

***JOINT MEETING OF THE CABINET / EDUCATION  
SKILLS AND CULTURE SCRUTINY COMMITTEES***

***10.00 AM TUESDAY, 16 NOVEMBER 2021***

***VIA MICROSOFT TEAMS***

**All mobile telephones to be switched to silent for the duration of the meeting**

**Part 1**

1. Welcome and Roll Call for Attendance
2. Appointment of Chairperson and Vice-Chairperson
3. Chairs Announcements
4. Declarations of Interest
5. The establishment of a task and finish group- Future of Leisure Services (*Pages 3 - 10*)
6. Urgent Items  
Any urgent items (whether public or exempt) at the discretion of the Chairman pursuant to Section 100B (4) (b) of the Local Government Act 1972

**K.Jones**  
**Chief Executive**

**Civic Centre  
Port Talbot**

**Wednesday, 10 November 2021**

## **Committee Membership:**

**Councillors:** M.Crowley, S.E.Freeguard, W.F.Griffiths, J.Hale, S.Harris, N.T.Hunt, S.K.Hunt, J.Jones, D.Keogh, S.A.Knoyle, A.Llewelyn, S.Miller, R.Mizen, S.Paddison, S.M.Penry, R.Phillips, M.Protheroe, L.M.Purcell, S.Rahaman, S.Renkes, S.H.Reynolds, A.J.Richards, M.Spooner, R.L.Taylor, D.Whitelock, R.W.Wood and A.N.Woolcock

**\*Co-opted Non Voting Members** A. Amor, M.Caddick, R.De Benedictis and L.Newman

### **Notes:**

- (1) *If Committee Members or non-Committee Members wish to have relevant items put on the agenda for future meetings, then please notify the Chief Executive/Chair eight days before the meeting.*
- (2) *If non-Committee Members wish to attend for an item of interest, then prior notification needs to be given (by 12.00 noon on the day before the meeting). Non-Committee Members may speak but not vote, or move or second any motion.*
- (3) *For pre scrutiny arrangements, the Chair will normally recommend forthcoming executive items for discussion/challenge. It is also open to Committee Members to request items to be raised - though Members are asked to be selective here in regard to important issues.*
- (4) *The relevant Cabinet Board Members will also be invited to be present at the meeting for Scrutiny/ Consultation purposes.*
- (5) *Would the Scrutiny Committee Members please bring the Cabinet Board papers with them to the meeting.*



Cyngor Castell-nedd Port Talbot  
Neath Port Talbot Council

## NEATH PORT TALBOT COUNCIL

### JOINT EDUCATION SKILLS AND CULTURE AND CABINET SCRUTINY COMMITTEE

16th November 2021

#### Report of the Head of Democratic Services Stacy Curran

#### Matter for Decision

**Wards Affected:** All

#### **The establishment of a task and finish group- Future of Leisure Services.**

#### Purpose of the Report

To seek approval from members to establish a Task and Finish Group to supplement the information contained in the private report of the 4<sup>th</sup> November 2021 concerning the 'Future of Leisure Services'.

#### Background

In its meeting of the 4<sup>th</sup> November 2021, the Joint Education Skills and Culture and Cabinet Scrutiny Committee met to consider a private report on the future delivery of leisure services.

The recommendation of the Joint Education Skills and Culture and Cabinet Scrutiny Committees was that item be deferred from consideration and that an additional meeting of the Joint Cabinet and Education Skills and Culture Scrutiny Committee is convened within the next two weeks [from the 4<sup>th</sup> November 2021]. The aim of this meeting being to **clarify and** formulate the additional information that will be required to supplement the existing report and the committee at that time can decide how best to organise itself to achieve this.

Members of the joint scrutiny committee also requested, given the high level of public interest in the topic, that consideration be given to putting as much information in the public domain as was possible, acknowledging that certain aspects would necessarily have to be considered privately when the decision is considered in January 2022.

In order to enable the Joint Education Skills and Culture and Cabinet Scrutiny Committees to conduct their pre-scrutiny role effectively and enable them to make recommendations to the Cabinet on the Future Delivery of Leisure Services in January 2022 it is proposed that a Task and Finish Group be established in order:

- To identify and formulate the additional information that will be required by the committee to supplement the existing report on Future Delivery of Leisure Services
- To identify and formulate a supplementary appendix to be considered alongside the original report on Future Delivery of Leisure Services in the Joint Meeting of the Education Skills and Culture and Cabinet Scrutiny Committees to be held in January 2022
- To discuss and agree how the Joint Meeting of the Education Skills and Culture and Cabinet Scrutiny Committees should be organised in January 2022 to consider private and public elements of the proposals on Future Delivery of Leisure Services.

The proposed terms of reference for the Task and Finish Group are attached at Appendix 1 for Members approval and members are asked to approve these terms of reference.

It is proposed that all members of the Joint Education Skills and Culture and Cabinet Scrutiny Committee be invited to attend the Task and Finish Group but attendance is optional. However, it remains open to members to designate the work of this task and finish group to the Council's Leisure and Culture Scrutiny Sub Committee should they wish.

### **Financial Impacts**

There are no direct financial impacts from the proposals contained within this report specifically, although there are significant impacts from the 'Future of Leisure Services' proposals which will be being considered.

## **Integrated Impact Assessment**

There is no requirement to undertake an Integrated Impact Assessment as this is in relation to an administrative process only.

## **Valleys Communities Impacts**

No direct impacts.

## **Workforce Impacts**

There are no direct workforce impacts from the proposals contained within this report specifically, although there are significant impacts from the 'Future of Leisure Services' proposals which will be being considered.

## **Legal Impacts**

Pre-scrutiny is embedded in the Constitution of Neath Port Talbot County Borough Council. The role being to ensure that, through consultation/dialogue with the Cabinet on policy, budget or other forthcoming issues, information can be provided to ensure the "executive" and "scrutiny" work constructively and inclusively together in the best interests of the Council and its communities. The pre-decision scrutiny of Cabinet and Cabinet Committee/Board proposals may involve ensuring that policy and procedure has been complied with; assessing the likely impact or risk of a course of action; or questioning the values behind a recommendation or options to be pursued. The pre-scrutiny should be on selective issues, both operational and financial.

The provision of such arrangements allows the Council to discharge its functions conferred by Section 21 of the Local Government Act 2000

## **Risk Management Impacts**

Ensure effective discharge of pre-scrutiny can ensure that information can be provided to ensure the "executive" and "scrutiny" work constructively and inclusively together in the best interests of the Council and its communities

## **Consultation**

There has been no requirement to externally consult on the specific matters contained within this report.

## **Recommendations**

It is recommended that having due regard to the Integrated Impact Screening Assessment, that:

- (a) Members approve the establishment of a Task and Finish Group of the Joint Education Skills and Culture and Cabinet Scrutiny Committees.
- (b) Members approve the Terms of Reference of the Task and Finish Group as attached at Appendix 1.

## **Reasons for Proposed Decision**

To enable the Joint Education Skills and Culture and Cabinet Scrutiny Committees to conduct their pre-scrutiny role effectively and enable them to make recommendations to the Cabinet on the Future Delivery of Leisure Services in January 2022.

## **Implementation of Decision**

This report is proposed for implementation after the three day call in period.

## **Appendices**

Appendix 1 – Terms of Reference.

## **List of Background Papers**

Private Report of the Director of Education, Leisure and Lifelong Learning entitled Future of Leisure Services dated 4<sup>th</sup> November 2021 - *Not for publication pursuant to Regulation 5(2) & (5) of Statutory Instrument 2001 No. 2290 and Paragraph 14 of Part 4 of Schedule 12A to the Local Government Act 1972. Pursuant also to Paragraph 21 of the Schedule, and in all the circumstances of the case, the public interest in maintaining the exemption is considered to outweigh the public interest in disclosing the information.*

## **Officer Contact**

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Democratic Services Manager – Head of Democratic Services

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## SCRUTINY TASK AND FINISH Terms of Reference

<b>Title</b>	<b>Future Delivery of Leisure Services.</b>
<b>Reasons for undertaking Task and Finish Group</b>	On 4 <sup>th</sup> November 2021, the Joint Meeting of the Education Skills and Culture and Cabinet Scrutiny Committees recommended to Cabinet that the report to consider the Future Delivery of Leisure Services be deferred from consideration and that an additional meeting be convened. Cabinet supported this motion and a Task and Finish Group of the Joint Education Skills and Culture and Cabinet Scrutiny Committees is proposed.
<b>Intended Outcomes</b>	<ul style="list-style-type: none"> <li>- To identify and formulate the additional information that will be required by the committee to supplement the existing report on Future Delivery of Leisure Services</li>   <li>- To identify and formulate a supplementary appendix to be considered alongside the original report on Future Delivery of Leisure Services in the Joint Meeting of the Education Skills and Culture and Cabinet Scrutiny Committees to be held in January 2022</li>   <li>- To discuss and agree how the Joint Meeting of the Education Skills and Culture and Cabinet Scrutiny Committees to be held in January 2022 will consider private and public elements of the proposals on Future Delivery of Leisure Services.</li>   <li>- To enable the Joint Education Skills and Culture and Cabinet Scrutiny Committees to conduct their pre-scrutiny role effectively.</li>   <li>- To enable to Joint Meeting of the Education Skills and Culture and Cabinet Scrutiny Committees to make recommendations to the Cabinet on the Future Delivery of Leisure Services in January 2022.</li> </ul>
<b>Background Information</b>	<ul style="list-style-type: none"> <li>- 'Future Delivery of Leisure Services' Cabinet, 4<sup>th</sup> November 2021 – Private Report (Exempt pursuant to paragraph 14)</li> </ul>
<b>Member Involvement</b>	<ul style="list-style-type: none"> <li>- A Task and Finish Group formed from Members of the Joint Education Skills and Culture and Cabinet Scrutiny Committees.</li> </ul>
<b>Officer Support</b>	<ul style="list-style-type: none"> <li>- Democratic Services</li> <li>- Legal Services</li> </ul>

<p><b>List of potential key officers, stakeholders, partners or other agencies to involve</b></p>	<ul style="list-style-type: none"> <li>- Andrew Thomas, Director of Education, Leisure, Lifelong Learning.</li> <li>- Huw Jones- Chief Financial Officer</li> <li>- Paul Walker, Operations Co-ordinator.</li> <li>- Simon Brennan, Head of Property and Regeneration or a nominated representative.</li> </ul>
<p><b>Timeframe/ plan for meetings</b></p>	<p><b>16<sup>th</sup> November 2021:</b></p> <ul style="list-style-type: none"> <li>- to agree to the establishment of a Task and Finish Group of the Joint Education Skills and Culture and Cabinet Scrutiny Committees on the Future of Leisure Services</li> <li>- to agree to the scoping document and terms of reference of the Task and Finish Group</li> </ul> <p><b>22<sup>nd</sup> November:</b></p> <ul style="list-style-type: none"> <li>- to discuss with officers the additional information required to supplement the Future of Leisure Services report.</li> <li>- To agree how that information be presented to the Task and Finish Group at its January meeting</li> </ul> <p><b>7<sup>th</sup> January 2022:</b></p> <ul style="list-style-type: none"> <li>- Receive final information from officers and delegate authority to the Chair of the T&amp;F Group to formulate findings into a supplementary report.</li> <li>- Agree the information to be presented in private and public in the Joint Meeting of the Education Skills and Culture and Cabinet Scrutiny Committees.</li> </ul> <p><b>26th January 2022:</b></p> <ul style="list-style-type: none"> <li>- Joint Meeting of the Education Skills and Culture and Cabinet Scrutiny Committees to consider the Future Delivery of Leisure Services and make recommendations to Cabinet</li> </ul>