

AUDIT COMMITTEE

Members Present:

27th June, 2013

Chairman: Councillor Mrs.L.H.James

Councillors: J.S.Evans, M.Harvey, I.B.James, A.R.Lockyer and P.A.Rees

Officers in Attendance: D.Rees, Mrs.K.Jones, Miss.A.O'Donnell, Mrs.J.North, A.Evans and Mrs.T.Davies

Representing the Welsh Audit Office: Mrs.G.Gillett and R.Harries

Voting Lay Member: Mrs.J.Jenkins

1. **DECLARATIONS OF INTEREST**

The following Members of Committee made declarations of interest at the commencement of the meeting:-

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| Councillor J.S.Evans | - Report of the Director of Finance and Corporate Services - as he is Governor of Sandfields Comprehensive School. |
| Councillor I.B.James | - Report of the Director of Finance and Corporate Services - as his wife is employed by the Authority. |
| Mrs.J.Jenkins | - Report of the Director of Finance and Corporate Services - as she is an elected voluntary sector representative and serious case review sub group member, as well as having a family member who resides in the Hafod, Neath. |

2. **APPOINTMENT OF CHAIRMAN FOR 2013/14**

RESOLVED: that Councillor Mrs.L.H.James be appointed Chairman of the Audit Committee for the ensuing municipal year 2013/14.

3. **APPOINTMENT OF VICE CHAIRMAN FOR 2013/14**

RESOLVED: that Councillor J.D.Morgan be appointed Vice Chairman of the Audit Committee for the ensuing municipal year 2013/14.

4. **MINUTES OF THE AUDIT COMMITTEE HELD ON THE 25TH MARCH, 2013**

RESOLVED: that the Minutes of the meeting held on the 25th March 2013, be noted.

Report of the Director of Finance and Corporate Services

5. **INTERNAL AUDIT SERVICE – PROGRESS REPORT TO 28TH FEBRUARY, 2013**

Members received details of the work undertaken by Internal Audit for the period 1st March to the 31st May 2013, against the 2013/14 Internal Audit Plan.

Members received verbal information regarding the types of special investigations mentioned in the report, as well as the concerns around Property Bay Wales.

RESOLVED: that the above report be noted.

6. **2012/2013 CLOSURE OF ACCOUNTS PROCESS**

The circulated report outlined Council's Outturn position for Revenue and Capital and the Statement of Accounts for 2012/13, as detailed in Addenda 1 and 2 to the circulated report.

Following audit from the Wales Audit Office, it was anticipated that the Statement of Accounts should be signed off by the Chairman of the Audit Committee at the meeting on 26th September, 2013.

Members commended the work of all finance Officers involved in the production of the Statement of Accounts.

RESOLVED: that the above report be noted.

CHAIRMAN