



CABINET (FINANCE) SUB COMMITTEE

**IMMEDIATELY FOLLOWING
CABINET
WEDNESDAY, 22nd September 2021**

Via Microsoft Teams

**ALL MOBILE TELEPHONES TO BE SWITCHED TO SILENT FOR THE
DURATION OF THE MEETING**

1. Appointment of Chairperson
2. Welcome and Roll Call
3. Declarations of Interest
4. Minutes of Previous Meeting held on the 12 May, 2 June, 30 June and 28 July 2021 (*Pages 3 - 14*)
5. Miscellaneous Grant Fund Applications (*Pages 15 - 22*)
6. Urgent Items
Any urgent items (whether public or exempt), at the discretion of the Chairperson pursuant to Statutory Instrument 2001 No 2290 (as amended)

K.Jones
Chief Executive

Cabinet (Finance) Sub Committee Members:

Councillors. C.Clement-Williams and D.Jones

EXECUTIVE DECISION RECORD
CABINET (FINANCE) SUB COMMITTEE
12 MAY 2021

Cabinet Members:

Councillors: L.Jones (Chairperson) D.Jones

Officers in Attendance:

H.Jenkins, H.Jones and J.Woodman-Ralph

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Cllr. L.Jones be appointed Chairperson for the meeting.

2. **DECLARATIONS OF INTEREST**

No Declarations of Interest were received.

3. **MINUTES OF PREVIOUS MEETING**

That the minutes of the 16th March 2021 be approved.

4. **ACCESS TO MEETINGS**

RESOLVED: That pursuant to Regulation 4 (3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following items of business which involved the likely disclosure to exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A of the Local Government Act 1972

5. **SUNDRY DEBTOOR WRITE OFFS (EXEMPT PARAGRAPH 14)**

Decision:

That approval be granted to write off the debts as detailed in Appendix 1 to the circulated report.

Reason for the Decision:

Accounts are irrecoverable.

Implementation of Decision:

The decision will be implemented after the three day call in period.

CHAIRPERSON

EXECUTIVE DECISION RECORD
CABINET (FINANCE) SUB COMMITTEE
2 JUNE 2021

Cabinet Members:

Councillors: C.Clement-Williams (Chairperson) and D.Jones

Officers in Attendance:

H.Jenkins, C.Griffiths, H.Jones, M.Shaw and J. Woodman-Ralph

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor C.Clement-Williams be appointed Chairperson for the meeting.

2. **DECLARATIONS OF INTEREST**

No declarations of interest were received.

3. **MISCELLANEOUS GRANT FUND APPLICATIONS**

Decision:

That the grants as detailed in Appendix 1 to the circulated report be approved.

Reason for Decision:

To decide on the amount of financial support in respect of the grant application received.

Implementation of Decision:

The decision will be implemented after the three day call in period.

4. **COMMUNITY COUNCILS MINOR PROJECT SCHEME - YSTALYFERA TOWN COUNCIL**

Decision:

That a grant of 50% of actual costs up to a maximum of £10,000 to Ystalyfera Community Council be approved.

Reason for Decision:

To ensure the Council complies with the approved policy and to enable community improvements.

Implementation of Decision:

The decision is for implementation after the 3 day call in period.

CHAIRPERSON

EXECUTIVE DECISION RECORD
CABINET (FINANCE) SUB COMMITTEE
30 JUNE 2021

Cabinet Members:

Councillors: C.Clement-Williams (Chairperson) and D.Jones

Officers in Attendance:

H.Jenkins, H.Jones, M.Shaw and J.Woodman-Ralph

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor C.Clement-Williams be appointed Chairperson for the meeting.

2. **DECLARATIONS OF INTEREST**

No declarations of interest were received.

3. **MISCELLANEOUS GRANT FUND APPLICATIONS**

Decisions:

1. That the Trustees of Margam Village Minis F. C. receive a grant of £715 pa for 2021/2022 only and then £665 per annum towards the lease of Margam Village Field, subject to review in line with rent reviews wef from 1st April 2022.
2. That the Trustees of Seven Sisters RFC receive a grant of £550 pa for 2021/2022 only and then £500 per annum towards the lease of Seven Sisters Playing Fields, subject to review in line with rent reviews wef from 1st April 2022.

3. That the Trustees of Croeserw Athletic Football Club receive a grant of £1,155 for 2021/2022 only and then £1,100 per annum towards the lease of Playing Field and Pavilion at Tudor Park, subject to review in line with rent reviews wef from 1st April 2022.
4. That the Trustees of Cwmgors RFC receive a grant of £495 pa for 2021/2022 only and then £460 per annum towards the lease of Dressing Room Building at Parc y Werin, subject to review in line with rent reviews wef from 1st April 2022.

Reason for Decisions:

To enable the Council to progress grant applications.

Implementation of Decisions:

The decision will be implemented after the three day call in period.

4. **ACCESS TO MEETINGS**

Decision:

That pursuant to Regulation 4 (3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A to the Local Government Act 1972.

5. **WRITE OFF OF BUSINESS RATES**

Decision:

That the Business Rate Write Offs as detailed in the circulated report and Appendix 1 be approved.

Reason for Decision:

The accounts are irrecoverable.

Implementation of Decision:

The decision will be implemented after the three day call in period.

6. **WRITE OFF OF COUNCIL TAX**

Decision:

That the Council Tax Write Offs as detailed in the circulated report and Appendix 1 be approved.

Reason for Decision:

The council tax accounts are irrecoverable.

Implementation of Decision:

The decision will be implemented after the three day call in period.

CHAIRPERSON

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EXECUTIVE DECISION RECORD
CABINET (FINANCE) SUB COMMITTEE
28 JULY 2021

Cabinet Members:

Councillors: C.Clement-Williams (Chairperson) and D.Jones

Officers in Attendance:

H.Jenkins, C.Griffiths, M.Shaw and J. Woodman-Ralph

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor C.Clement-Williams be appointed Chairperson for the meeting.

2. **DECLARATIONS OF INTEREST**

No declarations of interest were received.

3. **MISCELLANEOUS GRANT FUND APPLICATIONS**

Decisions:

That having had due regard to the first stage integrated impact assessment:

1. £6,400 pa be granted until 5 June 2022, thereafter a grant of £6,720 pa will be provided until the next rent review, to the Trustees of Cwmafan Community Engagement CIC, towards the Lease of Cwmafan Community Engagement Centre.
2. £200 pa be granted until the next rent review, to the Trustees of Cwmafan Bowls Club towards the lease of Pavilion at Parc Siencyn Powell Cwmafan.

3. £1,850 pa be granted until 31 March 2022, and then £1,935 pa until the next rent review, to The Trustees of Pontardawe Community and Recreation Association towards the lease of Pontardawe Recreation Ground Playing Fields and Pavilion.

Reason for Decisions:

To decide on the amount of financial support in respect of the grant application received.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

4. **WELSH CHURCH ACT TRUST FUND**

Decisions:

1. That the draft annual report and financial statements for the year ended 31 March 2021, as detailed in the circulated report, be approved.
2. That the draft annual report and financial statements be submitted to the Wales Audit Office for independent examination.
3. That the submission of the accounts to the Charity Commission, should no material changes be identified by Wales Audit Office, be approved.

Reason for Decisions:

To approve the draft annual report and financial statements for the Welsh Church Act Trust Fund 2020/21.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

5. **ACCESS TO MEETINGS**

Decision:

That pursuant to Regulation 4 (3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A to the Local Government Act 1972.

6. **COUNCIL TAX WRITE OFFS**

Decision:

That having had due regard to the first stage integrated impact assessment, the Council Tax Write Offs, for the amounts described in the private, circulated report, be agreed.

Reason for Decision:

The accounts are irrecoverable for the reasons given in the private, circulated report.

Implementation of Decision:

The decision will be implemented after the three day call in period.

7. **DEBTOR WRITE OFFS**

Decision:

That having had due regard to the first stage integrated impact assessment, the Debtor Write Offs, for the amounts described in the private, circulated report, be agreed.

Reason for Decision:

The accounts are irrecoverable for the reasons given in the private, circulated report.

Implementation of Decision:

The decision will be implemented after the three day call in period.

CHAIRPERSON



Cyngor Castell-nedd Port Talbot
Neath Port Talbot Council

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

CABINET (FINANCE) SUB COMMITTEE

22 SEPTEMBER 2021

REPORT OF THE DIRECTOR OF FINANCE & CORPORATE SERVICES – HYWEL JENKINS

Matters for Decision

**Wards Affected: Neath East, Pontardawe, Neath East,
Aberdulais,**

Report Title – Miscellaneous Grant Fund Applications

Purpose of the Report:

1. To seek Member approval in relation to grant applications received at Appendix 1 attached.

Background and Financial Impacts

2. The Council has a Miscellaneous Grants Scheme to support individual applications for grants in line with the criteria set out below:-

Existing Policy Statement

- a) Each application will be considered on its merits.
- b) The Committee will only approve applications for financial assistance from voluntary or charitable organisations which are manifestly committed to voluntary endeavours of a local nature. This will not preclude the consideration of applications where the disposal of funds is outside the area but still provides significant benefits for the people from the Neath Port Talbot area.
- c) No applications will be considered from religious bodies except relating to church halls and other premises where there is significant community use of the property for non-religious activities.
- d) No applications will be considered from other public funded bodies such as community councils, hospital trusts, etc. or where the benefit may be in lieu of their contributions such as appeals for hospital equipment.
- e) Applications from individuals may be considered where both the person and the community derive a benefit.
- f) No grants will be made to any individual or organisation whose prime purpose is to distribute their funds to other charitable bodies.

Miscellaneous Grant funding available

- 3. Members have approved a budget of £2,500 for miscellaneous grants for 2021/22. There are no commitments against this budget to date.

Integrated Impact Assessment

- 4. There are no impacts in respect of the obligations to the Council under the Equality Act 2010, the Welsh Language Standards (No 1) Regulations 2015, the Environment (Wales) Act 2016 and

support via this grant provides generally a positive impact in respect of the Wellbeing and Future Generations (Wales) Act 2015.

Valleys Communities Impacts

5. Applications for grant are available to voluntary and charitable organisations across the county borough.

Workforce Impacts

6. There are no workforce impacts.

Legal Impacts

7. Grants are provided in line with the approved scheme criteria.

Risk Management Impacts

8. All grant applications are considered on their own merit and in line with the approved scheme criteria.

Consultation

9. There is no requirement for external consultation on this item.

Recommendation

10. It is recommended that Members approve the applications set out in Appendix 1 to this report.

Reason for Proposed Decision

11. To decide on the amount of financial support in respect of the grant application received.

Implementation of Decision

12. The decision is proposed for implementation after the three day call in period

Appendices

13. Appendix 1 – Schedule of grant applications.

List of Background Papers

14. Grant Applications

Officer Contact

Mr Hywel Jenkins – Director of Finance and Corporate Services
Email: h.jenkins@npt.gov.uk

SCHEDULE OF GRANT APPLICATIONS

Applicant	Purpose	Amount Request/Cost of "Project"	Previous Support	Comments
FAN Community Alliance, Maes Y Ffynon Hall, Neath	FAN Community Alliance have applied for grant assistance in relation to the Lease of Maes Y Ffynon Hall, Neath	Grant towards the cost of rent of £2,750 pa wef 20 December 2021	P&R board 31/03/2016 approved 90% grant of rent amount £2,250 pa	Due to Covid restrictions it is proposed to delay the increase in rent until 20 December 2022 and continue to provide existing grant of £2,250 pa until 19 December 2022. Thereafter a grant of £2,450 pa will be provided until the next rent review. Thus £300 pa is payable by the Alliance wef December 2022 until the next rent review.

Applicant	Purpose	Amount Request/Cost of "Project"	Previous Support	Comments
Ynysmaerdy Bwls Association	Ynysmaerdy Bwls Association have applied for grant assistance in relation to the Lease of Ynysmaerdy Bwls Pavilion at Briton Ferry Welfare Ground	Grant towards the cost of rent of £715 pa due to increase from 6 October 2021	P&R board 18/02/2016 approved 100% grant of rent amount of £650 pa	Due to Covid restrictions it is proposed to delay the increase in rent until 6 October 2022 and continue to provide existing grant of £650 pa until 5 October 2022. Thereafter a grant of £665 pa will be provided until the next rent review. Thus £50 pa is payable until the next rent review

Applicant	Purpose	Amount Request/Cost of "Project"	Previous Support	Comments
Pontardawe Town AFC	Pontardawe Town AFC have applied for grant assistance in relation to the Lease of Parc Ynysderw Pontardawe	Grant towards the cost of rent of £660 due to backdated increase to 1 August 2019	P&R board 09/04/2015 approved 100% grant of rent amount of £600 pa	Due to Covid restrictions it is proposed to delay the increase in rent until 1 August 2022 and continue to provide existing grant of £600 pa until 31 July 2022. Thereafter a grant of £610 pa will be provided until the next rent review. Thus £50 pa is payable until the next rent review
Blaenhonddan Community Council	Blaenhonddan Community Council have applied for grant assistance in relation to the Lease of Aberdulais Community Centre	Grant towards the cost of rent of £6,600 pa wef 2 November 2021 which is increasing from £6,000 pa	P&R Board 8/3/2017 approved Grant of £5,700.00 p.a. awarded with the tenants paying the shortfall together with all the VAT	Provide Grant of £6,200 pa from 2 November 2021 with tenant paying the shortfall and VAT.

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