



DEMOCRATIC SERVICES COMMITTEE

9.30 AM - WEDNESDAY, 5 SEPTEMBER 2018

COMMITTEE ROOM 1/2 - PORT TALBOT CIVIC CENTRE

PART 1

1. Declarations of Interest
2. Minutes of Previous Meeting 1 February 2018 *(Pages 3 - 8)*
3. Members' Annual Personal Development Review (PDR) Process
(Pages 9 - 38)
Report of the Task and Finish Group
4. Members' IT Reference Group - Terms of Reference
(Pages 39 - 42)
Report of the Assistant Chief Executive and Chief Digital Officer
5. Member Annual Reports Scheme *(Pages 43 - 68)*
Report of the Task and Finish Group
6. Members' Development and Training Programme *(Pages 69 - 102)*
Report of the Assistant Chief Executive and Chief Digital Officer
7. Members' Apologies Policy *(Pages 103 - 108)*
Report of the Assistant Chief Executive and Chief Digital Officer
8. Disability Audit *(Pages 109 - 112)*
Report of the Assistant Chief Executive and Chief Digital Officer
9. Welsh Language Standards Update (Mod Gov Update)
(Pages 113 - 116)
Report of the Assistant Chief Executive and Chief Digital Officer

10. Democratic Services Committee Work Programme
(Pages 117 - 120)
11. Urgent Items
Any urgent items (whether public or exempt) at the discretion of the Chairperson pursuant to Section 100B(4)(b) of the Local Government Act 1972

PART 2

12. Access to Meetings
That pursuant to Section 100A(4) and (5) of the Local Government Act 1972, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraph 12 and 15 of Part 4 of Schedule 12A of the above Act.
13. Security of Civic Buildings (Pages 121 - 124)
Report of the Property and Regeneration

S.Phillips
Chief Executive

Civic Centre
Port Talbot

Thursday, 30 August 2018

Committee Membership:

Chairperson: **Councillor J.D.Morgan**

Vice **Councillor M.Harvey**
Chairperson:

Members: Councillors S. ap Dafydd, S.K.Hunt, S.Miller,
M.Protheroe, S.Purse, S.Renkes, A.J.Richards,
A.J.Taylor, R.L.Taylor and A.Llewelyn