

**SUMMARY OF REGULATORY DECISIONS
(For Information Only)**

Democratic Services Committee

Monday, 27 November 2023

1. The summary attached contains the decision(s) made by the above Committee.
2. There is no call-in on these decision(s). They are produced to inform Members of decisions made.
3. The decision(s) are for immediate implementation.
4. The decision(s) summary is available website.

**K.Jones
Chief Executive**

**Civic Centre
Port Talbot**

Date: 27th November 2023

Members Present

Chairperson: **Councillor S.Rahaman**

Vice Chairperson: **Councillor N.Goldup-John**

Councillors: M.Harvey, A.R.Lockyer, A.Lodwig, P.A.Rees,
S.H.Reynolds, P.Rogers and C.Williams

Councillor J.Hale
Apologies:

Democratic Services Committee

Monday, 27 November 2023

SUMMARY OF DECISIONS

PART 1

1. Declarations of Interest	There were no declarations of interest.
2. Minutes of Previous Meeting	The minutes of the meeting held on 4 th September 2023 were approved as a true and accurate record.
3. Forward Work Programme	The Forward Work Programme was noted.
4. Independent Remuneration Panel for Wales Draft Annual Report 2024	<p>Resolved: That the Committee considers and comments on the Determinations made by the Independent Remuneration Panel for Wales in their draft Annual Report for 2024/25.</p> <p>Resolved: That the Head of Democratic Services be authorised to make a response on behalf of the Democratic Service Committee reflecting the decision and comments made at the meeting, to the Independent Remuneration Panel for Wales.</p> <p>Resolved: That the Head of Democratic Services issue Question 4 of the consultation document to all elected Members and co-opted members for them to respond to individually.</p>
5. Member Annual Reports	Resolved: It is recommended that, having due regard that no integrated impact assessment is required that the

	<p>Democratic Services Committee note the Members Annual Report Scheme and that the Democratic Services Manager communicates with all Members via email, reminding them of the scheme and inviting them to complete an Annual Report should they so wish.</p>
<p>6. Member Personal Development Reviews</p>	<p>Resolved: It is recommended, that having due regard to the fact that no integrated impact assessment is required that the Democratic Services Committee:</p> <ul style="list-style-type: none"> - Note the Members Personal Development Review Scheme - Approves that the Democratic Services Manager will communicate with the Welsh Local Government Association (WLGA) and political groups to explore a cohort of current members to undertake the training to conduct Personal Development Reviews. - Approves that the Democratic Services Manager will communicate with all Members via email, reminding them of the scheme and inviting them to complete a Personal Development Review should they so wish.
<p>7. Proposal to establish a Task and Finish Group on Handling Harassment, Abuse and Intimidation for Councillors</p>	<p>Resolved: It is recommended that Democratic Services Committee: Approve the establishment of a Task and Finish Group of the Democratic Services Committee to focus on handling harassment abuse and intimidation for Councillors while promoting Councillor safety at a local level.</p>
<p>8. Proposal to establish a Task and Finish Group on Diversity in Democracy.</p>	<p>Resolved: It is recommended that Democratic Services Committee approve the establishment of a Task</p>

	and Finish Group of the Democratic Services Committee to focus on developing the next phase of Diversity in Democracy for the Council, considering national developments and local priorities.
9. Urgent Items	There were no urgent items.