

JOINT RESILIENCE COMMITTEE – 6th March 2008

REPORT OF THE JOINT RESILIENCE UNIT

Bi - Monthly Update: JOINT RESILIENCE UNIT

1. *General Resilience Issues*

- The Unit was involved directly in 3 incidents with the Emergency Services – please refer to ***Annex 1***
- The Pitt Review – Learning Lessons from the 2007 floods. A paper will be prepared to go to CDG/CMT in the next 4 weeks. One recommendation will be that a ‘task and finish’ Corporate working group begins to look at local flood risk, and in particular, surface water flooding and how we are currently managing this risk.
- Exercise ‘Rufus’ Environment Agency led multi agency table top exercise took place on 20th February 2008. The purpose of the exercise was to simulate the recovery from a major flood event, including business continuity issues for the public, utilities and emergency services alike. Over 120 people participated at the event. A full report will be included in a future meeting of the JRC once available.
- Directorate Preparedness Reports have been prepared for both Authorities and will be discussed at the next Resilience Coordinators meeting on 27th February 2008 before going to CMT/CDG. They provide a status report on our current position within each Directorate around our preparedness on Emergency Planning, Business Continuity, and Exercising and Training
- Desktop exercises will be facilitated over the next twelve months to test the Directorate Emergency Response Plans. This work will form a key piece of the Joint Resilience Unit’s Programme of work for 2008/09.

2. *Risk*

- Resilience Manager is to attend the LRF at the request of the Chief Constable in his capacity as the Chair of the SWLRF Risk Working Group. The aim is to obtain an undertaking from the LRF that the identified ‘very high and high’ risks need to be prioritised and to inform the multi agency programme of work.

3. **Business Continuity**

- This is being discussed at the Resilience Coordinators meeting on 27th February 2008 as there are clearly areas where progress is particular slow. On a positive note however, draft plans that have been prepared are at the next stage of development, being a table top exercise. Desktop exercises will be facilitated over the next twelve months to test the Directorate Business Continuity Plans. This work will form a key piece of the Joint Resilience Unit's Programme of work for 2008/09.
- An advertisement has been prepared for Swansea Business Life Magazine. A copy is attached as **Annex 2**

4. **Warning & Informing**

- Business Continuity Promotion information is now more accessible from the website and we have paper copies to distribute at seminars and/or conferences.

5. **Future Events**

- A Members seminar is taking place on 3rd March 2008 at the Liberty Stadium. A 'table top' exercise with participation from partner category 1 responders will be the main event. Elected Members will also be participating in the day's play.
- An exercise to test the Multi Agency Flood Emergency Response Plan for Canal Side, Aberdulais is being arranged by the Environment Agency for Spring 2008. This will be a 'live' exercise at the site with the involvement of residents and key stakeholders.
- Exercise Fossil Fuel for CALOR Gas, Aberdulais – a 'live' on-site exercise has been arranged for 4th June 2008 with a 'table top' exercise to follow on 12th June 2008.
- Rest Centre Table Top Exercise for NPT has been provisionally arranged for March 2008. Final dates to be confirmed.

Annex 1

JOINT RESILIENCE UNIT RESPONSE TO LOCAL INCIDENTS REPORTED TO THE DUTY OFFICER

From 1st January 2008 to current

12th January 2008	Fire at a derelict Chapel, Llangyfelach Road	Large fire in a derelict chapel near the Four Feathers pub. SWP and MWWFS in attendance. A number of properties evacuated.
3rd February 2008	Beached container between Paviland Bay and Worms Head	A container containing Acetic Anhydride beached and leaking. Environment Agency, SWP, MWWFS and LA Pollution Control Officer attended scene. Marine salvage removed the container
13th February 2008	House Fire, Viola Road, Sandfields, Port Talbot	Nine people evacuated from the property but no rest centre required

Swansea Business Life Magazine Advertisement

How prepared are you?

Business Continuity Management will help you plan and prepare for the unexpected

Be prepared

Business Continuity Management (BCM) is about identifying those parts of your business that you can't afford to lose. Any incident, large or small, whether accidental or deliberate, can cause major disruption to your organisation. But if you plan now, rather than waiting for it to happen, you will be able to get back to business in the quickest possible time. Your local authority can help you with the planning process and advise on Business Continuity Management.



See the benefits

Effective BCM arrangements will:

- Reduce the chance of disruption to service or production
- Minimise impact if disruption happens
- Reduce the financial losses you incur
- Prevent loss of business to competitors
- Enhance your reputation and build customer confidence
- Ensure that you comply with legal requirements

Safeguarding your organisation

BCM is simpler than you might think. To implement BCM you will need to consider the following questions:

- What are your organisation's key products and services?
- What are the critical activities and resources required to deliver these?
- What are the risks to these critical activities?
- How will you maintain these critical activities in the event of an incident (loss of access to premises, loss of utilities etc)?

Help and advice

Local authorities are required to promote BCM by the Civil Contingencies Act 2004.

The **City and County of Swansea** and **Neath Port Talbot County Borough Council** are able to assist by providing details of business continuity specialists and further reading, and may also be able to provide support with your specific business continuity requirements. There may be a charge for more specific advice and/or assistance (e.g. support in preparing business continuity plans or running exercises).

Pa mor barod ydych chi?

Bydd Rheoli Parhad Busnes yn eich cynorthwyo i gynllunio a pharatoi ar gyfer yr annisgwyl

Byddwch yn barod

Diben Rheoli Parhad Busnes (RhPB) yw nodi'r rhannau hynny o'ch busnes na allwch fforddio eu colli

Gall unrhyw ddigwyddiad, boed yn fach neu'n fawr, yn naturiol, yn ddamweiniol neu'n fwriadol

achosi anghyfleustra mawr i'ch sefydliad. Ond, os ydych yn cynllunio nawr yn hytrach nag aros iddo ddigwydd, byddwch yn medru ailgydio yn eich busnes yn y cyfnod byrraf posib. Gall eich awdurdod lleol helpu gyda'r broses gynllunio a rhoi chynghor ynghylch rheoli parhad busnes.

Gweld y manteision

Bydd trefniadau RhPB effeithiol yn:

- Lleihau'r posibilrwydd o anghyfleustra i wasanaeth neu gynhyrchu
- Lleihau'r effaith os bydd anghyfleustra o ryw fath
- Lleihau eich colledion ariannol
- Atal colli busnes i gystadleuwyr
- Gwella eich enw da a datblygu hyder cwsmeriaid
- Sicrhau eich bod yn cydymffurfio â gofynion cyfreithiol

Diogelu eich sefydliad

Mae RhPB yn symlach nag y tybiwch. Er mwyn rhoi RhPB ar waith bydd angen i chi ystyried y cwestiynau canlynol.

- Beth yw cynhyrchion a gwasanaethau allweddol eich sefydliad?
- Beth yw'r gweithgareddau ar adnoddau hanfodol sydd eu hangen er mwyn darparu'r rhain?
- Beth yw'r peryglon i'r gweithgareddau hanfodol hyn?
- Sut byddwch yn cynnal y gweithgareddau hanfodol hyn pe bai digwyddiad anffodus (colli mynediad i eiddo, colli cyfleustodau etc)?

Cymorth a Chyngor

Rhaid i awdurdodau lleol hyrwyddo'r RhPB yn ôl Deddf Argyfyngau Sifil Posibl 2004.

Gall **Dinas a Sir Abertawe** a **Chyngor Bwrdeistref Sirol Castell-nedd Port Talbot** gynorthwyo drwy ddarparu manylion am arbenigwyr parhad busnes a darllen pellach, a gallai fod modd iddynt hefyd ddarparu cefnogaeth i'ch anghenion parhad busnes penodol. Efallai bydd yn rhaid i chi dalu am gyngor a/neu gymorth mwy penodol (e.e. cefnogaeth i baratoi cynlluniau parhad busnes neu ymarferion cynnal busnes)



Further Help If you require more specific help or advice please contact the Joint Resilience Unit on: **Cymorth Pellach** Os oes angen cymorth neu gyngor mwy penodol arnoch, cysylltwch â'r Uned Hydwythedd ar y Cyd ar:

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