

EXECUTIVE DECISION RECORD

CABINET

4 DECEMBER 2024

Cabinet Members:

Councillors: S.K.Hunt, S.A.Knoyle, N.Jenkins, J.Hurley, S.Harris,
A.Llewelyn, W.F.Griffiths, S.Jones and C.Phillips

Officers in Attendance:

F O'Brien, N.Pearce, A.Jarrett, A.Thomas, H.Jones, C.Griffiths, S.Rees,
A.James, J.Burge, H.Hasan, H.Lewis, L.McAndrew, L. Cooper-Smith,
T.Davies and N.Jones

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor S.K.Hunt be appointed as Chairperson for the meeting.

2. **CHAIRPERSONS ANNOUNCEMENT/S**

The Chair welcomed all to the meeting.

3. **DECLARATIONS OF INTEREST**

The following Members and Officers made Declarations of Interest at the start of the meeting:

Cllr A.Llewellyn - Minute No. 10 - Capital Budget Monitoring Report 2024/25, as he is a governor in one of the schools named.

Frances O'Brien - Minute No. 14 – Appointment of Returning Officer and Granting of Indemnity.

She considered her interest to be prejudicial, so left the meeting at this item.

Cllr C. Phillips - Minute No.17 – As Cllr Phillips was involved in discussions which took place in relation to the Traffic Order report. He considered his interest to be prejudicial, so left the meeting at this item.

4. **MINUTES OF PREVIOUS MEETING**

That the minutes of the previous meeting of Cabinet, held on the 13 November, 2024, be agreed as an accurate record.

5. **FORWARD WORK PROGRAMME 2024/25**

The Forward Work Programme 2024/25 was noted.

6. **PUBLIC QUESTION TIME**

No questions from the public had been received.

7. **NEATH PORT TALBOT WELSH CHURCH ACT TRUST FUND**

Decision:

That the application set out in the Appendix to this report, be approved.

Reason for Proposed Decision:

To decide on the amount of financial support in respect of the grant application received.

Implementation of Decision

The decision is proposed for implementation after the three day call in period.

8. **THIRD SECTOR GRANT & COMMISSIONING ARRANGEMENTS**

Officers updated Members with feedback from the relevant Scrutiny Committee, Cabinet agreed to include the extra wording from the Scrutiny Committee, which is included below, ***in bold and italics.***

1. That the proposed arrangements for 3rd Sector Grant funding, for the financial year 2025/2026, be approved.
2. ***That the recommendation from the relevant Scrutiny Committee – ‘removal of the exclusion of core costs from the application process’, be approved.***
3. That the additional criteria - organisations will be required to demonstrate a contribution to in their applications for funding for the financial year 2025/2026 - be approved.
4. That the proposal for an independent review of the council’s third sector grant and commissioning arrangements, be noted.

Reason for Proposed Decision:

To ensure funding decisions made for the 2025/26 financial year in relation to grants awarded under the Third Sector Grants Scheme are aligned with the council’s overall priorities.

Implementation of Decision:

The decision is proposed for implementation after the three day call in period.

9. **CALCULATION OF COUNCIL TAX BASE FOR 2025-26**

Decision:

That the 2025/26 net Council Tax Base, be approved.

1. 49,703.53 for the whole of the County Borough.
2. For each Town and Community Council area the amount shown in paragraph 4 of the report, approved.

Reason for Proposed Decisions:

To determine the Council Tax Base for 2025/26.

Implementation of Decisions:

The decisions are urgent ones for immediate implementation, subject to the consent of the relevant Scrutiny Chair (and is therefore not subject to the call-in procedure). This will also enable the Council to forward the tax base to the Welsh Government within the required timescales.

10. **CAPITAL BUDGET MONITORING 24-25**

Decision:

1. That the updated proposed 2024/25 budget totalling £68.834m, approved.
2. That the position in relation to expenditure as at 30th September, 2024, be approved.

Reason for Proposed Decision:

To comply with the Council's constitution in relation to budget virement, re-profiling between financial years and to update the Council's Budget projections for 2024/25.

Implementation of Decision:

The decision is proposed for implementation after the three day call in period.

11. **REVENUE BUDGET MONITORING REPORT 2024/25**

That the report be noted.

12. **TREASURY MANAGEMENT MONITORING 2024/25**

Decision:

That the report be noted.

13. **TREASURY MANAGEMENT MID YEAR REVIEW REPORT 2024/25**

Decision:

That the report be noted.

14. **APPOINTMENT OF RETURNING OFFICER AND GRANTING OF INDEMNITY**

At this point in the meeting, Frances O'Brien reaffirmed their interest in the item and left the meeting.

Decision:

That the entering into of an appropriate indemnity under The Local Authorities (Indemnities for Members and Officers) (Wales) Order 2006 to Frances O'Brien , in relation to her carrying out her duties as Returning Officer and/or Acting Returning Officer for all Elections and Referenda, taking place within the County Borough, be approved.

Reason for Proposed Decision:

To ensure appropriate indemnities are in place for officers who are accepting personal responsibility for such matters

Implementation of Decision:

Implementation is proposed after the three-day call-in period.

15. **LIST OF APPROVED CONTRACTORS**

Decision:

That having had due regard to the Integrated Impact Assessment it is recommended that:-

The List of Approved Contractors is amended as follows:-

Company to be **added** to the List of Approved Contractors

The following company has applied to be included on the list and has passed the required assessments:-

Company	Category
Safeguard Pest Control & Environmental Services Ltd (S0101)	4,5

Companies to be **removed** from the List of Approved Contractors

Removal of the following companies is required due to:-

N014 - Company has ceased trading.

R045 – Company is in Liquidation.

C051 – Company has ceased trading.

<u>Company</u>	<u>Category</u>
Nicholls Colton Group Ltd (N014)	78,111
Reactive Integrated Services Ltd (R045)	31,111
Cintrix Systems Ltd (C051)	49,68

Reasons for Proposed Decision:

To keep the List of Approved Contractors up to date and as far as possible, ensure a competitive procurement process.

These recommendations to be adopted for the purpose of supplying a List of Approved Contractors for invitation to tender within the relevant category.

Implementation of Decision:

The decision is proposed for implementation after the three-day call-in period.

16. **TRAFFIC ORDER - MELYN, NEATH**

Decision:

That having had due regard to the integrated impact assessment, the objections are upheld in full to the (Walters Road, Melyn, Neath) (Revocation of Prohibition of Waiting, Loading or Unloading At Any Time) Order 2024 (as detailed in Appendix A to the circulated report) and that the proposed scheme is withdrawn with the situation monitored going forward.

The objectors will be notified of the decision of the board accordingly.

Reasons for Proposed Decision:

The scheme is withdrawn and the restriction shall remain in place; however, the Council will continue to monitor the situation going forward.

Implementation of Decision:

The decision is proposed for implementation after the three-day call-in period.

17. **TRAFFIC ORDER - ELBA CRESCENT**

(At this point in the meeting, Councillor C.Phillips reaffirmed their interest in the item, and left the meeting for the discussion and voting thereon.)

Decision:

That having had due regard to the integrated impact assessment, the objections are overruled in full to the (Elba Crescent and Baldwins Crescent, Crymlyn Burrows) (Prohibition of Motor Vehicles Except for Access) Order 2024 (as detailed in Appendix A to the circulated report) and that the scheme is implemented as advertised.

The objectors will be notified of the decision of the board accordingly.

Reasons for Proposed Decision:

The Order is necessary to prevent non-residents from indiscriminately parking in the interest of road safety.

Implementation of Decision:

The decision is proposed for implementation after the three-day call-in period.

18. **STRATEGIC EQUALITY PLAN ANNUAL REPORT 2023/2024**

Decision:

1. That the Strategic Equality Plan Annual Report 2023-2024, be approved.

2. That the Head of People and Organisational Development as well as, if required, the relevant Cabinet Member be given delegated authority to make such changes as may be needed to the Annual Report prior to publication, provided that such changes do not materially alter the content of the document considered by Cabinet.

Reason for Proposed Decision:

To meet the statutory requirements set out in the Equality Act 2010 (Statutory Duties) (Wales) Regulations 2011.

Implementation of Decision:

For immediate implementation.

19. **URGENT ITEMS**

No urgent items were received.

20. **ACCESS TO MEETINGS - EXCLUSION OF THE PUBLIC**

RESOLVED:

That pursuant to Regulation 4 (3) and (5) of Statutory Instrument 2001 No 2290, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in the relevant Paragraphs of Part 4 of Schedule.

21. **GLAMORGAN FURTHER EDUCATION TRUST FUND**

Decision:

1. That the applications for awards as detailed in appendices B and C of the private circulated report, made out of the Glamorgan Further Education Trust Fund for the academic year 2024/2025 to eligible applications received on or before the closing date, be approved.

2. That the allocation of monies up to the maximum of £2,000.00 for 3 full-time students (appendix B) and £1,000.00 for 4 part-time students (appendix C), be approved.

3. To authorise payments to those applicants for whom continuing support from the Glamorgan Further Education Trust Fund has already been approved.

Reasons for the Proposed Decision:

To provide appropriate financial support for students who would otherwise suffer hardship.

Implementation of Decision:

The decision is proposed for implementation after the three day call in period.

22. **THE HAROLD AND JOYCE CHARLES TRUST**

Decision:

1. That the applications for awards as detailed in appendices B of the private circulated report, made out of the Harold and Joyce Charles Fund for the academic year 2024/2025 to eligible applications received on or before the closing date, be approved.
2. That the allocation of monies of £10,000.00 for 5 full-time students (appendix B), be approved.
3. To authorise payments to those applicants for whom continuing support from the Harold and Joyce Charles Fund has already been approved.

Reasons for the Proposed Decision:

To provide appropriate financial support for students who would otherwise suffer hardship.

Implementation of Decision:

The decision is proposed for implementation after the three day call in period.

CHAIRPERSON