

**EXECUTIVE DECISION RECORD**  
**CABINET BOARD – 25<sup>H</sup> FEBRUARY, 2010**  
**POLICY AND RESOURCES**

**Cabinet Board Members:**

Councillors: A.H.Thomas (Chairman), C.Morgan and P.A.Rees

**Officers in Attendance:**

H.Jenkins, M.Jones, S.John and A.Borthwick

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1. **APPOINTMENT OF CHAIRMAN**

Agreed that Councillor A.H.Thomas be appointed Chairman for the meeting.

2. **MINUTES OF THE POLICY AND RESOURCES CABINET BOARD HELD ON THE 14<sup>TH</sup> JANUARY, 2010**

Noted by the Committee.

**Report of the Director of Finance and Corporate Services**

3. **MISCELLANEOUS GRANTS**

**Decisions:**

1. That the following applications be refused:-
  - (i) Ystalyfera Community Council, Ystalyfera
  - (ii) Mess Up the Mess Theatre Co., Ammanford
  - (iii) Derby ToCH Children's Camp, Derby.

2. That consideration of the following application be referred to the Education, Leisure and Lifelong Learning Services:-

Miss Gemma Thomas, Cwmllynfell.

**Reasons for Decisions:**

In accordance with the approved criteria.

**Implementation of Decisions:**

The decisions will be implemented after the three day call-in period.

4. **WELSH CHURCH ACT FUND**

**Decision:**

That the following applications be approved in accordance with the criteria as detailed in the circulated report:-

1. Saron Welsh Independent Chapel, Crynant – only for the flooring item (the remainder of the application be refused);
2. Jerusalem Baptist Church, Neath;
3. Bethania Capel Y Bedyddwr, Neath;
4. Pen-y-Dre Mission, Neath.

**Reason for Decision:**

In accordance with the approved criteria.

**Implementation of Decision:**

The decision will be implemented after the three day call-in period.

## **Report of the Head of Financial Services**

### **5. VEHICLE HIRE 2010/11**

#### **Decisions:**

That the Authority approve the following contracts, with effect from the 1<sup>st</sup> April 2010, to 19<sup>th</sup> August 2012, with an option to extend for one year:-

- (A) For vehicle hire of cars, light vans and commercial vehicles All Wales Framework (lots 1 and 2) the Council will utilise in the following rank order, the four suppliers, namely, GE Capital TLS Ltd, Northgate Vehicles Hire, Burnt Tree Group Ltd and Days Rental;
- (B) For hire of specialist vehicles, the Council utilise the All Wales Approved List as set out below. Quotations will be received from the relevant companies for the required specialist vehicle.

#### **List of Approved Providers for Hired Specialist Vehicles**

Carillion Fleet Management Limited  
Cooper Group UK  
CP Davidson and Sons  
Dawson Rental  
Days Rental  
Econ  
Fiveways Hire  
Jetsweep  
Manvik  
Riverside  
Specialist Fleet Services Ltd  
WCR

#### **Reasons for Decisions:**

To ensure the Authority complies with European Union Procurement Directives and the Council's Contract Procedure rules, whilst improving efficiency of the procedures and processes by which the Council procure hire vehicles.

**Implementation of Decisions:**

The decisions will be implemented after the three day call-in period.

6. **TENDER FOR THE SUPPLY OF COMMUNICATION AND MARKETING GOODS AND SERVICES FRAMEWORK**

**Decision:**

That the Authority award the Supply of Communication and Marketing Goods and Services Framework for the 1<sup>st</sup> April 2010, to the 31<sup>st</sup> March 2012 (with an option to extend for up to 12 months) to the fifteen suppliers shown below, with effect from the 1<sup>st</sup> April 2010:-

- Beaufort Research
- Freshwater UK Plc
- Get Yourself Noticed
- Golley Slater
- Greenfield Media Solutions
- Hope Street Media
- Icon Creative Design
- Mosaic Publicity Ltd
- Product Development Corporation
- Push 4 Ltd
- Quadrant Media and Communications
- Ridler Webster
- Semaphore (Cardiff) Ltd
- The Bridge Group
- Vision Twenty-One

**Reason for Decision:**

To ensure the Authority complies with the European Union Procurement Directive and the Council's Contract Procedure rules.

**Implementation of Decision:**

The decision will be implemented after the three day call-in period.

7. **CONTRACT FOR THE PROVISION OF THE AUTHORITY'S  
LANDLINE TELECOMMUNICATIONS**

**Decision:**

That British Telecom (BT) be appointed as sole provider of landline communications to the Council from 1<sup>st</sup> April 2010, as detailed in the circulated report.

**Reason for Decision:**

To ensure the Authority complies with European Union Procurement Directives and the Council's Contract Procedure rules, whilst improving the value for money and efficiency of Council Contracts in ICT.

**Implementation of Decision:**

The decision will be implemented after the three day call-in period.

8. **TENDER FOR THE SUPPLY OF PHOTOGRAPHIC SERVICES**

**Decision:**

That the report be noted.

9. **TENDER FOR THE SUPPLY OF A VIRTUAL LIBRARY  
SERVICE**

**Decision:**

That the report be noted.

## **Report of the Head of Legal and Democratic Services**

### 10. **REVIEW OF FEES FOR THE REGISTRATION SERVICE 2010/2011 AND 2011/2012**

#### **Decision:**

That the Schedule of Fees for the Registration Service, for 2010/11 and 2011/12, as detailed in the circulated report, be approved and adopted with effect from 1<sup>st</sup> April 2010.

#### **Reason for Decision:**

To set a scale of fees for the Service.

#### **Implementation of Decision:**

The decision will be implemented after the three day call-in period.

## **Report of the Head of ICT**

### 11. **REPLACEMENT OF THE EXISTING NEW LEARNING NETWORK, WHICH PROVIDES HIGH SPEED BROADBAND ACCESS TO SCHOOLS, LEARNING CENTRES AND LIBRARIES**

#### **Decision:**

That approval be granted for the replacement of the New Learning Network with a new provision sourced under the WAG PSBA Framework as detailed in the circulated report.

#### **Reason for Decision:**

To equip the Council's Schools, Learning Centres and Libraries with high speed resilient and flexible broadband access.

#### **Implementation of Decision:**

The decision will be implemented after the three day call-in period.

## **Report of the Head of Revenues and Customer Services**

### 12. **COUNCIL TAX – RECOVERY OF COSTS 2010/2011**

#### **Decision:**

That for Council Tax the recovery of costs be increased with effect from the 1<sup>st</sup> April 2010, to the undermentioned:-

- on the issue of a summons - £36.50
- on the granting of a Liability Order - £21.50

#### **Reason for Decision:**

To increase costs in line with inflation.

#### **Implementation of Decision:**

The decision will be implemented after the three day call-in period.

### 13. **BUSINESS RATES – RECOVERY OF COSTS 2010/2011**

#### **Decision:**

That for Business Rates – the recovery of costs be increased with effect from the 1<sup>st</sup> April 2010, to the undermentioned:-

- on the issue of a summons - £38.00
- on the granting of a Liability Order - £30.50

#### **Reason for Decision:**

To increase costs in line with inflation.

#### **Implementation of Decision:**

The decision will be implemented after the three day call-in period.

14. **BUSINESS RATES – 2010 REVALUATION**

**Decision:**

That the report be noted.

15. **SYSTEMS THINKING REVIEW OF HOUSING AND COUNCIL TAX BENEFITS**

**Decisions:**

1. That the report be noted;
2. That a report on the provision of a One Stop Shop at Port Talbot be submitted to the next meeting.

16. **RECOVERY PROCESS FOR BUSINESS RATES PRIOR TO WRITE-OFFS**

**Decision:**

That the report be noted.

17. **ACCESS TO MEETINGS**

**Decision:**

That pursuant to Regulation 4(3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in the Paragraphs 12 and 14 of Part 4 of Schedule 12A to the Local Government Act 1972.

**Private Report of the Head of Revenues and Customer Services**

18. **NNDR APPLICATIONS FOR HARDSHIP RELIEF - I.B.S.C., L.D., B., P.T.**

**Decision:**

That the application be approved.

**Reason for Decision:**

To determine applications in accordance with the Council's guidelines on hardship relief.

**Implementation of Decision:**

The decision will be implemented after the three day call-in period.

19. **WRITE OFF OF HOUSING BENEFITS OVERPAYMENTS**

**Decision:**

That the account be written off, as detailed in the private circulated report.

**Reason for Decision:**

The account is irrecoverable.

**Implementation of Decision:**

The decision will be implemented after the three day call-in period.

20. **WRITE OFFS OF BUSINESS RATES**

**Decision:**

That the accounts be written off, as detailed in the private circulated report.

**Reason for Decision:**

The accounts are irrecoverable.

**Implementation of Decision:**

The decision will be implemented after the three day call-in period.

21. **WRITE OFFS OF COUNCIL TAX**

**Decision:**

That the accounts be written off, as detailed in the private circulated report.

**Reason for Decision:**

The accounts are irrecoverable.

**Implementation of Decision:**

The decision will be implemented after the three day call-in period.

**CHAIRMAN**