



## ***PERSONNEL COMMITTEE***

***2.00 PM - MONDAY, 16 OCTOBER, 2017***

***COMMITTEE ROOMS 1/2 - PORT TALBOT CIVIC CENTRE***

### **PART 1**

1. To receive any declarations of interest from Members.

#### **Report of the Head of Financial Services**

2. Shared Cost Additional Voluntary Contribution Scheme (*Pages 3 - 8*)

#### **Report of the Head of Property and Regeneration**

3. Changes to Facilities Management Structure (*Pages 9 - 16*)

#### **Report of the Head of Transformation**

4. Revised Staffing Structure - Library Service (*Pages 17 - 28*)

#### **Report of the Head of Human Resources**

5. Introduction of a Mediation Policy (*Pages 29 - 48*)

#### **Report of the Head of Planning and Public Protection**

6. Proposal to Restructure Support within the Trading Standards Service (*Pages 49 - 56*)
7. Any urgent items (whether public or exempt) at the discretion of the Chairman pursuant to Section 100B (4) (b) of the Local Government Act 1972.

**S.Phillips**  
**Chief Executive**

**Civic Centre**  
**Port Talbot**

**Tuesday, 10 October, 2017**

**Committee Membership:**

**Chairperson:**       **Councillor D.Jones**

**Vice**  
**Chairperson:**       **Councillor S.Paddison**

**Members:**           Councillors R.Davies, E.V.Latham, S.Miller,  
S.Bamsey, N.T.Hunt, S.A.Knoyle, D.Cawsey,  
R.G.Jones, S.Renkes and A.J.Taylor

**Non Voting**  
**Member:**           Councillors P.D.Richards, C.Clement-Williams,  
A.Wingrave, A.R.Lockyer, P.A.Rees and  
D.W.Davies