



## **PERSONNEL COMMITTEE**

**2.00 PM - MONDAY, 9 SEPTEMBER 2019**

**COMMITTEE ROOM 1/2 - PORT TALBOT CIVIC CENTRE**

### **PART 1**

1. Declarations of Interest

### **Report of the Head of Human Resources**

2. Robotics Process Automate in HR (*Pages 3 - 6*)
3. Workforce Information Report (*Pages 7 - 20*)
4. HR Support provided to support school budget setting / Strategic Schools Improvement Programme - Spring 2019 (*Pages 21 - 26*)
5. Succession Planning Update (*Pages 27 - 40*)
6. Disability Confident Employer Status (*Pages 41 - 46*)
7. Pay Update (*Pages 47 - 56*)
8. Voluntary Redundancy Arrangements (*Pages 57 - 60*)
9. Urgent Items  
Any urgent items at the discretion of the Chairperson pursuant to Section 100B(4)(b) of the Local Government Act 1972.

**S.Phillips**  
**Chief Executive**

**Committee Membership:**

**Chairperson:** Councillor D.Jones

**Vice  
Chairperson:** Councillor D.Cawsey

**Members:** Councillors R.G.Jones, A.J.Taylor,  
S.E.Freeguard, E.V.Latham, S.Miller, S.Bamsey,  
J.Hale, N.T.Hunt, S.A.Knoyle and J.Jones

**Non-Voting  
Members:** Councillors P.D.Richards, C.Clement-Williams,  
A.Wingrave, A.R.Lockyer, P.A.Rees and L.Jones