



## **REGISTRATION AND LICENSING COMMITTEE**

**10.00 AM - MONDAY, 7 AUGUST 2023**

**MULTI LOCATION MICROSOFT TEAMS/COUNCIL CHAMBER**

### **Webcasting/Hybrid Meetings:**

**This meeting may be filmed for live or subsequent broadcast via the Council's Internet Site. By participating you are consenting to be filmed and the possible use of those images and sound recordings for webcasting and/or training purposes.**

1. Chairpersons Announcements
2. Declarations of Interest
3. Minutes of the previous meeting (*Pages 3 - 4*)

### **Report of the Head of Legal Services.**

4. Hackney Carriage and Private Hire Vehicle Licensing (*Pages 5 - 14*)
5. Urgent Items  
Any urgent items at the discretion of the Chairperson pursuant to Section 100BA(6)(b) of the Local Government Act 1972 (as amended).
6. Access to Meetings  
That pursuant to Section 100BA (2) and (7) of the Local Government Act 1972, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraph 12 and 15 of Part 4 of Schedule 12A of the above Act.

## **Private Report of the Head of Legal Services**

7. Hackney Carriage and Private Hire Driver Licensing (*Pages 15 - 18*)

**K.Jones**  
**Chief Executive**

**Civic Centre**  
**Port Talbot**

**Tuesday, 1 August 2023**

### **Committee Membership:**

**Chairperson:**      **Councillor A.J.Richards**

**Vice**                      **Councillor J.Henton**  
**Chairperson:**

**Members:**              Councillors S.Paddison, D.Whitelock,  
W.Carpenter, A.Dacey, H.Davies, D.Lewis,  
A.Lodwig, S.Renkes, S.Thomas, L.Williams,  
R.G.Jones, D.M.Peters and R.W.Wood

c.c.                      Superintendent of Police, Neath  
Chief Fire Officer, Neath

## EXECUTIVE DECISION RECORD

### REGISTRATION AND LICENSING COMMITTEE

10 JULY 2023

#### **Members:**

Councillors: A. J. Richards (Chair), J. Henton (Vice Chair), S. Paddison, D. Whitelock, H. Davies, S. Renkes, S. Thomas, L. Williams, D. M. Peters and R. W. Wood

#### **Officers in Attendance:**

N.Chapple, G.White, L. Thomas and S.McCluskie

#### 1. **CHAIRPERSONS ANNOUNCEMENT/S**

The Chair welcomed everyone to the meeting.

#### 2. **DECLARATIONS OF INTEREST**

There were none.

#### 3. **MINUTES OF THE PREVIOUS MEETING**

The minutes of the previous Registration and Licensing Committee held on the 15<sup>th</sup> May 2023 were approved as an accurate record.

#### 4. **URGENT ITEMS**

There were none.

#### 5. **ACCESS TO MEETINGS**

#### **Resolved:**

That pursuant to Section 100A(4) and (5) of the Local Government Act 1972, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraph 12 and 15 of Part 4 of Schedule 12A of the above Act.

6. **HACKNEY CARRIAGE AND PRIVATE HIRE LICENSE - DRIVER APPLICATION**

The Licensing Manager provided the Committee with an overview to the circulated report.

**Decision:**

That the report be noted for information.

7. **HACKNEY CARRIAGE AND PRIVATE HIRE LICENSE - DRIVER APPLICATION**

The Licensing Manager provided the Committee with an overview to the circulated report.

**Decision:**

That the report be noted for information.

8. **HACKNEY CARRIAGE AND PRIVATE HIRE DRIVER LICENSING - CASE 1**

The Licensing Manager provided the Committee with an update to the circulated private report.

**Decision:**

The Committee were in favour by vote to defer the agenda item to a later Registration and Licensing date.

**CHAIRMAN**



Cyngor Castell-nedd Port Talbot  
Neath Port Talbot Council

## **NEATH PORT TALBOT COUNTY BOROUGH COUNCIL**

### **Registration and Licensing Committee**

**7<sup>th</sup> August 20223**

#### **Report of Head of Legal Services – Craig Griffiths**

##### **Matter for Decision**

##### **Wards Affected**

All Wards

##### **Application for the Grant of a Private Hire Vehicle licence**

##### **Purpose of the Report**

1. To consider an application for the grant of a private hire vehicle licence where the vehicle does not meet the requirements of the Taxi Licensing Policy.

##### **Executive Summary**

2. This is an application for the grant of a private hire vehicle licence.
3. The Council has adopted a Taxi Licensing Policy, which outlines the specifications that vehicles have to meet prior to licensing.
4. The policy specifies that vehicles shall be fitted with 4 doors. The vehicle being considered has 3 doors.

5. The Registration and Licensing Committee are being asked to consider whether the vehicle is suitable to be licensed.

### **Background**

6. The Council has adopted a Taxi Licensing Policy, which outlines the specifications that vehicles have to meet prior to licensing.
7. Appendix F – Private Hire Vehicle Specifications (condition 22) specifies that the vehicle shall be fitted with at least 4 doors.
8. The Council will use this policy as a basis for exercising its discretion when making decisions about licensing vehicles as private hire vehicles.

### **Officer Report**

9. The applicant made enquires with the Council to establish if a Volkswagen Crafter would be suitable for licensing.
10. Following inspection of the vehicle it was established that it does not meet the current policy as it only has three doors.
11. An application was submitted on the 4<sup>th</sup> of July by A & M Private Hire Ltd. for the grant of a private hire vehicle licence.
12. The vehicle is quite unique, as it is possible to fit two wheelchair users in at the same time and this is primarily why A & M Ltd. wish to licence it.
13. The Council has adopted a Taxi Licensing Policy which sets out general requirements and standards that must be met by applicants.
14. Appendix 1 of this report includes photos of the vehicle.
15. The applicant has confirmed they will bring the vehicle to the Civic Centre should members wish to view the vehicle themselves.

### **Financial Impacts**

16. No implications.

### **Integrated Impact Assessment**

17. There is no requirement to undertake an Integrated Impact Assessment.

### **Valleys Communities Impacts**

18. No implications.

### **Workforce Impacts**

19. No implications.

### **Legal Impacts**

20. There is a right of appeal to the Magistrates' Court against a decision to refuse an application for a private hire vehicle licence.

### **Risk Management**

21. There are no risk management issues associated with this report.

### **Consultation**

22. There is no requirement for external consultation on this item.

### **Recommendations**

23. That members consider the above application after hearing all submissions.

### **Reasons for Proposed Decision**

24. It is considered the matters reported should be determined by the Registration and Licensing Committee to establish if this private hire vehicle should be licensed.

### **Implementation of Decision:**

25. The decision is proposed for immediate implementation.

### **Appendices**

26. Appendix 1 – Photographs of Volkswagen Crafter

### **List of Background Papers**

27. Vehicle Application
28. Neath Port Talbot CBC Taxi Licensing Policy

[https://www.npt.gov.uk/media/4270/taxi\\_licensing\\_policy.pdf](https://www.npt.gov.uk/media/4270/taxi_licensing_policy.pdf)

### **Officer Contact**

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By virtue of paragraph(s) 12 of Part 4 of Schedule 12A  
of the Local Government Act 1972.

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