Fund, for the academic year 2021/2022 to eligible applications received on or before the closing date, be approved.

2. That the allocation of monies of £2000.00 for 5 full-time students, as detailed at appendix B to the private circulated report, be approved.
3. That payments be authorised to those applicants for whom continuing support from the Harold and Joyce Charles Fund has already been approved.

**Reason for Decisions:**

To provide appropriate financial support for students who would otherwise suffer hardship.

**Implementation of Decisions:**

The decision will be implemented after the three day call in period which ends at 9am, Sunday, 19<sup>th</sup> December 2021.

14. **GLAMORGAN FURTHER EDUCATION TRUST FUND (EXEMPT UNDER PARAGRAPH 14)**

**Decisions:**

That the applications for awards, as detailed in appendices B and C of the private circulated report, from the Glamorgan Further Education Trust Fund, for the academic year 2021/2022 to eligible applications received on or before the closing date, be approved.

That the allocation of monies up to the maximum of £3,760.00 for 1 full-time student; a maximum of £1,250.00 for 1 part-time student; and £250.00 for 1 application for tools (all detailed at appendix B, C and D to the private, circulated report) be approved.

That payments to those applicants for whom continuing support from the Glamorgan Further Education Trust Fund has already been approved, be approved.

**Reason for Decisions:**

To provide appropriate financial support for students who would otherwise suffer hardship.

**Implementation of Decision:**

The decision will be implemented after the three day call in period which ends at 9am, Sunday, 19<sup>th</sup> December 2021.

**CHAIRPERSON**





Cyngor Castell-nedd Port Talbot  
Neath Port Talbot Council

## **NEATH PORT TALBOT COUNTY BOROUGH COUNCIL**

### **CABINET (FINANCE) SUB COMMITTEE**

**9 FEBRUARY 2022**

### **REPORT OF THE CHIEF FINANCE OFFICER – HUW JONES**

#### **Matters for Decision**

**Wards Affected: Bryn & Cwmavon, Cymmer, Aberavon, All**

#### **Miscellaneous Grant Fund Applications**

#### **Purpose of the Report:**

1. To seek Member approval in relation to grant applications received at Appendix 1 attached.

#### **Background and Financial Impacts**

2. The Council has a Miscellaneous Grants Scheme to support individual applications for grants in line with the criteria set out below:-

## **Existing Policy Statement**

- a) Each application will be considered on its merits.
- b) The Committee will only approve applications for financial assistance from voluntary or charitable organisations which are manifestly committed to voluntary endeavours of a local nature. This will not preclude the consideration of applications where the disposal of funds is outside the area but still provides significant benefits for the people from the Neath Port Talbot area.
- c) No applications will be considered from religious bodies except relating to church halls and other premises where there is significant community use of the property for non-religious activities.
- d) No applications will be considered from other public funded bodies such as community councils, hospital trusts, etc. or where the benefit may be in lieu of their contributions such as appeals for hospital equipment.
- e) Applications from individuals may be considered where both the person and the community derive a benefit.
- f) No grants will be made to any individual or organisation whose prime purpose is to distribute their funds to other charitable bodies.

## **Miscellaneous Grant funding available**

- 3. Members have approved a budget of £2,500 for miscellaneous grants for 2021/22. There are no commitments against this budget to date.

## **Integrated Impact Assessment**

- 4. There are no impacts in respect of the obligations to the Council under the Equality Act 2010, the Welsh Language Standards (No 1) Regulations 2015, the Environment (Wales) Act 2016 and support via this grant provides generally a positive impact in

respect of the Wellbeing and Future Generations (Wales) Act 2015.

### **Valleys Communities Impacts**

5. Applications for grant are available to voluntary and charitable organisations across the county borough.

### **Workforce Impacts**

6. There are no workforce impacts.

### **Legal Impacts**

7. Grants are provided in line with the approved scheme criteria.

### **Risk Management Impacts**

8. All grant applications are considered on their own merit and in line with the approved scheme criteria.

### **Consultation**

9. There is no requirement for external consultation on this item.

### **Recommendation**

10. It is recommended that Members approve the applications set out in Appendix 1 to this report.

## **Reason for Proposed Decision**

11. To decide on the amount of financial support in respect of the grant application received.

## **Implementation of Decision**

12. The decision is proposed for implementation after the three day call in period

## **Appendices**

13. Appendix 1 – Schedule of grant applications.

## **List of Background Papers**

14. Grant Applications

## **Officer Contact**

Mr. Huw Jones – Chief Finance Officer  
Email: [h.jones@npt.gov.uk](mailto:h.jones@npt.gov.uk)

## SCHEDULE OF GRANT APPLICATIONS

Applicant	Purpose	Amount Request/Cost of "Project"	Previous Support	Comments
Cwmavon Hornets Amateur Boxing Club	The Trustees of Cwmavon Hornets Amateur Boxing Club have applied for grant assistance in relation to a new lease at Cwmavon Boys Club	Grant towards the cost of rent of £1,500 pa	None – this is a new lease for a term of 25 years subject to 5 yearly reviews.	Provide grant assistance of £1,500 pa until the next rent review date.
Afan Community Fitness Suite	The Trustees of Afan Community Fitness Suite have applied for grant assistance in relation to a new lease of land at Cymmer ATP	Grant towards the cost of rent of £550 pa	None – this is a new lease for a term of 25 years subject to 5 yearly reviews.	Provide grant assistance of £550 pa until the next rent review date

Applicant	Purpose	Amount Request/Cost of "Project"	Previous Support	Comments
NSA Afan	The Trustees of NSA Afan have applied for grant assistance in relation to the lease of Michna Street Community Centre	Grant towards the cost of rent of £6,325 pa which is increasing from £5,750 pa wef 01.05.2019	PRB 11.07.2013 granted assistance in the amount of £4,600 pa towards rent amount of £5,750 pa	Due to Covid restrictions it is proposed to delay the increase in rent until 1 <sup>st</sup> May 2022 and continue to provide existing grant of £4,600 pa until 30 April 2022. Thereafter a grant of £4,600 pa will be provided until the next rent review.
Children's Wales Air Ambulance	The Trustees of Children's Wales Air Ambulance have applied for grant assistance to ensure that the Charity can continue to provide their service throughout Wales	Grant towards providing Ambulance Service throughout Wales	N/A	Provide grant of £1,000.

By virtue of paragraph(s) 14 of Part 4 of Schedule 12A of the Local Government Act 1972.

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