



***SOUTH WEST WALES CORPORATE JOINT
COMMITTEE - STRATEGIC PLANNING SUB-
COMMITTEE***

2.00 PM MONDAY, 18 SEPTEMBER 2023

VIA MICROSOFT TEAMS

All mobile telephones to be switched to silent for the duration of the meeting

Webcasting/Hybrid Meetings:

This meeting may be filmed for live or subsequent broadcast via the Council's Internet Site. By participating you are consenting to be filmed and the possible use of those images and sound recordings for webcasting and/or training purposes.

1. Welcome and Chairs Announcements
2. Declarations of Interests
3. Terms of Reference (*Pages 3 - 8*)
4. Strategic Planning Update Presentation (*Pages 9 - 14*)
5. Forward Work Programme (*Pages 15 - 16*)
6. Urgent Items
Any urgent items at the discretion of the Chairperson pursuant to Section 100BA (6)(b) of the Local Government Act 1972 (as amended).

K.Jones
Chief Executive

Civic Centre
Port Talbot

Tuesday, 12 September 2023

Committee Membership:

Chairperson: **Councillor S.K.Hunt**

Councillors: W.F.Griffiths, D.Hopkins, A.Davies and J.Harvey

National Park

Representatives: A.Edwards and R.Davies

SOUTH WEST WALES CORPORATE JOINT COMMITTEE Strategic Planning Sub Committee

18th September 2023

REPORT OF THE MONITORING OFFICER

Report Title: Terms of Reference of the Strategic Planning Sub Committee of the South West Wales Corporate Joint Committee

Purpose of Report	To note the terms of reference for the CJC Sub-Committee in respect of Strategic Planning
Recommendation	It is recommended that members note the terms of reference of the Strategic Planning Sub-Committee
Report Author	Craig Griffiths
Finance Officer	N/A
Legal Officer	Craig Griffiths

Background:

1. The Local Government and Elections (Wales) Act 2021 (“the LGE Act”) created the framework for a consistent mechanism for regional collaboration between local government, namely Corporate Joint Committees (CJCs).
2. The CJC will exercise functions relating to strategic development planning and regional transport planning. They will also be able to do things to promote the economic well-being of their areas. In contrast to other joint committee arrangements, CJCs are separate corporate bodies which can employ staff, hold assets and budgets, and undertake functions.
3. The South West Wales CJC will comprise Carmarthenshire County Council, the City and County of Swansea Council, Pembrokeshire County Council and Neath Port Talbot County Borough Council (“the Constituent Councils”). In respect of some functions, both Pembrokeshire National Park and Bannau Brycheiniog National Park will also be members in respect of strategic planning and co-opted members (non-voting) in other areas.
4. In order to implement the legislative requirements, it was proposed that the CJC have four Sub Committees, with the chair of each Sub-Committee being drawn from the Leaders of the Constituent Councils (or their nominated deputies) and shared between the four authorities.
5. Attached at Appendix 1 of this Report are the terms of reference for Strategic Planning Sub-Committee.

Financial Impacts:

6. No impacts

Integrated Impact Assessment:

7. The CJC is subject to the Equality Act (Public Sector Equality Duty and the socio-economic duty), the Well-being of Future Generations (Wales) Act 2015 and the Welsh Language (Wales) Measure, and must in the exercise of their functions, have due regard to the need to:
 - Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Acts.
 - Advance equality of opportunity between people who share a protected characteristic and those who do not.
 - Foster good relations between people who share a protected characteristic and those who do not.
 - Deliver better outcomes for those people who experience socio-economic disadvantage
 - Consider opportunities for people to use the Welsh language
 - Treat the Welsh language no less favourably than English.
 - Ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.
8. The Well-being of Future Generations (Wales) Act 2015 mandates that public bodies in Wales must carry out sustainable development. Sustainable development means the process of improving the economic, social, environmental and cultural well-being of Wales by taking action, in accordance with the sustainable development principle, aimed at achieving the 'well-being goals'.
9. There is no requirement for an Integrated Impact Assessment for this report as the setting up of the CJC is underpinned by legislation and that this report is to note governance arrangements in accordance with legislation.

Workforce Impacts:

10. There are no workforce impacts associated with this report.

Legal Impacts:

11. No impacts

Risk Management Impacts:

12. No impacts

Consultation:

13. There is no requirement for consultation in respect of this report.

Appendices:

14. Appendix 1 – Terms of Reference

List of Background Papers:

25. None

Strategic Planning Sub-Committee **Terms of Reference**

Overarching Aim of Sub-Committee

To oversee the resourcing, management and implementation of the statutory Strategic Development Plan (SDP) for South West Wales

An SDP must express a vision and a strategy to deliver the vision for the region as a whole. In addition, it should also express sub regional strategies for either an individual Local Planning Authority or combinations of Local Planning Authorities

This means that an SDP must expressly state:

- A clear and deliverable vision for the SDP area and for each Constituent Council
- A coherent, overarching strategy with clearly defined roles for places both on a regional and sub-regional basis;
- A clearly expressed settlement hierarchy based around the role and function of places, focussed on those places key to delivering the plan
- Sustainable development and Placemaking embedded as the over-arching principles
- An overall housing provision and requirement for the SDP and for each Constituent Council set out in dwellings
- An overall employment provision for the SDP and for each Constituent Council
- Spatial areas to accommodate growth above a set threshold.
- The establishment of Gypsy and Traveller need for the SDP and each Constituent Council on a consistent methodology, with coordination between LA's and their duties under the Housing Act
- A regional retail hierarchy
- A broad delivery trajectory for homes and jobs aligned to the implementation of infrastructure to support change
- Infrastructure capacity pinch points and headroom alongside future requirements necessary to support growth
- Broad areas of affordable housing need and links to viability to demonstrate delivery
- The capacity of public and private transport infrastructure and opportunities to increase a modal shift away from the private car
- A coordinated approach to environmental designations, including green belts, ecological assets and biodiversity
- A coordinated approach to energy, minerals and waste designations

Functions

The Sub-Committee shall

- Have a coordinating role on the various work streams necessary to prepare an SDP. The role would not be to determine the precise content of the plan but rather to explore various options, identify key issues, present alternatives and implications/interrelationships between different aspects of what could constitute a plan
- Make recommendations to the Corporate Joint Committee to determine plan content.

- Monitor and review the delivery programme for the SDP (once approved) to include performance, financial and risk management and make recommendations to the Corporate Joint Committee on the development and delivery of the SDP consistent with the objectives of the Sub Committee;
- Work with Welsh Government, user groups, industry and other regulatory stakeholders to coordinate strategic planning duties across the region;
- Make recommendations to the Corporate Joint Committee on strategic planning for the South West Wales Region aligned to delivering the SDP;
- Where appropriate develop a regional response to Wales Government strategic planning consultation documents for approval by the Corporate Joint Committee for submission to Welsh Government; and
- Provide advice and observations relating to strategic planning submitted to the Corporate Joint Committee by other bodies, both inside and outside the South West Wales region;

Attendees

The following shall attend the Sub-Committee

- The Executive Leader of the Constituent Council identified as the political lead for Strategic Planning
- The Lead Officer of the Constituent Council identified as the officer/constituent council lead for Strategic Planning for the purposes of providing professional advice to the Sub-Committee on behalf of the Chief Executive of the Corporate Joint Committee
- The Executive Member from Carmarthenshire County Borough Council for Strategic Planning
- The Executive Member from the City and County of Swansea Council for Strategic Planning
- The Executive Member from Neath Port Talbot County Borough Council for Strategic Planning
- The Executive Member from Pembrokeshire County Borough Council for Strategic Planning
- The representative from the Brecon Beacons National Park Authority with responsibility for Strategic Planning
- The representative from the Pembrokeshire Coast National Park with responsibility for Strategic Planning
- Private Sector Representations for Regional Strategic Planning as a non-voting representative. However, where there is a conflict between these terms of reference and any legislative provision or guidance issued by the UK or Welsh Governments which prohibits involvement from private sector representatives, those legislative provisions and guidance shall take precedence for those particular agenda items.
- Officers of constituent councils and national park authorities with management responsibility for Strategic Planning (or their nominated representatives) for the purposes of presenting reports and answering any technical questions raised by the Sub-Committee
- Minute Taker (Democratic Services of Neath Port Talbot Council)

The following shall be entitled to attend any Sub-Committee Meeting:

- Chief Executive of the Corporate Joint Committee (Chair) or their nominated representative

- Regional Directors of Constituent Councils with responsibility for Corporate Joint Committee areas
- Private Sector representatives
- Monitoring Officer of the Corporate Joint Committee or their nominated representative
- S151 Officer of the Corporate Joint Committee or their nominated representative
- Any invitees of the Chief Executive of the Corporate Joint Committee

Frequency of Meetings

The Sub-Committee shall meet every six (6) months subject to any additional meetings that shall be called to address specific matters or if unanimously agreed by the Sub-Committee.

Where a special meeting is required, this will be convened by the Chief Executive of the Corporate Joint Committee.

Unless notified to the contrary, all meetings shall take place remotely via Microsoft TEAMS

Chair

The meeting shall be chaired by the Executive Leader of the Constituent Council identified as the political lead for Regional Transport Planning.

In their absence, the meeting shall be chaired by an alternative Leader from a Constituent Council as agreed by the collective Constituent Council leaders Executive Member as determined by the Executive Members present.

Decision Making

The Sub Committee shall have no decision making powers unless expressly granted by the Corporate Joint Committee

Each constituent council member (excluding the Chair) has one vote and the Chair will not have a casting vote

Substitutions

The Executive Members of each Constituent Council shall be entitled to appoint a representative to attend in their absence subject to notification being provided to the Chief Executive of the Corporate Joint Committee

Quorum

A quorum for the meeting shall be an elected representative from each of the Constituent Councils that comprise the Corporate Joint Committee (excluding the Chair).

Constitution and Procedure Rules

The constitution of the Corporate Joint Committee shall apply to any meetings of the Sub-Committee that take place.

Corporate Joint Committee Strategic Planning Sub- Committee

18th September 2023

Governance

Sub Committee	Lead Chief Executive	Political Lead
Regional Transport Planning	Swansea	Carmarthenshire
Economic Well Being – regional economic development	Carmarthenshire	Swansea
Strategic Development Planning	Pembrokeshire	Neath Port Talbot
Economic Well Being - regional energy strategy	Neath Port Talbot	Pembrokeshire

CJC Agreed Steps 2023-28

Priority	Actions	Impact Measures
Engage with Welsh Government.	<ul style="list-style-type: none"> Engage with Welsh Government Officers on the draft SDP Manual to ensure the final version of that guidance serves to help facilitate an SDP that can deliver on CJC, Council and National Parks corporate objectives. Further engage with Welsh Government regarding the resource requirements to develop the SDP. 	Any issues addressed in final guidance.
Prepare Delivery Agreement.	<ul style="list-style-type: none"> Work collaboratively across the region to undertake key studies that will form an evidence base for the SDP. 	Ensures early key stage work benefit from alignment with latest underpinning evidence, and is aligned with replacement LDPs being produced.
Develop SDP.	<ul style="list-style-type: none"> Deliver a number of SDP key stages with engagement and consultation of stakeholders – (including Community Involvement Scheme, the ‘Call for’ Strategic Locations and Sites/Areas, Preferred Strategy. 	Compliant SDP.

Action to date

- Informal comments were submitted to Welsh Government in respect of the SDP Manual in December 2022
- Still awaiting formal consultation from WG on SDP Manual (expected summer 2023)
- WG have been advised of the lack of resources to progress the SDP
- Joint Local Housing Market Assessment (LHMA) (October 2020), now being updated
- Regional Viability Study
- South West Wales – Stage 1 Strategic Flood Consequence Assessment (SFCA) (November 2022)
- National Growth Area Refinement Study
- Nutrient Credit Trading Scheme & Toolkit Feasibility Study
- Joint Economic & Housing Growth Assessment for Swansea and Neath Port Talbot
- Mid and SW Wales Minerals and Waste planning group established
- 7th December 2022 CJC agreed Option 2 – do minimum in 2023/24 budget - Sub-Committee Financial Profile 23/24 £20,000

Priorities

- Discuss progress with Welsh Government in respect of the release of the SDP manual consultation
- Progress Delivery Agreement once SDP manual is released
- Work collaboratively to undertake regional studies

Resource (including funding)

- Budget
- Staffing (CJC/LPA's)
- Recruitment

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FORWARD WORK PROGRAMME

2023-2024

Meeting Date 2023	Agenda Item	Type	Contact Officer
18 September 2023	Terms of Reference	Information	Craig Griffiths
	Strategic Planning Update Presentation	Information	Nicola Gandy

Meeting Date 2024	Agenda Item	Type	Contact Officer
18 March 2024	Welsh Government's Strategic Development Plan Manual	Information	Nicola Gandy
	Delivery Agreement	Information	Nicola Gandy
	Staff Resources & Proposed Budget	Information	Nicola Gandy