

**SUMMARY OF REGULATORY DECISIONS
(For Information Only)**

Personnel Committee

Monday, 11 December 2023

1. The summary attached contains the decision(s) made by the above Committee.
2. There is no call-in on these decision(s). They are produced to inform Members of decisions made.
3. The decision(s) are for immediate implementation.
4. The decision(s) summary is available website.

**K.Jones
Chief Executive**

**Civic Centre
Port Talbot**

Monday, 11 December 2023

Members Present

Chairperson: **Councillor S.A.Knoyle**

Vice Chairperson: **Councillor A.J.Richards**

Councillors: T.Bowen, C.Clement-Williams, S.Grimshaw, J.Hale, J.Henton, S.K.Hunt, J.Jones, S.Jones, D.Keogh, C.Lewis and S.Pursey

Councillor Apologies: A.Llewelyn and P.D.Richards

Non Voting Members: S.Hunt (Leader), J.Hurley, N.Jenkins, S.Jones and W.Girriiths

Personnel Committee

Monday, 11 December 2023

SUMMARY OF DECISIONS

PART 1

1. Chairs Announcements	Councillor S. Knoyle welcomed everyone to the meeting.
2. Declarations of Interest	No declarations of interest were received.
3. Minutes of the previous meeting	That the previous minutes held on the 25 th September 2023 be approved as a true and accurate record.
4. Forward Work Programme 2023	The forward work programme for 2023 2024 was noted.
5. Revised Employee Code of Conduct	Decision: That Members approved the revised Employee Code of Conduct.
6. Revised Honoraria and Acting Up Schemes	Decision: That Members approved the revised Honoraria and Acting up Schemes.
7. Annual Equalities in Employment Report	Decision: That the enclosed equalities employment information was approved by Members.
8. Gender Equalities Action Plan Update 2023	Decision: That the report be noted for information.
9. Annual Employee Engagement Survey	Decision: That the report be noted for

	information.
10. Time to Change Wales Action Plan - update report	Decision: That the report be noted for information.
11. Workforce Information Report Quarter 2	Decision: That the report be noted for information.
12. Urgent Items	Decision: There were none.