

**NEATH PORT TALBOT COUNTY BOROUGH COUNCIL
CYNGOR BWRDEISTREF SIROL CASTELL NEDD PORT TALBOT**

ANNUAL MEETING OF COUNCIL

18TH MAY, 2012

REPORT OF THE CHIEF EXECUTIVE

1. Introduction

1.1 The main purpose of the Annual Meeting of Council is to elect the Mayor and Deputy Mayor for the Civic Year 2012/13, together with the Leader and Deputy Leader of the Council.

1.2 There are also a number of other matters for the Council to determine at its Annual Meeting (set out below), and it is proposed that these be dealt with at the adjourned meeting to be held on 30th May, 2012:

- Appointment of Cabinet/Cabinet Boards;
- Appointment of Scrutiny Committees;
- Appointment of Other Committees;
- Appointment of Staff Council and Other Member/Officer Groups;
- Joint Committees, Outside And Other Public Bodies;
- Cycle and Timetable of Meetings;
- Constitutional Changes.

1.3 A detailed report will be submitted to Special Council with the Agenda of the adjourned meeting.

**S.Phillips
Chief Executive**

Contact Officer

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