



**REGENERATION AND SUSTAINABLE DEVELOPMENT SCRUTINY
COMMITTEE**

10.30 am FRIDAY, 18 JANUARY 2019

COMMITTEE ROOMS A/B - NEATH CIVIC CENTRE

***PLEASE NOTE THE CHANGE TO THE START TIME OF THE
MEETING TO 10:30AM***

1. PART 1
2. Declarations of interest
3. Minutes of Previous Meeting (*Pages 3 - 6*)
4. Swansea Bay City Region - Verbal Update
Update by the Chief Executive and Leader
5. Forward Work Programme 18/19 (*Pages 7 - 8*)
6. To select appropriate items from the Cabinet Board Agenda for pre-scrutiny (Cabinet Board reports enclosed for Scrutiny Members).
7. Any urgent items (whether public or exempt) at the discretion of the Chairman pursuant to Section 100B (4) (b) of the Local Government Act 1972

S.Phillips
Chief Executive

**Civic Centre
Port Talbot**

Wednesday, 9th January, 2018

Committee Membership:

Chairperson: Councillor S.K.Hunt

**Vice
Chairperson:** Councillor L.Jones

Councillors: J.Evans, D.Cawsey, C.J.Jones, S.Rahaman,
R.L.Taylor, H.Jones, S.M.Penry, S.Bamsey,
J.Jones and S.Pursey

Notes:

- (1) If Committee Members or non-Committee Members wish to have relevant items put on the agenda for future meetings, then please notify the Chief Executive/Chair eight days before the meeting.*
- (2) If non-Committee Members wish to attend for an item of interest, then prior notification needs to be given (by 12.00 noon on the day before the meeting). Non-Committee Members may speak but not vote, or move or second any motion.*
- (3) For pre scrutiny arrangements, the Chair will normally recommend forthcoming executive items for discussion/challenge. It is also open to Committee Members to request items to be raised - though Members are asked to be selective here in regard to important issues.*
- (4) The relevant Cabinet Board Members will also be invited to be present at the meeting for Scrutiny/ Consultation purposes.*
- (5) Would the Scrutiny Committee Members please bring the Cabinet Board papers with them to the meeting.*

REGENERATION AND SUSTAINABLE DEVELOPMENT SCRUTINY COMMITTEE

(Committee Rooms A/B - Neath Civic Centre)

Members Present:

7 December 2018

Chairperson: Councillor S.K.Hunt

Councillors: D.Cawsey, S.Rahaman, R.L.Taylor, S.M.Penry,
S.Bamsey and S.Pursey

Officers In Attendance S.Brennan, N. Jones, N.Pearce and M.Shaw

Cabinet Invitees: Councillors D.W.Davies and A.Wingrave

1. **DECLARATIONS OF INTEREST**

Cllr. S. Rahaman Report of the Proposed Port Talbot Business Improvement District (BID) His family member owns and runs a business on the Aberavon Seafront where he is also employed

2. **MINUTES OF PREVIOUS MEETING**

The Committee noted the minutes.

3. **PRE-SCRUTINY**

The Committee chose to scrutinise the following Cabinet Board items:

Cabinet Board Proposals

3.1 **Quarter 2 Key Performance Monitoring**

The Committee received information in relation to the Quarter 2 Key Performance Monitoring as contained within the circulated report.

Members queried how often were the food establishments inspected. Officers explained food establishments were prioritised based on risk. Officers stated that food establishments that were high risk were assessed twice a year, the medium risk establishments were assessed once a year, and low risk food establishments were assessed every three years.

Members questioned how food establishments with one star ratings were addressed. Officers explained that they worked with the operator of the premises and identified how they were falling short of the standard. Officers added that they would then focus on weak areas and try to help them improve their practice.

Members referred to indicator CP/021, and queried why it was flagged as red when there were three months left in the year for the target to be achieved. Officers explained the data was from 1st April – 30th September. Members highlighted the data wasn't very well presented and didn't seem to show the true reflection.

Members asked how robustly staff and budgets were monitored. Officers explained that they reported on the Performance Indicators as well as Corporate Indicators. Staff supervision and appraisals took place regularly.

Following scrutiny, it was agreed that the report be noted.

4. **FORWARD WORK PROGRAMME 2018/19**

The Committee noted the work programme.

5. **ACCESS TO MEETINGS**

RESOLVED: that pursuant to Section 100A(4) and (5) of the Local Government Act 1972, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A to the above Act.

6. **PRE-SCRUTINY**

The Committee chose to scrutinise the following items

Cabinet Board Proposals

6.1 Crown Foods, Carnaud Metal Box, Milland Road, Neath, SA11 1PQ

The Committee received information in relation to the Quarter 2 Key Performance Monitoring as contained within the circulated report.

Members congratulated Officers on all their hard work.

Members queried would the Authority have to pay VAT. Officers explained they would pay it initially, but claim the VAT back.

Members queried what would be the risk if there weren't any interest from third parties in occupying the building. Officers explained that it was difficult to eliminate risk altogether. Officers explained that they had attempted to minimise the risk as much as possible.

Members questioned were there any companies interested in occupying the building. Officers explained that they had liaised with numerous companies, but some were more interested than others.

Following scrutiny, the Committee were supportive of the proposals to be considered at Cabinet Board.

CHAIRPERSON

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(DRAFT)
Regeneration and Sustainable Development Scrutiny Committee
Forward Work Programme 2018/19

Date of Meeting	Agenda Item	Officer
22 June 2018		
23 July 2018		
14 September 2018		
26 October 2018		
7 December 2018		

18 January 2019	Swansea Bay City Region – Verbal Update	Chief Executive/Leader
1 March 2019	Environmental Health and Trading Standards Charge for Business Advice Update	Nicola Pearce/Mark Thomas
	Valleys Task & Finish Group Update	Simon Brennan
	External Funding Update	Simon Brennan
	Tourism Update	Simon Brennan
12 April 2019	Problematic empty houses (private dwellings)	Nicola Pearce/ Mark Thomas
31 May 2019		