



CABINET SCRUTINY COMMITTEE

**IMMEDIATELY FOLLOWING THE JOINT MEETING OF THE CABINET /
REGENERATION AND SUSTAINABLE DEVELOPMENT SCRUTINY
COMMITTEES**

WEDNESDAY, 17 APRIL 2019

COUNCIL CHAMBER - PORT TALBOT CIVIC CENTRE

Part 1

1. Declarations of Interests
2. Minutes of the Previous Meeting (*Pages 3 - 4*)
3. To select appropriate items from the Cabinet agenda for pre-decision scrutiny (cabinet reports enclosed for Scrutiny Members)
4. To select appropriate items from the Cabinet (Finance) Sub Committee agenda for pre-decision scrutiny (Cabinet Finance Sub - Committee reports enclosed for Scrutiny Members)
5. Forward Work Programme 18/19 (*Pages 5 - 8*)
6. Urgent Items
Any urgent items (whether public or exempt) at the discretion of the Chairman pursuant to Section 100B (4) (b) of the Local Government Act 1972

S.Phillips
Chief Executive

Civic Centre
Port Talbot

Thursday, 11 April 2019

Committee Membership:

Chairperson: Councillor L.Jones

**Vice
Chairperson:** Councillor S.Rahaman

Councillors: M.Crowley, S. ap Dafydd, S.E.Freeguard,
M.Harvey, N.T.Hunt, S.K.Hunt, S.A.Knoyle,
A.Llewelyn, S.Miller, J.D.Morgan, S.Paddison,
S.M.Penry, L.M.Purcell and A.L.Thomas

Notes:

- (1) If Committee Members or non-Committee Members wish to have relevant items put on the agenda for future meetings, then please notify the Chief Executive/Chair eight days before the meeting.*
- (2) If non-Committee Members wish to attend for an item of interest, then prior notification needs to be given (by 12.00 noon on the day before the meeting). Non-Committee Members may speak but not vote, or move or second any motion.*
- (3) For pre scrutiny arrangements, the Chair will normally recommend forthcoming executive items for discussion/challenge. It is also open to Committee Members to request items to be raised - though Members are asked to be selective here in regard to important issues.*
- (4) The relevant Cabinet Members will also be invited to be present at the meeting for Scrutiny/ Consultation purposes.*
- (5) Would the Scrutiny Committee Members please bring the Cabinet papers with them to the meeting.*

CABINET SCRUTINY COMMITTEE

(Council Chamber - Port Talbot Civic Centre)

Members Present:

27 March, 2019

Chairperson: Councillor L.Jones

Vice Chairperson: Councillor S.Rahaman

Councillors: M.Crowley, S.apDafydd, M.Harvey, S.K.Hunt, A.Llewelyn, S.Miller, J.D.Morgan, S.Paddison, S.M.Penry and A.L.Thomas

Officers In Attendance S.Phillips, A.Evans, H.Jenkins, G.Nutt, A.Jarrett, K.Jones, D.Giles, C.Griffiths, C.Davies and T.Davies

Cabinet Invitees: Councillors D.Jones, R.G.Jones, E.V.Latham, P.A.Rees, A.Wingrave and A.N.Woolcock

1. **MINUTES OF THE PREVIOUS MEETINGS**

That the Minutes of the previous meetings of Cabinet Scrutiny Committee, held on 20 February and 6 March, 2019, be approved.

2. **PRE-DECISION SCRUTINY**

Committee scrutinised the following Cabinet items:

Digital Delivery Programme - Initial Phase

Members received a presentation from the Head of ICT on the Digital Delivery Programme of the Council.

Members emphasised that Councillors would still need to have direct contact with officers as well as the public, and be able to give feedback. Officers clarified that feedback from Councillors would be key.

It was noted that training would be critical and that staff would still be needed for face to face interactions, despite advancements in digital technology.

Officers informed scrutiny members that a report would be presented within the next 12 months focusing on the changes following the centralisation of the One Stop Shop within Neath Civic Centre.

The advantages and disadvantages of staff working from home was discussed, and Members noted that 30% of office space had already been removed in recent years.

As this was his last meeting of the scrutiny committee, officers and Members wished the Head of ICT a very happy, healthy and long retirement.

Following scrutiny, the committee was supportive of the proposals to be considered by Cabinet.

Council Tax Exemption - Discount For Care Leavers

Members discussed the additional financial responsibility placed on the Council following the introduction of new Welsh Government legislation to exempt or provide a discount to care leavers up to the age of 24, in relation to the payment of Council Tax.

Following scrutiny the report was noted.

3. **FORWARD WORK PROGRAMME 18/19**

The committee noted the forward work programme for 2018/19.

CHAIRPERSON

(DRAFT)
Cabinet Scrutiny Committee
Forward Work Programme 2018/19

Date of Meeting	Agenda Item	Officer
23 May 2018		
7 June 2018		
27 June 2018		
18 July 2018		
1 August 2018		

12 September 2018		
3 October 2018		
24 October 2018		
31 October 2018		
21 November 2018		

5 December 2018		
16 January 2019		
23 January 2019		
13 February 2019		
20 February 2019		
6 March 2019		

27 March 2019		
17 April 2019		
8 May 2019	Periodic report on the progress of work against the Wales Audit Proposals for Improvement	Karen Jones
	Public Service Board – Annual Report	Karen Jones/ Lead Officers
29 May 2019		

Items to be programmed in for future meetings

- To view the impacts of the decisions on the Welsh Language Promotion Strategy and the Valleys Action Plan annually (Karen Jones)
- PSB – updates on Wellbeing Plan (PSB)