

**DEMOCRATIC SERVICES COMMITTEE**

**29<sup>TH</sup> JULY 2014**

**CHIEF EXECUTIVE'S OFFICE**

**JOINT REPORT OF THE HEAD OF CORPORATE STRATEGY AND  
DEMOCRATIC SERVICES – K.JONES  
AND THE HEAD OF ICT- S. JOHN.**

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**PART 1 – Doc. Code: DSC-290714-REP-CE-KJ-J**

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## **PART 1, SECTION B, ITEM 1**

### **ICT FACILITIES AND SUPPORT FOR MEMBERS**

#### **Purpose of Report**

To discuss with members of the Democratic Services Committee the proposed approach in addressing ICT facilities and support for elected members.

#### **Background**

A Member Seminar on ‘Strengthening and Modernising Democratic Arrangements in Neath Port Talbot’ was the focus of an All Member Seminar on May 20<sup>th</sup> 2014. Members commented on the proposals included in the report and their points on ICT issues in the main concentrated on:

- Members IT skills
- IT equipment and resources
- Social Media queries and issues

#### **Progress**

It is important that the comments and feedback gained from this session are addressed. To address the main issues raised by Members in relation to ICT, the Head of Corporate Strategy and Democratic Services and the Head of ICT have initiated work to commence over the summer period focussing on:

- Review of the Members IT Scheme
- Training needs analysis of Members which will feed into the overall Member Development Programme
- Guidance for Members on Social Media

#### **Recommendation**

i) That Members of the Democratic Services Committee considers the proposed priorities of work over the Summer in relation to members ICT and comments thereon.

ii) That Members of the Democratic Services Committee anticipate a further progress report in the Autumn which will update the Committee on progress made in relation to Members ICT issues raised in this report.

## **List of Background Papers**

Members IT Scheme

Democratic Process- Strengthening and Modernising Arrangements in Neath Port Talbot County Borough Council. Council. July 2014

## **Wards Affected**

All

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