

Public

Neath Port Talbot County Borough Council
Cyngor Bwrdeistref Sirol Castell-nedd

Democratic Services
Gwasanaethau Democrataidd

Chief Executive: K.Jones

Date: 25 March 2021

Dear Member,

STREETSCENE AND ENGINEERING CABINET BOARD - FRIDAY, 26TH MARCH, 2021

Please find attached the following urgent items for consideration at the next meeting of the **Streetscene and Engineering Cabinet Board - Friday, 26th March, 2021.**

Item

14. **Urgent Items**

Any urgent items (whether public or exempt) at the discretion of the Chairman pursuant to Statutory Instrument 2001 No 2290 (as amended).

- a) South West & Mid Wales Regional Civil Engineering Services Framework 2021 - 2025 (Pages 1 - 10)
- b) List of Approved Contractors (Pages 11 - 22)

Yours sincerely

p.p Chief Executive

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Cyngor Castell-nedd Port Talbot
Neath Port Talbot Council

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

URGENT REPORT

Streetscene and Engineering Cabinet Board

26th March 2021

Report of the Head of Engineering & Transport

David W. Griffiths

Matter for Decision

Wards Affected: All

SOUTH WEST & MID WALES REGIONAL CIVIL ENGINEERING SERVICES FRAMEWORK 2021 to 2025

Purpose of the Report

To seek Members' approval to make use of the new South West & Mid Wales Regional Civil Engineering Services Framework.

Executive Summary

The NPS SWMW Regional Engineering Consultancy Framework ends its term in March 2021. The replacement to existing NPS Frameworks which are being developed by Cardiff County Council has been determined to be unsuitable for the needs of the six participating local authorities who require the greater continuity and resilience required by a Regional Framework.

NPS no longer wish to participate in a new Regional Framework; therefore, it was decided to create a new SW&MW Regional Engineering Services Framework which is managed by Carmarthenshire County Council. The new framework becomes active from 1st April 2021.

Background

The new Framework is a development on the previous NPS South West and Mid Wales Framework (consisting of Carmarthen CC, Ceredigion CC, Pembrokeshire CC, Neath Port Talbot CBC, and Powys County Council & City & County of Swansea) that was implemented in 2017 and expires at the end of this March 2021.

Neath Port Talbot County Borough Council do not hold an approved list of Consultants; therefore, in order to satisfy Public Contract Regulations 2015 (Inc. Subsequent Amendments) and to ensure that projects are procured in a timely manner, it is proposed to utilise the new framework.

Our requirements in South West Wales are different to those currently provided in the NPS Framework and Cardiff County Council replacements, where we need particular emphasis upon:

- Integration of a Local Supply Chain with measurable Community Benefits.
- Increased range of Staff Grades.
- Communication, Knowledge Retention & Best Practice.
- Consistent Standards & approach to Procurement.
- Improving Tender Response Rates
- Promotion of continuous improvement and teamwork suitable for the delivery of work programme
- Local Design Capacity.

The framework structure is included in **Appendix 1**.

Following an extensive procurement process that was managed by Carmarthenshire County Council and with a project board consisting of gateway managers from each authority, 6 consultants were appointed; namely:

- **Amey**
- **Arcadis**
- **Atkins**
- **Capita**
- **Mott Macdonald**
- **WSP**

The framework becomes active from 1st April 2021.

Financial Impacts

There are no direct charges or financial implications for NPTCBC who would only meet the costs of approved consultants once commissioned. It is noted however that there will be a small framework cost associated with a **TECHNICAL REGIONAL SKILLS LEVY (TRSL)** that will be used to develop Trainees via Cyfle for use by the participating Authorities in the region.

Integrated Impact Assessment

A first stage Impact Assessment has been undertaken to assist the Council in discharging its legislative duties (under the Equality Act 2010, the Welsh Language Standards (No.1) Regulations 2015, the Well-being of Future Generations (Wales) Act 2015 and the Environment (Wales) Act 2016.

The first stage assessment, attached at **Appendix B**, has indicated that a more in-depth assessment is not required. A summary is included below:-

The report is seeking approval to renew the existing framework and increase resource resilience.

This does not affect any group of people and or impact the Welsh language, biodiversity or the five ways of working.

Valleys Communities Impacts

No implications.

Workforce Impacts

No implications.

Legal Impacts

No implications.

Risk Management Impacts

No implications.

Consultation

There is no requirement for external consultation on this item.

Recommendations

It is recommended that in accordance with the Councils Contract Procedure Rules Section 3, that authorised officers are empowered to utilise the South West & Mid Wales Regional Civil Engineering Services Framework.

Reasons for Proposed Decision

To enable the timely procurement of Consultancy Services in accordance with Public Contract Regulations 2015 (Inc. Subsequent Amendments) and the Council's own Contract Procedure Rules.

Implementation of Decision

The decision is proposed for implementation after the three day call in period.

Appendices

Appendix A – Framework Structure

Appendix B -- First Stage IIA

List of Background Papers

None

Officer Contact

Hasan Hasan, Engineering Manager

Tel. No: 01639 686463

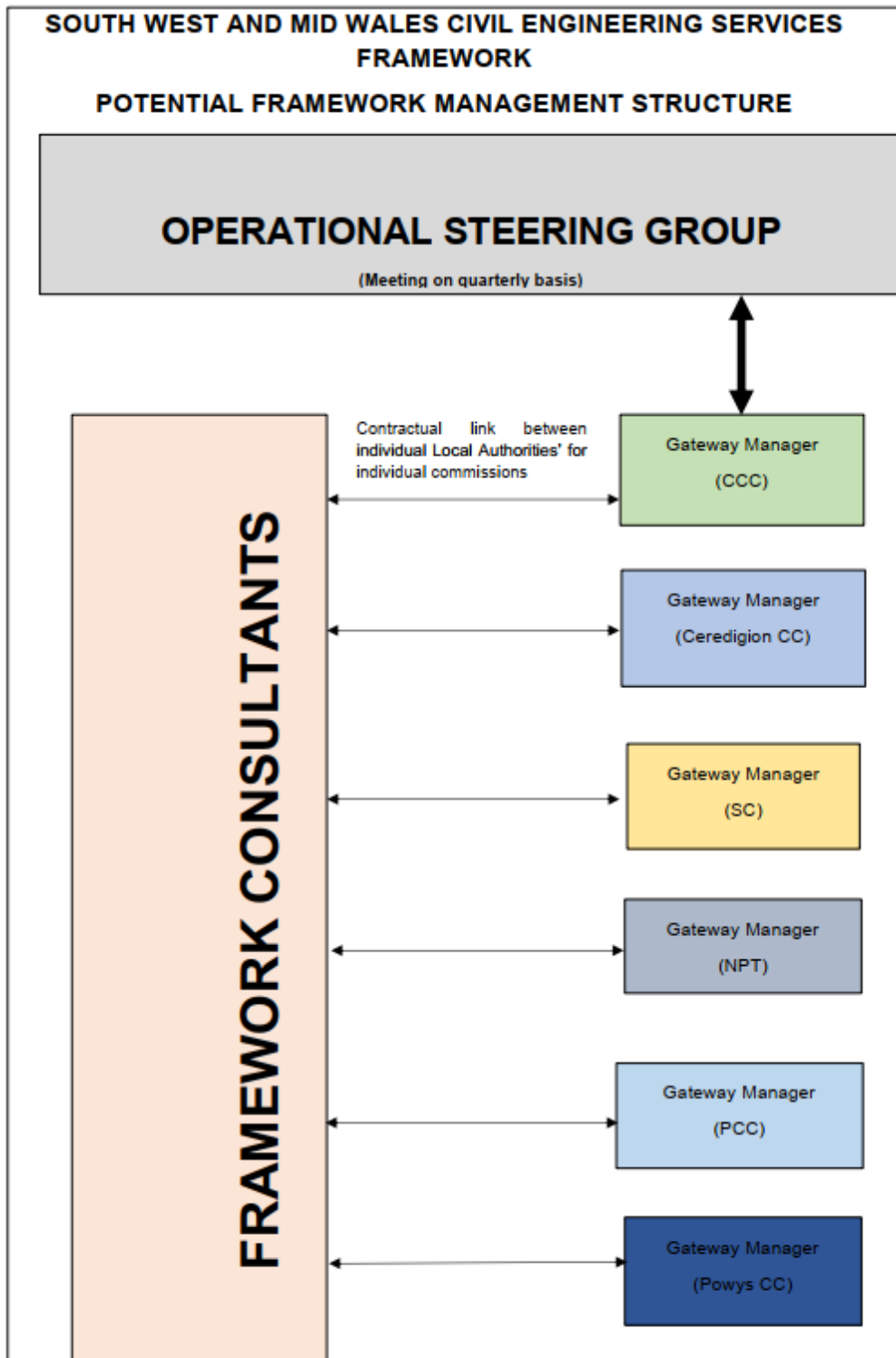
Email: h.hasan@npt.gov.uk

Ken Stacey, Bid and Cost Manager

Tel. No: 01639 686457

Email: k.stacey@npt.gov.uk

Appendix A



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Impact Assessment - First Stage

1. Details of the initiative

Initiative description and summary:	South West & Mid Wales Regional Civil Engineering Services Framework. Approval to use Framework
Service Area:	Engineering and Transport & Procurement Services
Directorate:	All

2. Does the initiative affect:

	Yes	No
Service users		x
Staff		x
Wider community		x
Internal administrative process only	x	

3. Does the initiative impact on people because of their:

	Yes	No	None/ Negligible	Don't Know	Impact H/M/L	Reasons for your decision (including evidence)/How might it impact?
Age		x				
Disability		x				
Gender Reassignment		x				
Marriage/Civil Partnership		x				
Pregnancy/Maternity		x				
Race		x				
Religion/Belief		x				
Sex		x				

Sexual orientation		X				
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4. Does the initiative impact on:

	Yes	No	None/ Negligible	Don't know	Impact H/M/L	Reasons for your decision (including evidence used) / How might it impact?
People's opportunities to use the Welsh language		X				
Treating the Welsh language no less favourably than English		X				

5. Does the initiative impact on biodiversity:

	Yes	No	None/ Negligible	Don't know	Impact H/M/L	Reasons for your decision (including evidence) / How might it impact?
To maintain and enhance biodiversity		X				
To promote the resilience of ecosystems, i.e. supporting protection of the wider environment, such as air quality, flood alleviation, etc.		X				

6. Does the initiative embrace the sustainable development principle (5 ways of working):

	Yes	No	Details
Long term - how the initiative supports the long term well-being of people	x		The South West & Mid Wales Regional Civil Engineering Services Framework will enable incumbent consultants to be procured in accordance with NPT's procurement rules.
Integration - how the initiative impacts upon our wellbeing objectives			Approving the Framework will enable NPT to procure works with these companies. This will allow the companies to provide employment opportunities, allowing people to take advantage of the wealth generated through securing decommissions. The South West & Mid Wales Regional Civil Engineering Services Framework provides the local supply chain with the opportunity to be contracted by NPT to undertake works and provides training opportunities through Cyfle.
Involvement - how people have been involved in developing the initiative			The companies have been assessed to determine their suitability to be included on the South West & Mid Wales Regional Civil Engineering Services Framework. External financial checks have been undertaken. Each partner authority have undertaken checks on the companies for insurance, Technical Ability, Quality, Environmental, Health and Safety.
Collaboration - how we have worked with other services/organisations to find shared sustainable solutions			Several Partner Authorities have been involved in checking that Consultants are suitable to undertake design services. The Approved list is available for use by all departments in the Authority wishing to undertake works.
Prevention - how the initiative will prevent problems occurring or getting worse			The South West & Mid Wales Regional Civil Engineering Services Framework allows the local supply chain and their employees the opportunity to undertake works for NPT.

7. Declaration - based on above assessment (tick as appropriate):

A full impact assessment (second stage) is not required	X
Reasons for this conclusion	
<p>The report is seeking approval to use the South West & Mid Wales Regional Civil Engineering Services Framework (2021 to 2025)</p> <p>This does not affect any group of people and or impact the Welsh language, biodiversity or the five ways of working.</p>	

A full impact assessment (second stage) is required	
Reasons for this conclusion	

	Name	Position	Signature	Date
Completed by	Ken Stacey	Programme and Commissioning Manager		23/3/21
Signed off by	David Griffiths	Head of Service/Director		23/3/21



Cyngor Castell-nedd Port Talbot
Neath Port Talbot Council

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Streetscene & Engineering Cabinet Board

26th March 2021

Report of the Head of Engineering & Transport

David W. Griffiths

Matter for Decision

Wards Affected: All

List of Approved Contractors

Purpose of the Report

To seek Members' approval to amend the List of Approved Contractors.

Executive Summary

To seek approval for Contractors to be included on the List of Approved Contractors and for Contractors that have not completed the Health and Safety renewal checks to be removed from the list.

Background

Members will be aware that on previous occasions reports concerning the List of Approved Contractors have been presented to Cabinet Board.

The process gives local companies an opportunity to provide goods and services to the Council.

The full list of categories is set out in Appendix A for your information.

Financial Impacts

No implications.

Integrated Impact Assessment

A first stage Impact Assessment has been undertaken to assist the Council in discharging its legislative duties (under the Equality Act 2010, the Welsh Language Standards (No.1) Regulations 2015, the Well-being of Future Generations (Wales) Act 2015 and the Environment (Wales) Act 2016.

The first stage assessment, attached at Appendix B, has indicated that a more in-depth assessment is not required. A summary is included below:-

The report is seeking approval to include additional contractors onto the existing List of Approved Contractors.

This does not affect any group of people and or impact the Welsh language, biodiversity or the five ways of working.

Valleys Communities Impacts

No implications.

Workforce Impacts

No implications.

Legal Impacts

No implications.

Risk Management Impacts

No implications.

Consultation

There is no requirement for external consultation on this item.

Recommendations

That the Approved list is amended as follows:

Firms to be **added** to the List of Approved Contractors

The following firms have applied to be included on the list and have passed the required assessments:-

<u>Firm</u>	<u>Category</u>
Bolt Alarm Response Ltd (B039)	3
RTL Group T/A Roofing Tech (R040)	15, 16, 17a-e

Reasons for Proposed Decision

To keep the List of Approved Contractors up to date and as far as possible, ensure a competitive procurement process.

These recommendations to be adopted for the purpose of supplying a List of Approved Contractors for invitation to tender within the relevant category.

Implementation of Decision

The decision is proposed for implementation after the three day call in period.

Appendices

Appendix A – List of Categories for List of Approved Contractors

Appendix B -- First Stage IIA

List of Background Papers

None

Officer Contact

Hasan Hasan, Engineering Manager

Tel. No: 01639 686463

Email: h.hasan@npt.gov.uk

Amanda Phillips, Programme & Commissioning Manager

Tel. No: 01639 686483

Email: environment@npt.gov.uk

Appendix A

General Services

1. Signs
2. Plant Hire
3. Security
4. Clinical Waste
5. Pest Control
6. Re-Cycling
7. Waste Disposal (e.g. Car, Computers, Steel)
8. Crowd Control
9. Traffic Management
10. Portable Buildings
11. Scaffolding

Building Construction / Maintenance

12. Building Construction £50,000 - £200,000
13. Building Construction £200,000 - £1m
14. Building Construction over £1m
15. Minor Building Works below £50,000
16. Works of Adaptation below £5,000
17. Re-Roofing
 - a) Felt & Asphalt below £10,000 / above £10,000
 - b) Tiles & Slate below £10,000 / above £10,000
 - c) GRP
 - d) High Performance Coverings
 - e) Sheeting & Cladding
18. Supply & Installation of Floor Finishes
 - a) Flexible Sheet, Tiles, Carpets
 - b) Jointless
 - c) Rigid Tiles, Slabs, Mosaics
 - d) Wood
19. Plastering
20. Painting & Decorating
21. Supply & Installation of Windows/Doors (Windows to BS 7412, Doors to PAS 23/1, PAS 24/1 to BS 7950 Kitemark Scheme)
 - a) PVCU (using Aluplast System)
 - b) Timber
 - c) Aluminium
 - d) Steel
 - e) Roller Shutter

- f) Security Doors
- g) Automatic Doors
- 22. Suspended Ceilings
- 23. Welding / Fabrication below £5,000
- 24. Welding / Fabrication above £5,000
- 25. Stonework Repair / Restoration / Cleaning
- 26. Glazing & Safety Filming
- 27. Wall Tie Replacement
- 28. External Wall Insulation
- 29. Damp Proofing / Dry Rot / Woodworm Treatment
- 30. Cavity Wall and / or Loft Insulation
- 31. Asbestos Handling & Removal, Asbestos Surveys & Asbestos Consultancy Services
- 32. Window Blinds
- 33. Shop Fitters – Specialist Joinery
- 34. Refurbishment of Laboratories
- 35. Clearance of Void properties
- 36. Works to Listed Buildings

Mechanical & Electrical Engineering

- 37. Domestic (including Housing) Plumbing & Central Heating below £50,000
- 38. Domestic (including Housing) Plumbing & Central Heating above £50,000
- 39. Commercial Heating & Ventilating below £100,000
- 40. Commercial Heating & Ventilating above £100,000
- 41. Domestic (including Housing) Electrical Installation below £50,000
- 42. Domestic (including Housing) Electrical Installation above £50,000
- 43. Commercial Electrical Installations below £100,000
- 44. Commercial Electrical Installations above £100,000
- 45. Gas Boiler Maintenance
- 46. Maintenance of Building Management Systems for Heating & Ventilation

Mechanical & Electrical Specialist Services

- 47. CCTV
- 48. Intruder Alarms
- 49. Fire Alarms
- 50. Warden Call System
- 51. Lifts
- 52. Swimming Pool Plant Equipment
- 53. Water Systems Cleaning & Chlorination
- 54. Ductwork System Cleaning & Sterilisation
- 55. Domestic & Commercial Kitchen Equipment Maintenance

56. Supply & Installation of Specialist Kitchen Equipment / Fittings
57. Installation, Testing & Maintenance of Local Exhaust Ventilation (LEV)
58. Water Systems – Risk Assessment
59. Supply & Installation of Pipework & Ductwork Installation
60. Supply, Installation and / or Servicing of Automatic Door Systems
61. PA Systems / Sound Systems
62. Stage Lighting
63. Service / Repair of Kilns
64. Supply, Installation & Servicing of Leisure Services Equipment
65. Specialist Steelwork (stainless Steel & Fabricated Works)
66. Lightning Conductors
67. Fire Fighting Equipment including Hose Reels
68. Smoke / Fire Detectors
69. Stage Equipment including Curtains, Gantry, Special Effects etc.
70. Computer / Telephone Cabling

Civil Engineering

71. Civil Engineering £0 – £25,000
72. Civil Engineering £25,000 – £250,000
73. Civil Engineering £250,000 – £1m
74. Civil Engineering over £1m
75. Land Reclamation
76. Sewers & Drainage
77. Hard & Soft Landscaping
78. Ground Investigation
79. Demolition
80. Surfacing, Carriageway & Footways
81. Surface Dressing
82. Road Markings & Reflective Road Studs
83. Carriageway Slurry Surfacing & Footways
84. Fencing
85. Gabion & Blockstone
86. Steel Fabrication below £25,000
87. Steel Fabrication above £25,000
88. Bridge Works, New & Maintenance

Civil Engineering Specialists

89. Concrete Repairs
90. Diving Inspections & Works within Water
91. Bridge Deck Expansion Joints
92. Bridge Deck Water Proofing

93. Soil Nailing
94. Sewer Relining
95. Sewer Surveys
96. Safety Fencing
97. Bridge Parapets (Manufacture & Installation)
98. Access Plant for Inspection
99. Bridge Parapet Painting
100. Painting of Structural Steelwork
101. Arboriculturalist
102. Weed-spraying
103. Weather Forecasting
104. Playground Equipment
105. Specialist Cleaning
106. Synthetic Pitches and Sports Facilities
107. Bus/Cycle Shelters
108. Traffic Signals
109. Street Lighting
110. Street Furniture
111. Specialist Contractor not listed above – please specify type of work

Impact Assessment - First Stage

1. Details of the initiative

Initiative description and summary:	Approved list of contractors – approval to add additional contractor
Service Area:	Procurement
Directorate:	All

2. Does the initiative affect:

	Yes	No
Service users		x
Staff		x
Wider community		x
Internal administrative process only	x	

3. Does the initiative impact on people because of their:

	Yes	No	None/ Negligible	Don't Know	Impact H/M/L	Reasons for your decision (including evidence)/How might it impact?
Age		x				
Disability		x				
Gender Reassignment		x				
Marriage/Civil Partnership		x				
Pregnancy/Maternity		x				
Race		x				
Religion/Belief		x				
Sex		x				
Sexual orientation		x				

4. Does the initiative impact on:

	Yes	No	None/ Negligible	Don't know	Impact H/M/L	Reasons for your decision (including evidence used) / How might it impact?
People's opportunities to use the Welsh language		X				
Treating the Welsh language no less favourably than English		X				

5. Does the initiative impact on biodiversity:

	Yes	No	None/ Negligible	Don't know	Impact H/M/L	Reasons for your decision (including evidence) / How might it impact?
To maintain and enhance biodiversity		X				
To promote the resilience of ecosystems, i.e. supporting protection of the wider environment, such as air quality, flood alleviation, etc.		X				

6. Does the initiative embrace the sustainable development principle (5 ways of working):

	Yes	No	Details
Long term - how the initiative supports the long term well-being of people	x		The addition of Contractors onto the Approved list of Contractors will enable these companies to be procured in accordance with NPT's procurement rules.
Integration - how the initiative impacts upon our wellbeing objectives			Approving additional Contractors onto the Approved list of Contractors will enable NPT to procure works with these companies. This will allow the companies to provide employment opportunities, allowing people to take advantage of the wealth generated through securing decent work. The Approved List of Contractors gives Local companies the opportunity to be contracted by NPT to undertake works.
Involvement - how people have been involved in developing the initiative			The companies have been assessed to determine their suitability to be included on the approved list. External financial checks have been undertaken. Various departments have undertaken checks on the companies for insurance, Technical Ability, Quality, Environmental, Health and Safety.
Collaboration - how we have worked with other services/organisations to find shared sustainable solutions			Several departments have been involved in checking that Contractors are suitable to undertake works for the category(ies). The Approved list is available for use by all departments in the Authority wishing to undertake works.
Prevention - how the initiative will prevent problems occurring or getting worse			The Approved List of Contractors allows local contractors the opportunity to undertake works for NPT.

7. Declaration - based on above assessment (tick as appropriate):

A full impact assessment (second stage) is not required	X
Reasons for this conclusion	
<p>The report is seeking approval to include additional contractors onto the existing Approved List of Contractors and amend category for one firm.</p> <p>This does not affect any group of people and or impact the Welsh language, biodiversity or the five ways of working.</p>	

A full impact assessment (second stage) is required	
Reasons for this conclusion	

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	Name	Position	Signature	Date
Completed by	Amanda Phillips	Programme and Commissioning Manager	AP	26/2/21
Signed off by	David Griffiths	Head of Engineering & Transport	DWG	26/2/21