

**Neath Port Talbot County Borough Council
Cyngor Bwrdeistref Sirol Castell-nedd**

**Democratic Services
Gwasanaethau Democrataidd**

Chief Executive: Steven Phillips

Date: 26 September, 2019

Dear Member,

**REGISTRATION AND LICENSING COMMITTEE - MONDAY, 30TH
SEPTEMBER, 2019**

Please find attached the following urgent addendum reports items for consideration at the next meeting of the **Registration and Licensing Committee - Monday, 30th September, 2019.**

Item

- a) Licensing Section - Annual Report (Pages 3 - 16)

Yours sincerely

Nicola Headon

p.p Chief Executive

This page is intentionally left blank

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Registration and Licensing Committee

30th September 2019

Report of the Head of Legal Services – Craig Griffiths

Matter for Decision

Wards Affected: All

Licensing Section - Annual Report

Purpose of the Report

1. To provide information to members in relation to licensing matters for the period 2018 – 2019.

Executive Summary

2. The Licensing Section is responsible for ensuring that the Council fulfils its statutory duty in respect of the administration and enforcement of licensing matters detailed in this report.

Background

3. The Licensing Section is responsible for the administration and enforcement of licences and registrations that are issued for the following functions:-

Hackney Carriage (taxis) and Private Hire

Alcohol and Entertainment licences

Gambling premises i.e. Bingo Halls, Betting Shops, Arcades

Charitable Collections

Boats and Boatmen

Firework Storage

Hairdressers

Petroleum Storage

Scrap Metal Dealers

Sex Establishments and Sexual Entertainment Venues

Stage Hypnotism

Street Trading

Tattooing, Cosmetic Piercing, Acupuncture

Taxis and Private Hire Vehicle

4. An annual report for the period 2017 – 2018 was reported to members in September 2018, for comparison purposes, these figures are shown below in brackets.

Taxis and Private Hire Vehicles

The Licensing Section issue licences for hackney carriage vehicles and drivers and private hire vehicles, driver and operators. Licensing Officers carry out inspection of licensed drivers and vehicles during routine stop checks in addition to the pre-arranged inspections that take place at Tregelles court. The tables below provide information on the taxi and private hire function

5. Table 1 - Number of drivers, vehicles and operators as of 31st March 2019 and the number of new applications received between 1st April 2018 and 31st March 2019

Type of Licence	No. of licence holders	New Applications		
		Total	Granted	Refused
Dual Drivers (both hackney carriage and private hire)	339 (344)	20 (22)	16 (17)	4 (2)
Hackney Carriage Vehicles	248 (255)	6 (7)	6 (7)	0 (0)
Private Hire Vehicles	46 (43)	7 (6)	7 (6)	0 (0)
Private Hire Operators	26 (26)	1 (10)	1 (10)	0 (0)

6. Table 2 – Scheduled vehicle inspections carried out between 1st April 2018 and 31st March 2019

Type of Licence	Inspections		
	Total	Passed	Failed
Hackney Carriage and private hire vehicles	604 (639)	412 = 68% pass rate (386 = 60% pass rate)	192 - 32% failure rate (253 - 40% failure rate)

7. Table 3 – Random vehicle inspections carried out between 1st April 2018 and 31st March 2019

Type of Licence	Inspections			
	Total	Passed	Failed	
			Immediate Suspension	Deferred Suspension
Hackney Carriage and private hire vehicles	119 (107)	101 (96)	17 (11)	1 (0)

8. Table 4 – Number of drivers suspended or revoked and number of drivers seeking medical exemptions between 1st April 2018 and 31st March 2019.

Type of Licence	Suspended	Revoked	Total Medical Exemptions Issued
Driver			

Alcohol and Entertainment

Since November 2005, the Licensing Section has been responsible for the administration and enforcement of licences for premises which sell / supply alcohol and/ or provide regulated entertainment and / or provide late night refreshment. The tables below provide information on the function.

9. Table 1 – Number of licensed premises as of 31st March 2019.

Type of Licence	No. of licences
Premises Licences	490 (493)
Club Premises Certificates	72 (73)
Personal Licences	1765 (1671)

10. Table 2 - Number of applications received between 1st April 2018 and 31st March 2019

Type of Application	No. of applications			No. of applications that went to a committee hearing
	Total	Granted	Refused	
New Premises	11 (17)	11 (15)	0 (0)	7 (2 withdrawn)

Variation of Premises	5 (3)	4 (3)	0 (0)	1 rejected (9)
New Club	0 (0)	0 (0)	0 (0)	
Variation of Club	0 (0)	0 (0)	0 (0)	
Minor Variation of Premises or Club	9 (15)	9 (15)	0 (0)	n/a
	Received	Granted	Withdrawn	Returned
Temporary Event Notices	276 (232)	275 (229)	0 (3)	0 (0)

11. Table 3 – Number of applications for review of a premises licence or club certificate between 1st April 2018 and 31st March 2019

Type of Licence	No. of reviews & action taken						Licence Revoked
	Total	Hours Modified	Activity partially restricted	Conditions added / modified	DPS removed	Licence Suspended	
Premises Licence	0 (1)	0 (1)	0 (1)	0 (1)	0 (0)	0 (0)	0 (0)
Club Premises Certificate	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)

Gambling

Since September 2007, the Licensing Section has been responsible for the administration and enforcement of premises used for gambling. These include Casinos, bingo halls, betting shops, arcades and tracks.

12. Table 1 – Number of licensed premises as of 31st March 2019 and number of new applications

Type of Licence	Number of licences	No. of new applications		
		Total	Granted	Refused
Casino	0 (0)	0 (0)	0 (0)	0 (0)
Betting Shop	14 (16)	0 (0)	0 (0)	0 (0)
Adult Gaming Centre	4 (4)	0 (0)	0 (0)	0 (0)
Family Entertainment Centre	0 (0)	0 (0)	0 (0)	0 (0)
Bingo Hall	1 (1)	0 (0)	0 (0)	0 (0)
Track	1 (1)	0 (0)	0 (0)	0 (0)
Lottery Registration	125 (134)	8 (11)	8 (11)	0 (0)

Other Licensing Functions

The Licensing Section is responsible for the administration and enforcement of a number of other licensing functions. The type of authorisation issued by the Licensing Section is determined by the relevant legislation, this is usually either a licence, consent, registration or a permit. The table below outlines the various functions which are the responsibility of the Licensing Section and the type and number of authorisations issued.

13. Table 1 – Number of authorisations for each licensing type as of 31st March 2019

Function	Type of Licence	Type of Authorisation	No. of authorisations
Street Trading	Mobile	Consent	4 (4)
	Static	Consent	14 (16)
Animal Licensing	Riding Establishment	Licence	2 (3)
	Animal Boarding Establishments	Licence	21 (18)
	Dog Breeding Establishments	Licence	15 (13)
	Dangerous Wild Animals	Licence	0 (0)
	Pet Shops	Licence	6 (6)

	Performing Animals	Registration	7 (5)	
Charitable Collections	House To House	Licence	38 (52)	
	Street Collection	Permit	39 (53)	
Pleasure Boats	Boat	Licence	0 (0)	
	Boatman	Licence	0 (3)	
Fireworks	Storage Licence	Licence	1 year 21 (20)	5 year 0 (0)
	Supply Licence	Licence	1 (1)	
	Inspections		25	
Hairdressers		Registration	181 (174)	

Petroleum		Licence	19 (19)
Scrap Metal Dealers	Site	Licence	12 (11)
	Collector	Licence	11 (9)
Sex Establishments	Sex Shops	Licence	0 (0)
	Sexual Encounter Venue	Licence	0 (0)
	Sex Cinema	Licence	0 (0)
Stage Hypnotism		Consent	0 (0)
Tattooing, cosmetic piercing, electrolysis and acupuncture		Consent	37 (29)

Complaints

The Licensing Section receives complaints in relation to licensed and unlicensed premises and persons. All complaints received by the Section are logged and investigated by officers. The table below provides information on the number of complaints received and investigated by the Licensing Section between 1st April 2018 and 31st March 2019.

14. Table 1 – Complaints dealt with between 1st April 2018 and 31st March 2019.

Type of Licence	No. of Complaints
Taxis	71 (77)
Alcohol and Entertainment Premises	36 (41)
Gambling Premises	2 (1)
Street Trading	5 (11)
Animal Licensing	21 (14)
Charitable Collections	3 (6)
Pleasure Boats	0 (0)
Fireworks	1 (0)

Hairdressers	0 (0)
Petroleum	0 (0)
Tattooing etc	0 (3)
Scrap Metal Dealers	3 (6)
Sex Establishments	0 (0)
Stage Hypnotism	0 (0)

Officer Report

15. That members note the details contained in the report.

Financial Impact

16. There are no financial impacts associated with this report

Equality Impact Assessment

17. There are no equality impacts associated with this report

Work force Impact

18. There are no workforce impacts associated with this report

Legal Impacts

19. There are no legal impacts associated with this report

Risk Management

20. There are no risk management issues associated with this report

Consultation

21. There is no requirement under the Constitution for external consultation on this item.

Recommendation

22. That members note the details contained in the report.

Reasons for Proposed Decision

23. Not applicable

Implementation of Decision

24. Not applicable

Appendices

25. Not applicable

List of Background Papers

26. Not applicable

Officer Contact

Neil Chapple
Licensing Manager
Tel (01639) 763056
Email n.chapple@npt.gov.uk

This page is intentionally left blank