



## **C O U N C I L   S U M M O N S**

*To all Members of Council*

*You are hereby summoned to attend a*

**ANNUAL MEETING OF THE COUNCIL**

*to be held at 2.30pm on*

**FRIDAY 20 May 2016**

*in*

**MARGAM ORANGERY**

***Prayers will be said by the Mayor's Chaplain prior to the commencement of the meeting.***

### **--- A G E N D A ---**

1. *Election of Mayor for 2016/17*
2. *Appointment of Deputy Mayor for 2016/2017*
3. *Investiture of Mayor's Consort and Deputy Mayor's Consort*
4. *Mayoral Address.*
5. *Vote of Thanks to the Outgoing Mayor.*
6. *Response by the Outgoing Mayor.*
7. *Appointment of Leader and Deputy Leader of the Council for*

2016/2017

8. *Administration Issues for 2016/17 (Pages 3 - 4)*

*Sh. P.*

**Chief Executive**

**Civic Centre  
Port Talbot**

**Thursday, 12 May 2016**

**NEATH PORT TALBOT COUNTY BOROUGH COUNCIL  
CYNGOR BWRDEISTREF SIROL CASTELL NEDD PORT TALBOT**

**ANNUAL MEETING OF COUNCIL**

**20 MAY, 2016**

**REPORT OF THE CHIEF EXECUTIVE**

**1. Introduction**

- 1.1 The main purpose of the Annual Meeting of Council is to elect the Mayor and Deputy Mayor for the Civic Year 2016/17, together with the Leader and Deputy Leader of the Council.
- 1.2 There are also a number of other matters for the Council to determine at its Annual Meeting (set out below), and it is proposed that these be dealt with at the adjourned meeting to be held on 25 May, 2016:
- Appointment of Cabinet/Cabinet Boards;
  - Appointment of Scrutiny Committees;
  - Appointment of Other Committees;
  - Appointment of Staff Council and Other Member/Officer Groups;
  - Joint Committees, Outside And Other Public Bodies;
  - Cycle and Timetable of Meetings;
  - Constitutional Changes.
- 1.3 A detailed report will be submitted to Special Council with the Agenda of the adjourned meeting.

**S.Phillips  
Chief Executive**

**Contact Officer**

Steven Phillips – Chief Executive

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