



STREETSCENE AND ENGINEERING CABINET BOARD

***Immediately Following Scrutiny Committee on
FRIDAY, 11 JANUARY 2019***

COMMITTEE ROOMS A/B - NEATH CIVIC CENTRE

1. Appointment of Chairperson
2. Declarations of Interest
3. Minutes of Previous Meeting (*Pages 3 - 8*)
4. Forward Work Programme 2019 (*Pages 9 - 12*)
5. List of Approved Contractors (*Pages 13 - 20*)
Report of the Head of Engineering & Transport
6. Traffic Order - Grove Place, Port Talbot (*Pages 21 - 24*)
Report of the Head of Engineering & Transport
7. Urgent Items
Any urgent items (whether public or exempt) at the discretion of the
Chairman pursuant to Statutory Instrument 2001 No 2290 (as amended).

S.Phillips
Chief Executive

**Civic Centre
Port Talbot**

4 January, 2019

Cabinet Board Members:

Councillors: E.V.Latham and A.Wingrave

Notes:

- (1) *If any Cabinet Board Member is unable to attend, any other Cabinet Member may substitute as a voting Member on the Committee. Members are asked to make these arrangements direct and then to advise Democratic Services staff.*
- (2) *The views of the earlier Scrutiny Committee are to be taken into account in arriving at decisions (pre decision scrutiny process). The Chairperson and Vice Chairperson of the relevant Scrutiny Committee will be invited to be present at this meeting.*

EXECUTIVE DECISION RECORD

30 NOVEMBER 2018

STREETSCENE AND ENGINEERING CABINET BOARD

Cabinet Members:

Councillors: E.V.Latham (Chairperson) and A.Wingrave

Officers in Attendance:

M.Roberts and T.Davies

Invitees:

Councillors: S.M.Penry (Scrutiny Chairperson) and S.apDafydd (Scrutiny Vice Chairperson)

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor E.V.Latham be appointed Chairperson for the meeting.

2. **MINUTES OF PREVIOUS MEETING**

That the Minutes of the meeting held on 19 October 2018, be noted.

3. **QUARTER 2 PERFORMANCE MONITORING**

Members were pleased to note that recycling in the County Borough was increasing in line with targets for 2019.

Decision:

That the monitoring report be noted.

4. **HIGHWAY MAINTENANCE - NEW CODE OF PRACTICE**

Decision:

That the current Highway Maintenance Plan continue to be used until the County Surveyors' Society Wales (CSSW) development of a nationally consistent response to the code across Welsh Local Authorities is completed, and a further report be brought back to this Cabinet Board.

Reason for Decision:

To facilitate the introduction of a consistent "risk based" approach to the management of all highway assets across the Welsh authorities.

Implementation of Decision:

The decision will be implemented after the three day call in period.

5. **TRAFFIC ORDER: SALEM ROAD, CWMAVON**

Decision:

That the objections be over ruled, the Prohibition of Waiting at Any Time Order at the B4286 Salem Road, Cwmavon be implemented as previously advertised and the objectors informed accordingly.

Reason for Decision:

To improve visibility exiting the junction of Heol Jwbili/Salem Road, Cwmavon, in the interest of road safety.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

This item has been subject to external consultation.

6. **TRAFFIC ORDERS - KINGDON OWEN ROAD, NEATH**

Decision:

That the objections be over ruled, the One Way Order and No Entry Order at Kingdon Owen Road, Neath, be implemented as previously advertised and the objectors informed accordingly.

Reason for Decision:

To improve traffic flow in the interest of road safety.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

This item has been subject to external consultation.

7. **TRAFFIC ORDER - MERTHYR ROAD, GLYNNEATH**

Decision:

That the Legal Orders for No Waiting, No Loading or Unloading at Any Time Traffic Regulation Order at Merthyr Road, Glynneath, be advertised, and should no objections be received, the Orders be implemented.

Reason for Decision:

To prevent indiscriminate parking in a bus turning area in the interest of highway safety.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

This item will be subject to external consultation.

8. **LIST OF APPROVED CONTRACTORS**

Decision:

That the following firms be included in the approved list of contractors in the categories below:-

FIRM	CATEGORY
CCTV Access Control Ltd	3, 47, 48.
Protectorcomms Ltd	47,48,49,50,61,68,111 (Access Control)

Reason for Decision:

To keep the Approved List up to date and as far as possible ensure a competitive procurement process, as well as for the purpose of supplying a List of Contractors for invitation to tender/quote within the relevant category.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

The Approved List of Contractors is promoted on Neath Port Talbot web pages.

9. **ACCESS TO MEETINGS**

Decision:

That pursuant to Regulation 4(3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following item of business which involved the likely disclosure of exempt information as defined in Paragraphs 12, 13 and 14 of Part 4 of Schedule 12A to the Local Government Act 1972.

10. **PRIVATE URGENCY ACTION - 1282**

Decision:

That the following Private Urgency Action taken by the Head of Engineering and Transport in consultation with the requisite Members, be noted:-

Officer Urgency Action No 1282 re: Replacement Community Services Transport Vehicles.

CHAIRPERSON

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STREETSCENE AND ENGINEERING CABINET COMMITTEE

2018/2019 FORWARD WORK PLAN (DRAFT)

STREETSCENE AND ENGINEERING CABINET COMMITTEE

DATE	Agenda Items	Type (Decision, Monitoring or Information)	Rotation (Topical, Annual, Biannual, Quarterly, Monthly)	CDG/CMB	Contact Officer/Head of Service
19 Feb 2019 6.00	Quarter 3 Performance Monitoring	Monitor	Quarterly	CDG – 5 Feb	Allison Headon
	Combined Highways and Neighbourhood Works Programme 2019-20	Decision	Annual		Dave Griffiths/ Mike Roberts
	Vehicle and Heavy Plant Fleet Procurement Programme 2019-20	Decision	Annual		Dave Griffiths
	Lower Cwmtwrch Household Waste Recycling Centre		Topical		Mike Roberts

STREETSCENE AND ENGINEERING CABINET COMMITTEE

DATE	Agenda Items	Type (Decision, Monitoring or Information)	Rotation (Topical, Annual, Biannual, Quarterly, Monthly)	CDG/CMB	Contact Officer/Head of Service
5 April 2019	Land Drainage Enforcement Policy	Decision			Dave Griffiths

Page DATE	Agenda Items	Type (Decision, Monitoring or Information)	Rotation (Topical, Annual, Biannual, Quarterly, Monthly)	CDG/CMB	Contact Officer/Head of Service
24 May 2019	Grant Schemes Awarded	Information			Dave Griffiths

STREETSCENE AND ENGINEERING CABINET COMMITTEE

To be programmed in:

- List of Approved Contractors (as needed)
- Budget only meetings
- Quarterly Performance Monitoring (2018/19)
- Road Safety Grant Schemes for 2018-2019 – Decision – Annual - Dave Griffiths/ Martin Brumby
- Traffic Orders – As Needed
- 3 Year Review of Grit Bin Provision in NPT (due Aug/Sept 2021)

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NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Streetscene & Engineering Cabinet Board

11th January 2019

Report of the Head of Engineering & Transport

D. W. Griffiths

Matter for Decision

Ward Affected: All

List of Approved Contractors

Purpose of Report

1. To seek Members' approval to amend the Approved List of Contractors.

Executive Summary

2. To seek approval for contractors to be included on the Approved List of Contractors.

Background

3. Members will be aware that on previous occasions reports concerning the compilation of the Approved List of Contractors have been presented to Cabinet Board. Members are updated on a regular basis on outstanding issues relating to the lists.
4. The full list of categories is set out in Appendix A for your information.
5. The process gives local companies an opportunity to provide goods and services to the Council.
6. The following firms have applied to be included in the list and have passed the required assessments:-

<u>FIRM</u>	<u>CATEGORY</u>
Western Lightning Ltd	66-Lightning Conductor

Financial Impact

7. None.

Equality Impact Assessment

8. A Screening Assessment has been undertaken to assist the Council in discharging its Public Sector Equality Duty under the Equality Act 2010. After completing the assessment it has been determined that this function does not require an Equality Impact Assessment.

Workforce Impacts

9. There are no workforce impacts associated with this report.

Legal Impacts

10. There are no legal impacts associated with this report.

Risk Management

11. There are no risk management issues associated with this report.

Consultation

12. The Approved List of Contractors is promoted on NPT web pages through local events.

Recommendation

13. It is recommended that:-

The contractors in section 6 of this report are included on the Approved List for the relevant categories.

Reasons for Proposed Decision

14. To keep the Approved List up to date and as far as possible ensure a competitive procurement process.
15. These recommendations to be adopted for the purpose of supplying a List of Contractors for invitation to tender within the relevant category.

Implementation of Decision

16. The decision is proposed for implementation after the three-day call-in period.

Appendices

17. Appendix A – Approved List of Categories

List of Background Papers

18. None

Officer Contact

19. Hasan Hasan, Engineering Manager
Tel. No: 01639 686463
email: h.hasan@npt.gov.uk

Appendix A

General Services

1. Signs
2. Plant Hire
3. Security
4. Clinical Waste
5. Pest Control
6. Re-Cycling
7. Waste Disposal (eg. Car, Computers, Steel)
8. Crowd Control
9. Traffic Management
10. Portable Buildings
11. Scaffolding

Building Construction / Maintenance

12. Building Construction £50,000 - £200,000
13. Building Construction £200,000 - £1m
14. Building Construction over £1m
15. Minor Building Works below £50,000
16. Works of Adaptation below £5,000
17. Re-Roofing
 - a) Felt & Asphalt below £10,000 / above £10,000
 - b) Tiles & Slate below £10,000 / above £10,000
 - c) GRP
 - d) High Performance Coverings
 - e) Sheeting & Cladding
18. Supply & Installation of Floor Finishes
 - a) Flexible Sheet, Tiles, Carpets
 - b) Jointless
 - c) Rigid Tiles, Slabs, Mosaics
 - d) Wood
19. Plastering
20. Painting & Decorating
21. Supply & Installation of Windows / Doors
(Windows to BS 7412, Doors to PAS 23/1, PAS 24/1 to BS 7950 Kitemark Scheme)
 - a) PVCU (using Aluplast System)
 - b) Timber
 - c) Aluminium
 - d) Steel
 - e) Roller Shutter
 - f) Security Doors

- g) Automatic Doors
- 22. Suspended Ceilings
- 23. Welding / Fabrication below £5,000
- 24. Welding / Fabrication above £5,000
- 25. Stonework Repair / Restoration / Cleaning
- 26. Glazing & Safety Filming
- 27. Wall Tie Replacement
- 28. External Wall Insulation
- 29. Damp Proofing / Dry Rot / Woodworm Treatment
- 30. Cavity Wall and / or Loft Insulation
- 31. Asbestos Handling & Removal, Asbestos Surveys & Asbestos Consultancy Services
- 32. Window Blinds
- 33. Shop Fitters – Specialist Joinery
- 34. Refurbishment of Laboratories
- 35. Clearance of Void properties
- 36. Works to Listed Buildings

Mechanical & Electrical Engineering

- 37. Domestic (including Housing) Plumbing & Central Heating below £50,000
- 38. Domestic (including Housing) Plumbing & Central Heating above £50,000
- 39. Commercial Heating & Ventilating below £100,000
- 40. Commercial Heating & Ventilating above £100,000
- 41. Domestic (including Housing) Electrical Installation below £50,000
- 42. Domestic (including Housing) Electrical Installation above £50,000
- 43. Commercial Electrical Installations below £100,000
- 44. Commercial Electrical Installations above £100,000
- 45. Gas Boiler Maintenance
- 46. Maintenance of Building Management Systems for Heating & Ventilation

Mechanical & Electrical Specialist Services

- 47. CCTV
- 48. Intruder Alarms
- 49. Fire Alarms
- 50. Warden Call System
- 51. Lifts
- 52. Swimming Pool Plant Equipment
- 53. Water Systems Cleaning & Chlorination
- 54. Ductwork System Cleaning & Sterilisation
- 55. Domestic & Commercial Kitchen Equipment Maintenance

56. Supply & Installation of Specialist Kitchen Equipment / Fittings
57. Installation, Testing & Maintenance of Local Exhaust Ventilation (LEV)
58. Water Systems – Risk Assessment
59. Supply & Installation of Pipework & Ductwork Installation
60. Supply, Installation and / or Servicing of Automatic Door Systems
61. PA Systems / Sound Systems
62. Stage Lighting
63. Service / Repair of Kilns
64. Supply, Installation & Servicing of Leisure Services Equipment
65. Specialist Steelwork (stainless Steel & Fabricated Works)
66. Lightning Conductors
67. Fire Fighting Equipment including Hose Reels
68. Smoke / Fire Detectors
69. Stage Equipment including Curtains, Gantry, Special Effects etc.
70. Computer / Telephone Cabling

Civil Engineering

71. Civil Engineering £0 – £25,000
72. Civil Engineering £25,000 – £250,000
73. Civil Engineering £250,000 – £1m
74. Civil Engineering over £1m
75. Land Reclamation
76. Sewers & Drainage
77. Hard & Soft Landscaping
78. Ground Investigation
79. Demolition
80. Surfacing, Carriageway & Footways
81. Surface Dressing
82. Road Markings & Reflective Road Studs
83. Carriageway Slurry Surfacing & Footways
84. Fencing
85. Gabion & Blockstone
86. Steel Fabrication below £25,000
87. Steel Fabrication above £25,000
88. Bridge Works, New & Maintenance

Civil Engineering Specialists

89. Concrete Repairs
90. Diving Inspections & Works within Water
91. Bridge Deck Expansion Joints
92. Bridge Deck Water Proofing
93. Soil Nailing

94. Sewer Relining
95. Sewer Surveys
96. Safety Fencing
97. Bridge Parapets (Manufacture & Installation)
98. Access Plant for Inspection
99. Bridge Parapet Painting
100. Painting of Structural Steelwork
101. Arboriculturalist
102. Weedspraying
103. Weather Forecasting
104. Playground Equipment
105. Specialist Cleaning
106. Synthetic Pitches and Sports Facilities
107. Bus / Cycle Shelters
108. Traffic Signals
109. Street Lighting
110. Street Furniture
111. Specialist Contractor not listed above – please specify type of work

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NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Streetscene & Engineering Cabinet Board

11th January 2019

Report of the Head of Engineering & Transport

D. W. Griffiths

Matter for Decision

Wards Affected: Port Talbot

Proposed No Waiting, No Loading or Unloading at any Time Traffic Regulation Order and 30 minutes Loading Only Traffic Regulation Order at Grove Place, Port Talbot

Purpose of Report

1. To obtain Members' approval to advertise the Legal Orders for No Waiting, No Loading or Unloading at any Time and 30 minutes Loading Only Traffic Regulation Orders at Grove Place, Port Talbot.

Executive Summary

2. The report outlines the proposed Order and the reason why the Order is required.

Background

3. The Orders are required to prevent indiscriminate parking and limit loading in the existing bay outside the former Port Talbot Police station. The proposed scheme is indicated in Appendix A.

Financial Impact

4. The work will be funded by the Developer.

Equality Impact Assessment

5. A Screening Assessment has been undertaken to assist the Council in discharging its Public Sector Equality Duty under the Equality Act 2010. After completing the assessment, it has been determined that this function does not require an Equality Impact Assessment.

Workforce Impacts

6. There are no workforce impacts associated with this report.

Legal Impacts

7. To be advertised for a 21-day period.

Risk Management

8. There are no risk management issues associated with this scheme.

Consultation

9. A consultation exercise will be carried out when the scheme is advertised.

Recommendations

It is recommended that:-

10. Approval to advertise the proposed Traffic Regulation Order is granted and if no objections are received the proposal is to be implemented.

Reasons for Proposed Decision

11. To prevent indiscriminate parking and limit loading only in the interest of highway safety.

Implementation of Decision

12. The decision is proposed for implementation after the three-day call-in period.

Appendices

13. Appendix A – Plan of the proposed scheme.

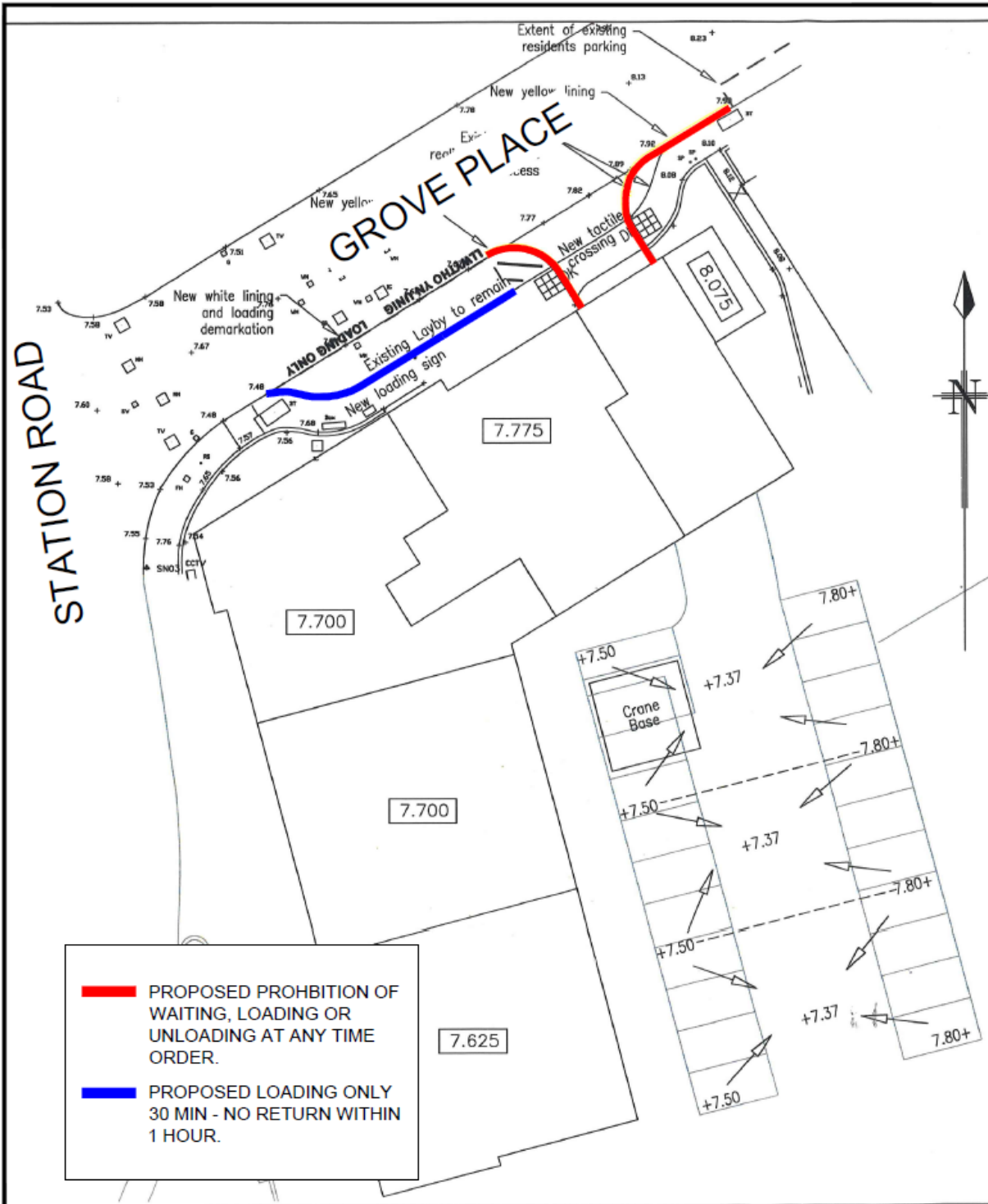
List of Background Papers

14. None

Officer Contact


15. Mr Martin Brumby, Engineering & Transport
Tel. No. 01639 686013
Email m.brumby@npt.gov.uk

Appendix A



— PROPOSED PROHIBITION OF WAITING, LOADING OR UNLOADING AT ANY TIME ORDER.
— PROPOSED LOADING ONLY 30 MIN - NO RETURN WITHIN 1 HOUR.

APPENDIX A

Project FORMER POLICE STATION DEVELOPMENT, GROVE PLACE / STATION ROAD, PORT-TALBOT PROPOSED TRAFFIC REGULATION ORDERS.	 Neath Port Talbot Castell-nedd Port Talbot County Borough Council Cyngor Bwrdeistref Sirol ENGINEERING AND TRANSPORT GARETH NUTT CORPORATE DIRECTOR OF ENVIRONMENT THE QUAYS, BRUNEL WAY BAGLAN ENERGY PARK NEATH SA11 2GG	Drawn	JJD	Checked	MCB	Approved	HIH	
		Date	DEC'18	Date	DEC'18	Date	DEC'18	
		Scales	NTS					
		Drawing No.	SKETCH-01 -					