

**POLICY AND RESOURCES**

**CABINET BOARD**

**23 SEPTEMBER 2010**

**FINANCE AND CORPORATE SERVICES**

**REPORT OF THE DIRECTOR OF  
FINANCE AND CORPORATE SERVICES – D. W. DAVIES**

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**Part 1 - Doc. Code: PRB-230910-REP-FS**

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## **ITEM 1**

### **MISCELLANEOUS GRANTS**

#### **Existing Policy Statement**

- 1.1
- a) Each application will be considered on its merits.
  - b) The Committee will only approve applications for financial assistance from voluntary or charitable organisations which are manifestly committed to voluntary endeavours of a local nature. This will not preclude the consideration of applications where the disposal of funds is outside the area but still provides significant benefits for the people from the Neath Port Talbot area.
  - c) No applications will be considered from religious bodies except relating to church halls and other premises where there is significant community use of the property for non-religious activities.
  - d) No applications will be considered from other public funded bodies such as community councils, hospital trusts, etc. or where the benefit may be in lieu of their contributions such as appeals for hospital equipment.
  - e) Applications from individuals may be considered where both the person and the community derive a benefit.
  - f) No grants will be made to any individual or organisation whose prime purpose is to distribute their funds to other charitable bodies.

#### **Budget for 2009/10 & 2010/11**

- 1.2 The budget for 2010/11 does not include a general inflationary uplift. The following grants are included within this budget:-

	<b>Actuals 2008/9 £</b>	<b>Actuals 2009/10 £</b>	<b>Budget 2010/11 £</b>
Citizen Advice Bureaux			
- Neath	39,332	39,726	39,726
- Port Talbot	47,001	47,471	47,471
- Ammanford	119	120	120
- Ystradgynlais	841	850	850
- Match Funding Support	20,000	20,000	20,000
 SDS CAB Volunteering Project	 5,000	 5,000	 5,000

	<b>Actuals 2008/9 £</b>	<b>Actuals 2009/10 £</b>	<b>Budget 2010/11 £</b>
Afan Valley Outreach Project	1,000	1,000	1,000
Neath Port Talbot Council for Voluntary Service	48,093	48,574	48,574
OAP Associations	15,301	15,565	15,565
Racial Equality Council	23,150	23,382	23,382
Victim Support Schemes	3,822	3,860	3,860
- Neath )			
- Port Talbot )			
Prince's Trust Volunteers	3,126	3,157	3,157
St. John's Ambulance	3,010	3,040	3,040
Neath Port Talbot Access Group	2,102	0	0
West Glamorgan Blind Welfare Association	2,111	2,132	2,132
Maintenance of Mechanics Institute (in lieu of grant aid to Antiquarians & Archives)	15,131	11,841	13,700
Dylan Thomas Prize Fund	5,000	-	-
One-off grants	2,000	1,200	6,433
Hardship Rate Relief		947	1,000
<b>Budget</b>	<b>236,139</b>	<b>227,865</b>	<b>235,000</b>

A reserve of approx. £25,000 as at 31.3.10 is also available.

Details of grants approved in 2010/11 are as follows:-

	<b>£</b>
Christian Lewis Trust	250
Cambrian Educational Foundation for Deaf Children	200
	450

### **Other New Grant Applications**

1.3 Please see Appendix 1.

### **Recommendation**

1.4 That the applications be considered.

## **Reason For Proposed Decision**

1.5 In accordance with approved criteria.

## **List of Background Papers**

1.6 Letters of application.

## **Officer Contact**

1.7 Mr. D. W. Davies – Director of Finance & Corporate Services  
(Tel. 01639 763251 - email: [d.w.davies@neath-porttalbot.gov.uk](mailto:d.w.davies@neath-porttalbot.gov.uk))

**MISCELLANEOUS GRANTS**

<b>Applicant</b>	<b>Purpose</b>	<b>Amount Request/Cost of “Project”</b>	<b>Previous Support</b>	<b>Comments</b>
Cancer Information & Support Services Neath	Contribution towards Staff and Volunteer expenses for scheme in Carmarthen	£10,700	£100 approved on 4.9.08 and 8.10.09	
Welsh Guards Afghanistan Appeal Carmarthen	Contribution towards their “Arm and a Leg” club which provides support to Welsh Guards and their families	Between £100 - £1,000	None	

## **COMPLIANCE STATEMENT**

### **MISCELLANEOUS GRANTS**

(a) **Implementation of Decision**

The decision is proposed for implementation after the 3 day call-in period.

(b) **Sustainability Appraisal**

Community Plan Impacts:

Economic Prosperity	Positive
Education and Lifelong Learning	Positive
Better Health and Well Being	Positive
Environment and Transport	No impact
Crime and Disorder	No impact

Other Impacts:

Welsh Language	No impact
Sustainable Development	No impact
Equalities	Positive
Social Inclusion	Positive

(c) **Consultation**

There has been no requirement under the Constitution for external consultation on this item.

## **ITEM 2**

### **WELSH CHURCH ACT FUND**

#### **THE CHARITABLE PURPOSES TO WHICH THE FUND MAY BE APPLIED**

- 2.1 Extracts from the model scheme approved by Council are available in the Members Room and on the Intranet.
- 2.2 **Existing Guidelines for Grant Applications**
- a) Each application will be considered on its merits.
  - b) Grants will only be awarded to charities and voluntary bodies which are based in, or active in, or provide significant benefits to some or all of the residents of the Neath Port Talbot County Borough area.
  - c) Grants will only be awarded to individuals in exceptional circumstances.
  - d) Grants will not normally exceed £2,000 and in exceptional circumstances £10,000 per applicant and successful applicants will not normally be reconsidered for a further grant within 3 years of the date of approval of the last grant.
  - e) Grants will have a time limit for the take up of said grant of two years from the date of approval.
  - f) Grants will not normally be awarded where the service could be dealt with out of the annual budget of the Council's service Committees activities or by other public bodies.
  - g) Grants will not normally be awarded where they would commit the fund to regular annual payments nor will recurring annual expenses be supported.
  - h) Grants will only be made out of the income of the fund, preserving the Fund's capital assets.
  - i) Priority will be given to applications which are of significant benefit to the Neath Port Talbot County Borough area.
  - j) Grant aid will not normally cover the full cost of a project/proposal and normally will be approved at 60% of actual costs incurred up to the maximum as outlined in condition (d) above.
  - k) Organisations assessed as being able to meet the cost (e.g. by size or nature) are unlikely to receive any grant aid.
  - l) Grants towards work of a structural nature will only be considered where:
    - there is evidence that a professional assessment has been made of the works;
    - the applicant organisation can demonstrate that there is no other impediment to work proceeding at an early date (e.g. planning permission).
  - m) In the case of Churches and Chapels grants will only be approved for the repair of the fabric of buildings which are more than 50 years old and of the

highest architectural and historic interest. Church halls, however, where available and used significantly by the public for non-religious purposes will not be subject to these criteria.

- n) No retrospective applications are considered.
- o) The Panel will take into account the Church membership and the normal size of the congregation
- p) In the case of students undertaking further Education courses, contributions towards the costs of individual instruments or pieces of equipment etc. will be made on the following basis:-  
50% of all costs over a threshold of £2000 up to a maximum grant of £1500.

### **New Applications**

2.3 Please see Appendix 2.

### **Recommendation**

2.4 That the applications be considered.

### **Reason For Proposed Decision**

2.5 In accordance with approved criteria.

### **List of Background Papers**

2.6 Letters of application.

### **Wards Affected**

2.7 All.

### **Officer Contact**

2.8 Mr. D. W. Davies – Director of Finance & Corporate Services  
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## **COMPLIANCE STATEMENT**

### **WELSH CHURCH ACT FUND**

(a) **Implementation of Decision**

The decision is proposed for implementation after the 3 day call-in period.

(b) **Sustainability Appraisal**

Community Plan Impacts:

Economic Prosperity	Positive
Education and Lifelong Learning	Positive
Better Health and Well Being	Positive
Environment and Transport	Positive
Crime and Disorder	Positive

**Other Impacts**

Welsh Language	no impact
Sustainable Development	no impact
Equalities	no impact
Social Inclusion	positive

(c) **Consultation**

There has been no requirement under the Constitution for external consultation on this item.

**WELSH CHURCH ACT FUND APPLICATIONS**

<b>Applicant</b>	<b>Purpose</b>	<b>Amount Request /Cost of "Project"</b>	<b>Previous Support</b>	<b>Comments</b>
St. Theodore's Church Port Talbot	Cleaning & Repair of Triptych to the Church	£22,000	£4000 approved on 7.9.06 and £4000 on 31.5.07 (2 Church Halls)	
Music in Hospitals Surrey	To provide therapeutic live concerts for people in hospitals, hospices, care homes and special needs schools	No amount specified	None	Previously applied and was refused by this Committee on 8.10.09

**ITEM 3**  
**COMMUNITY COUNCILS MINOR PROJECTS GRANT SCHEME -**  
**APPLICATIONS**

**Purpose of Report**

- 3.1 We have received a second application for grant aid from Cwmllynfell Community Council under the above mentioned scheme. The application is in respect of an extension to Cwmllynfell Cemetery to provide new grave spaces.

**Background**

- 3.2 A grants scheme has been introduced in order to assist Community Councils in undertaking minor capital projects which will alleviate to some degree the perceived unfairness about “double rating”.
- 3.3 Cwmllynfell Community Council first applied for grant aid under the Community Councils Minor Projects Grant Scheme in 2006 for a Christmas Lighting Project.

**Recommendation**

- 3.4 The application complies with the conditions of grant and I therefore recommend that support at 70% up to a maximum of £14,000 respectively in accordance with the schedule be made on receipt of paid invoices.

**Reason for Proposed Decision**

- 3.5 The decision is in compliance with the approved policy.

3.6 **List of Background Papers**

Application Forms.

3.7 **Wards Affected**

All.

3.8 **Officer Contact**

Mr. D. W. Davies – Director of Finance & Corporate Services  
(Tel. 01639 763251 - email: [d.w.davies@neath-porttalbot.gov.uk](mailto:d.w.davies@neath-porttalbot.gov.uk))

## **COMPLIANCE STATEMENT**

### **COMMUNITY COUNCILS MINOR PROJECTS GRANT SCHEME - APPLICATIONS**

(a) **Implementation of Decision**

The decision is proposed for implementation after the 3 day call-in period.

(b) **Sustainability Appraisal**

Community Plan Impacts:

Economic Prosperity	Positive
Education and Lifelong Learning	Positive
Better Health and Well Being	Positive
Environment and Transport	No impact
Crime and Disorder	No impact

Other Impacts:

Welsh Language	No impact
Sustainable Development	No impact
Equalities	Positive
Social Inclusion	Positive

(c) **Consultation**

There has been no requirement under the Constitution for external consultation on this item.