

MARGAM CREMATORIUM JOINT COMMITTEE

(Acting with Plenary Powers)

Members Present:

31 October 2022

**Representing Neath
Port Talbot County
Borough Council:**

Councillors W.Carpenter, A.Dacey, R.G.Jones,
S.Jones and E.V.Latham

**Representing
Bridgend County
Council:**

Councillors P.Davies

**Officers in
Attendance:**

C.Griffiths, C.Phillips, C.Langdon, H.Jones,
M.Roberts and N.Jones

1. **APPOINTMENT OF CHAIRPERSON 22-23**

Prior to the election of the Chairperson and Vice Chairperson, Mr C.Griffiths opened the meeting.

RESOLVED: That Councillor E.V.Latham be appointed Chairperson of the Margam Crematorium Joint Committee for the Civic Year 2022/23.

2. **APPOINTMENT OF VICE CHAIRPERSON 22-23**

RESOLVED: That Councillor P.Davies be appointed Vice Chairperson of the Margam Crematorium Joint Committee for the Civic Year 2022/23.

3. **DECLARATIONS OF INTEREST**

There were none.

4. **MANAGEMENT RESTRUCTURING IN NEATH PORT TALBOT COUNCIL AND DESIGNATION OF CLERK TO JOINT COMMITTEE OF MARGAM CREMATORIUM**

Officers gave an update with the Management Restructuring in Neath Port Talbot Council and designation of Clerk to Joint Committee of Margam Crematorium, as detailed in the circulated report.

There was a proposed amendment which was made by members for the recommendation 13(b), the amendment was that the Clerk to the Joint Committee of Margam Crematorium be retained as the current Head of Legal and Democratic Services of Neath Port Talbot County Borough Council.

Members proposed and seconded the amendment and approved the motion.

5. **PARTICIPATING IN THE INSTITUTE OF CEMETERY AND CREMATION MANAGEMENT SCHEME**

Officers gave an update with the Participating in the Institute of Cemetery and Cremation Management Scheme, as detailed in the circulated report.

RESOLVED: Members agreed to support a charity for the current year which was Ty Hafan.

6. **MEDICAL REFEREE**

Officers gave an update with regards to the Medical Referee.

Members wanted to thank officers for the great work that goes on in the Crematorium.

Members asked if they could have a visit to Margam Crematorium.

RESOLVED: Members to note the appointment of new medical referees.

7. **CREMATION FIGURES FOR THE PERIOD 1ST JANUARY 2022 TO 30TH JUNE 2022**

Officers gave an update with the Cremation Figures for the period 1st January 2022 to 30th June 2022, as detailed in the circulated report.

RESOLVED: That members note the report.

8. **OUTTURN REPORT AND ANNUAL RETURN 2021/22**

Officers gave an update with the Outturn Report and Annual Return 2021/22, as detailed in the circulated report.

Members asked for an item in relation to Pure Cremations and also asked for a Forward Work Programme to be added to the agenda.

RESOLVED: That the Outturn report for 2021/22, be approved.

That the Annual Return, prior to external audit certification, for the year ended 31st March 2022, be approved and signed by the Chairman of this Committee.

That the Annual Governance Statement be confirmed.

9. **URGENT ITEMS**

There were none.

CHAIRPERSON