

Telephone: 01639 883570

# CYD-BWYLLGOR AMLOSGFA MARGAM

Constituent Authorities

NEATH PORT TALBOT  
COUNTY BOROUGH COUNCIL



BRIDGEND COUNTY  
BOROUGH COUNCIL

## MARGAM CREMATORIUM

Clerk:

James Davies

Civic Centre, Port Talbot

Technical Officer

N.Pearce  
The Quays  
Brunel Way Briton Ferry  
Neath

Medical Referee:

Dr. V. Magdon  
Mount Surgery,  
Taibach

Treasurer:

H.Jones  
BSc(Hons), IPFA  
Civic Centre  
Port Talbot

## MEETING OF THE CYD-BWYLLGOR AMLOSGFA MARGAM DYDD LLUN, 11 TACHWEDD 2024

11:30am

CYFARFOD AML-LEOLIAD - SIAMBR Y CYNGOR, TIMAU PORT TALBOT  
A MICROSOFT  
POB FFÔN SYMUDOL I'W NEWID I'N DISTEL TRA HYD Y  
CYFARFOD

### Rhan 1

1. Datganiadau o fuddiannau
2. Cofnodion y Cyfarfod Blaenorol (*Tudalennau 3 - 4*)
3. Diweddariad ar y rhaglen waith Cyfalaf (*Tudalennau 5 - 18*)  
Bydd y diweddariad ar adroddiad y Rhaglen Waith Gyfalaf yn cael ei ohirio i gyfarfod Cydbwyllgor Amlosgfa Margam yn y dyfodol.
4. Unrhyw eitemau brys yn ôl disgrisiwn y Cadeirydd yn unol ag

**Adran 100BA(6)(b) o Ddeddf Llywodraeth Leol 1972 (fel y'i diwygiwyd).**

Civic Centre  
PORT TALBOT

DYDD LLUN, 4 TACHWEDD 2024

**Joint Committee Membership:**

Representing Neath Port Talbot County Borough Council:

Councillors: E.V.Latham, W.Carpenter, A.Dacey, R.G.Jones a/ac S.Jones

Representing Bridgend County Borough Council

Councillors: P.Davies a/ac M.Kearn

## MARGAM CREMATORIUM JOINT COMMITTEE

(Acting with Plenary Powers)

**Members Present:**

**29 October 2024**

**Representing Neath  
Port Talbot County  
Borough Council:**

**Councillors E.V.Latham and W.Carpenter**

**Representing  
Bridgend County  
Council:**

**Councillors P.Davies**

**Officers in  
Attendance:**

**J.Davies, R.Jenkins, C.Phillips, C.Eales and  
N.Jones**

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1. **DECLARATIONS OF INTEREST**

There were no Declarations of Interest received.

2. **MINUTES OF PREVIOUS MEETING**

The minutes of the previous meeting, held on 11 July 2024, were agreed as an accurate record.

3. **UPDATE ON CAPITAL WORK PROGRAMME**

The Update on Capital Work Programme report be deferred to a future meeting of Margam Crematorium Joint Committee.

4. **MEDICAL REFEREE**

Officers gave an update on the Medical Referee, as detailed in the circulated report.

**RESOLVED:** That members note the appointment of new deputy Medical Referees.

5. **URGENT ITEMS**

There were no urgent items.

## **CHAIRPERSON**



Cyngor Castell-nedd Port Talbot  
Neath Port Talbot Council

## **MARGAM JOINT CREMATORIUM COMMITTEE**

### **REPORT OF THE TECHNICAL OFFICER TO MARGAM CREMATORIUM JOINT COMMITTEE**

**11<sup>th</sup> November 2024**

#### **Matter for Decision**

Update on Capital work programme.

#### **Purpose of the Report:**

Following the Committee's site visit to discuss and agree the capital schemes along with a priority of delivery.

#### **Background:**

A list of capital works has previously been agreed upon, namely

- External decoration of the Crematorium and external toilet block.

There are various options available on the decoration, these include the areas to be decorated, the product to be used and the requirement to undertake concrete repairs prior to any decoration works.

- Concrete repairs as per estimate received - £125,000 to £150,000 excluding access.
- Concrete repairs and application of Sika decorative coating as per estimate received - £300,000 to £350,000 excluding access.
- Redecoration in masonry paint internal estimate £80,000 excluding access.

- Refurbishment of the external toilet block.

Various options were discussed on site, these ranged from:-

- A full refurbishment of the existing toilets as they are currently laid out fitting waterproof wall panels, resin flooring and improving the ceiling insulation.
- Turning the existing Gents and Ladies in to unisex accessible toilets thus allowing the existing accessible toilet to be converted in to a fit for purpose grounds operative accommodation.

The estimates for the above works are similar for both options at between £40,000 to £50,000

In order for the Committee to get an appreciation of the usage on the toilets and therefore aid in the above decision making counters were installed the results of which are shown below.

Margam Crematorium Toilets - Data Logger Summary Sheet - September - October 2024					
Note: Toilet opening and closing / cleaning visits have <b>not</b> been omitted from results					
Day	Date	R1 - Male Toilet	R2 - Female Toilet	R4 - Disabled Toilet	Daily Total
1	25 September 2024	69	69	7	145
2	26 September 2024	60	56	7	123
3	27 September 2024	92	61	6	159
4	28 September 2024	31	24	0	55
5	29 September 2024	5	3	4	12
6	30 September 2024	65	52	4	121
7	01 October 2024	53	30	9	92
8	02 October 2024	57	51	4	112
9	03 October 2024	58	38	9	105
10	04 October 2024	70	53	6	129
11	05 October 2024	10	23	1	34
12	06 October 2024	5	2	1	8
13	07 October 2024	47	42	5	94
14	08 October 2024	23	17	7	47
15	09 October 2024	47	40	3	90
16	10 October 2024	71	37	5	113
17	11 October 2024	105	77	8	190
18	12 October 2024	14	15	1	30
19	13 October 2024	3	1	1	5
20	14 October 2024	87	108	8	203
21	15 October 2024	78	60	6	144
22	16 October 2024	54	32	4	90
23	17 October 2024	53	48	7	108
24	18 October 2024	58	30	5	93
25	19 October 2024	2	12	0	14
26	20 October 2024	8	4	1	13
27	21 October 2024	59	44	4	107
<b>TOTAL</b>		<b>1284</b>	<b>904</b>	<b>109</b>	<b>2168</b>

Depending on the decision taken on the toilet block there may be a requirement to purchase and install a separate welfare container for the grounds operative, with this being located at the rear of the Crematorium next to the existing storage unit. Depending on the chosen welfare and storage provision, connection to services and possibly the need to clad the units to make them more aesthetically pleasing and estimate of £30,000 should be used for this.

- Redevelopment of the internal courtyard, remembrance garden and installation of exit canopy.

The 3D graphic illustration has been developed in to scale drawings to enable the scheme to be accurately costed. Due to the current workload in the Architects section this has yet to be done. However it is felt that a high-level estimate of circa £200,000 be attributed to this scheme.

- Highway resurfacing.

Please see appendices 1 for the highways asset condition report with associated costings.

- External cleaning

Members will recall that when we undertook the site visit they were informed that external power washing of the building façade had been ordered but yet to be completed. This has now been completed and below are some pictures showing the building before and after.



**Financial Impacts:**

The capital schemes will be considered in line with the agreed budget.

**Integrated Impact Assessment:**

There is no requirement for an integrated impact assessment as this report is for information purposes only

**Valleys Communities Impacts:**

There are no impacts associated with this report.

**Workforce Impacts:**

There are no impacts associated with this report.

**Legal Impacts:**

There are no impacts associated with this report.

**Consultation:**

There are no impacts associated with this report.

**Recommendations:**

That the Committee suggests the course of action to be taken, and confirm the priority of the above schemes.

**Appendices:**

None

**List of Background Papers:**

None

**Officer Contact:**

Mr. Simon Brennan  
Technical Officer of the Joint Committee of Margam Crematorium

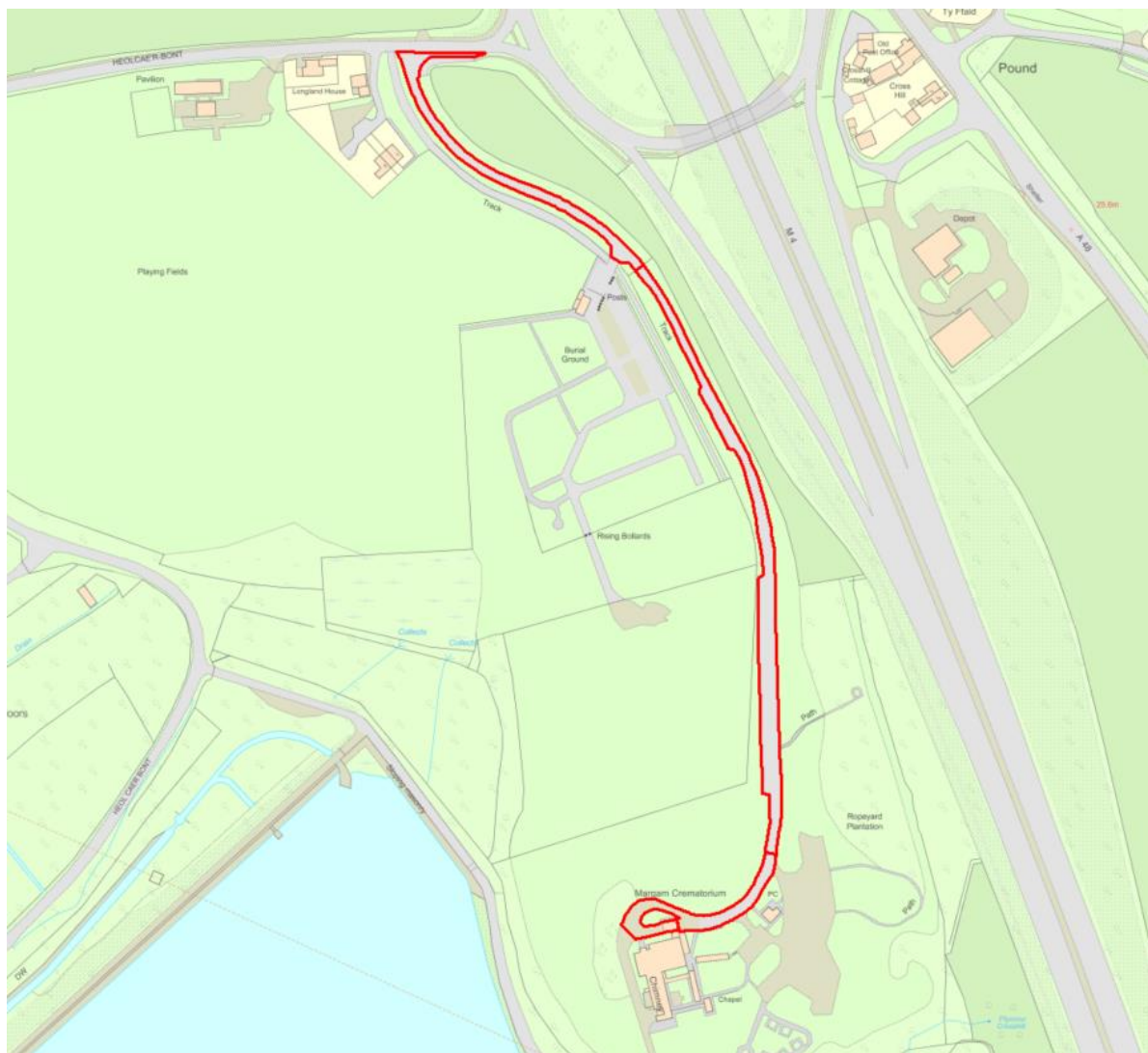


**Mr. Richard Jenkins**  
Corporate Facilities Manager

Mae'r dudalen hon yn fwriadol wag

# Asset Condition Report – Access Road into Margam Crematorium

- Client: Neighbourhood Services
- Brief: To undertake a survey to determine the total area and surface condition for the private access road into Margam Crematorium; for the purpose of providing options and estimated costs for surface treatment and/or preventative maintenance.
- Location: Private access road into Margam Crematorium, from the junction at Heol Cae'r-Bont (just off the Margam Interchange Roundabout) to the turning circle at the entrance of the Crematorium building.
- Asset Type: Bituminous asphaltic surface, made up with various unspecified aggregate/materials/binders, with unknown road construction.
- Dimensions: Total length – approximately 750 metres, Total area – 5,383 m<sup>2</sup> (inclusive of car parking layby areas)



## Surface Condition

The surface condition varies throughout. The condition from the junction to the entrance of the crematorium has numerous defects, where there is now a potential structural failure (image 1 & 2). There are also defects in the wheel track (image 3) and areas where preventative treatment has been previously used (image 4).

The condition from the Crematorium Entrance to the Turning Circle has defects beginning to show in the wheel track, if this is left untreated, there is a risk for structural failure and the formation of potholes with occur – see images 5 & 7.

\*All images are available to view in Appendix A.

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## Surface Treatment - Options

The condition varies along the road so, for clarity, we have separated the extent into 3 sections, with estimated cost provided for your consideration.

We have also included the adjusted cost if the work was to be carried out during an out of hours period (evenings/overnight/weekends). This may be preferred to avoid any disruption to normal services provided during daytime working hours.

Please note images 6 & 8 in Appendix A show an example of Preventative Treatment using Overbanding – images taken on Margam Interchange Roundabout.

## SECTION 1

**Area:** Heol Cae'r-Bont Junction (Off Margam Interchange roundabout) to Crematorium Entrance – *Extent is shown in Appendix A.*

Based on the condition of this section of road (see images 1 to 4 in Appendix A), the following surface treatment option is recommended, including estimated costs for daytime working and evenings/overnight/weekends (out-of-hours) working:

**Table 1 - Resurfacing**

Treatment	Expected Lifespan (Years)	Area (m <sup>2</sup> )	Total Cost (Day time)	Cost Per m <sup>2</sup>	Out of Hours Cost
Resurfacing	15 – 25	1,382	£26,949	£19.5	£31,154

## SECTION 2

**Area:** Crematorium Entrance to Crematorium Car Park.

The survey identified deterioration in the wheel track which, as a minimum, will need preventative treatment before the condition worsens and potholes begin to form – see image 5 in Appendix A.

Based on the condition of this section of road, the following surface treatment options can be considered, including estimated costs for daytime working and evenings/overnight/weekends (out-of-hours) working:

**Table 2a – Preventative Treatment (Overbanding)**

<b>Treatment</b>	<b>Expected Lifespan (Years)</b>	<b>Area (m<sup>2</sup>)</b>	<b>Cost Per m<sup>2</sup></b>	<b>Total Cost (Day time)</b>	<b>Out of Hours Cost</b>
Overbanding (2 no. of 1m x 375m Strips)	3 – 5	750	£25	£18,750	£21,675

**Table 2b – Resurfacing**

<b>Treatment</b>	<b>Expected Lifespan (Years)</b>	<b>Area (m<sup>2</sup>)</b>	<b>Total Cost (Day time)</b>	<b>Cost Per m<sup>2</sup></b>	<b>Out of Hours Cost</b>
Resurfacing	15 – 25	2,949	£57,506	£19.5	£66,477

## SECTION 3

**Area:** Crematorium Car Park to Crematorium Turning Circle

As in section 2, the survey also identified deterioration in the wheel track in Section 3 which again, as a minimum, will need preventative treatment before the condition worsens and potholes begin to form – see image 7 in Appendix A.

Based on the condition of this section of road, the following surface treatment options can be considered, including estimated costs for daytime working and evenings/overnight/weekends (out-of-hours) working:

**Table 3a - Preventative Treatment (Overbanding)**

Treatment	Expected Lifespan (Years)	Area (m <sup>2</sup> )	Cost Per m <sup>2</sup>	Total Cost (Day time)	Out of Hours Cost
Overbanding (2 no. of 1m x 155m Strips)	3 – 5	310	£25	£7,750	£8,959

**Table 3b – Resurfacing**

Treatment	Expected Lifespan (Years)	Area (m <sup>2</sup> )	Total Cost (Day time)	Cost Per m <sup>2</sup>	Out of Hours Cost
Resurfacing	15 – 25	1,052	£20,514	£19.5	£23,715

## Summary

To summarise the findings, there are two distinct options available for the surface treatment of Margam Crematorium. **Please note that all costs are approximate and based on estimated current unit rates.**

### Option 1 - Resurfacing and Preventative Treatment

- Resurface Section 1.
- Overband with 2 x 1m strips for Section 2 & Section 3.

Treatment	Expected Lifespan (Years)	Area (m <sup>2</sup> )	Total Cost (Day time)	Cost Per m <sup>2</sup>	Out of Hours Cost
Resurfacing	15 – 25	1,382	£26,949	£19.5	£31,354
Overbanding (2 no. of 1 x 530m Strips)	3 – 5	1060	£26,500	£25	£30,634
T.M. & Road Marking Cost (indicative)	n/a	n/a	£5,000	n/a	£5,579
<b>Total</b>			<b>£58,499</b>		<b>£67,567</b>

### Option 2 - Resurface Full Extent (Section 1, 2 and 3)

The total costings include Traffic Management and Road Marking Costs.

<b>Treatment</b>	<b>Expected Lifespan (Years)</b>	<b>Area (m<sup>2</sup>)</b>	<b>Total Cost (Day time)</b>	<b>Cost Per m<sup>2</sup></b>	<b>Out of Hours Cost</b>
Full Resurface	15 – 25	5,383	£104,969	£19.5	£121,344
T.M. & Road Marking Cost (indicative)	n/a	n/a	£5,000	n/a	£5,579
<b>Total</b>			<b>£109,969</b>		<b>£126,923</b>

## Appendix A - MARGAM CREMATORIUM IMAGES

Section 1 (Length - approximately 200 metres, Area – 1,382 m<sup>2</sup>)

<b>SECTION 1: EXTENT</b> – This is the area that Section 1 covers.
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**IMAGE 1**



**IMAGE 2**



**IMAGE 3**



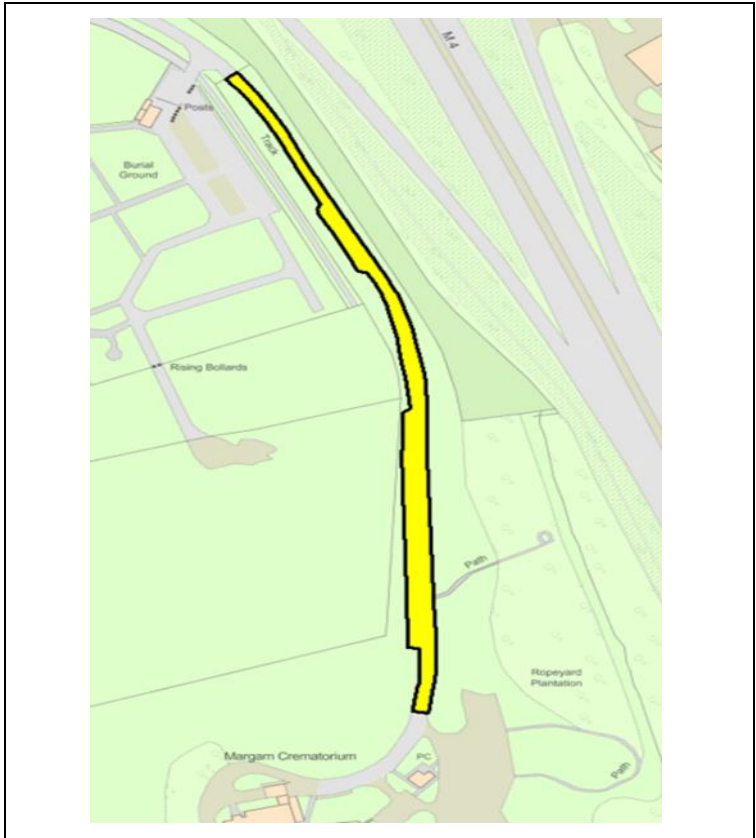
**IMAGE 4**



Section 2 (Length - approximately 375 metres, Area – 2,949 m<sup>2</sup>)

**Section 2: Extent** - This is the area that Section 2 covers.





**IMAGE 5** – Deterioration in Wheel Track

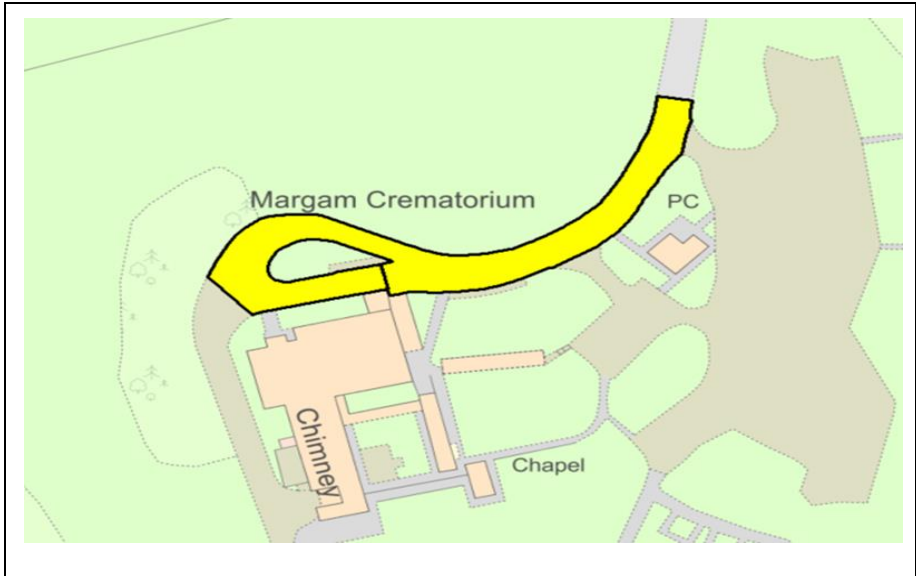


**IMAGE 6** – Overbanding Example, Margam Interchange Roundabout.



Section 3 (Length - approximately 155 metres, Area – 1052 m<sup>2</sup>)

**Section 3: Extent** - This is the area that Section 3 covers.



**IMAGE 7** – Deterioration in Wheel Track.



**IMAGE 8** – Overbanding Example, Margam Interchange Roundabout.

