

POLICY AND RESOURCES CABINET BOARD

17TH NOVEMBER 2011

REPORT OF THE CORPORATE DIRECTORS' GROUP

INDEX OF REPORT ITEM

Doc. Code: PRB-171111-REP-CDG

SECTION C – MATTER FOR MONITORING		
Report Item	Page Nos.	Wards Affected
Budget Monitoring Report to 30 th September 2011	2 to 39	All
Capital Programme 2011/12 to 2013/14	40 to 50	All

ITEM 1

BUDGET MONITORING REPORT TO 30TH SEPTEMBER 2011

1 Purpose of Report

- 1.1 This report provides information relating to the Council's budget to 30th September 2011.
- 1.2 This is a monitoring report which provides details for Policy and Resources Services for the committee to scrutinise and comment upon. The details of all other services is also included in recognition of the Board's role in reviewing the overall budget position.
- 1.3 The report provides details of significant variances from the current budget position, together with an explanation of the action being taken to manage these variances.
- 1.4 It also provides an update on the implementation of the Forward Financial Plan.
- 1.5 Finally, any planned budget transfers or reserve movements are included for review.

2 Current Financial Year

- 2.1 The Council's resources are limited and it is essential that each Service is delivered within the allocated cash limit; otherwise undue pressure is transferred to other areas of the Authority's finances.
- 2.2 The Council is reliant upon service delivery being maintained within the current budget and the existing Forward Financial Plan savings being achieved. It is essential that these savings are made as there will be further pressures arising as funding remains below the inflationary pressures faced.
- 2.3 There is concern at this stage in the budget monitoring process that pressures continue to exist as a result of continued increasing demand for services. Rigorous management control and scrutiny will therefore be required to ensure expenditure is contained within the overall cash limit wherever possible.

2.4 The following paragraphs provide details of variances from the agreed budget for 2011/12, together with an explanation of the ways in which these variances will be managed.

2.4.1 Children, Young People and Education Board

Education, Leisure and Lifelong Learning

Maternity Costs – School Based Staff

It was reported in the first quarter budget monitoring report that there would be a pressure in relation to this area of service. This pressure is now estimated to amount to £40,000 for this financial year.

The Directorate will look to find alternative sources of funding to offset this however there remains sufficient funding within the Directorates reserve to meet this if necessary. Any use of reserves will be reported in subsequent budget monitoring reports.

Social Services, Health and Housing

Staff

The staff budget incorporates a savings target of £354,000 which was required to offset the cost of additional social workers employed to meet identified caseload pressures during 2009/10, and the repayment of the Welsh Government invest to save funding provided to support the systems review.

However it is anticipated that the outcomes of the systems review will be implemented during the autumn and the new way of working will take some time after this to impact; therefore the full year effect of these savings will not be achieved during 2011/12.

Additionally, demand on the service has increased, especially in respect of complex work and looked after children numbers continue to rise. Maternity absence and turnover continues to arise.

A recent decision has been made by Cabinet to increase the number of social worker staff, to remove the peripatetic team, and to retain some agency staff during the process of strengthening the service, in the expectation that, over time, additional staff resource will result in a reduction in the number of looked after children, and the resultant budget pressures.

The current projected overspend is £467,000, but is anticipated that this will increase to £734,000 if staff are not appointed to the 19 vacant posts until the end of December 2011. This projection is inclusive of the £354,000 savings target identified above.

Placements

Pressures continue to arise due to the ongoing demand and cost of placements. Based on current known demand as at the end of September, the placement budget is projected to overspend by £1,078,000.

However, we are scheduled to part fund a residential assessment of three siblings for a period of six weeks from November. Although the actual cost and allocation of funding between interested parties has not been confirmed, based on prior experience, it is anticipated that our contribution is likely to be approximately 25%.

The assessment will help the ongoing Court proceedings decide on the long term plan for the children and will enable the Council to determine whether or not a further commitment to this or an alternative provision will be necessary.

Other costs

A further net pressure of approximately £231,000 is projected if activity continues at current levels to the end of the year. The pressure relates to the additional costs of transport for looked after children (£137,000), relative carer assessments (£45,000), guardianship and adoption allowances (£15,000), and inter agency adoption fees (£118,000), associated with the increase in the total number of looked after children. These pressures have been partly offset by savings in respect of leaving care services (£39,000) and family support services (£45,000).

It is difficult to accurately project costs at this stage of the year. The pressures will continue to be strictly monitored and the outcome will be included in future monitoring reports.

It is anticipated that it will be necessary to fully utilise the social care equalisation reserve in order to partly offset the pressures identified in the current year.

2.4.2 Economic and Community Regeneration Board and Environment and Highways Board

Environment

Vacancy Management

It is anticipated that the vacancy management target will continue to be achieved for the rest of the financial year.

Other Revenue Budget Pressures

All budget pressures identified to date were reported in the first quarter's budget monitoring report. There are currently no new pressures identified. It is anticipated that all pressures identified will be contained in the overall cash limit of the Environment Directorate.

2.4.3 Social Care, Health and Housing Board

Social Services, Health and Housing

Elderly - placements

Pressures continue to arise due to the ongoing demand for placements. The budget is projected to overspend by £580,000 including the £408,000 pressure arising as a consequence of the decision to award a 5.7% increase to all external providers of residential care for the elderly after the budget had been set. It is anticipated that savings elsewhere in the directorate, including one off savings in respect of closure the lower house at Caewern, will be sufficient to offset the pressure in 2011/12. However it is anticipated that this pressure will continue to arise in 2012/13.

Learning disability - placements

Pressures continue to arise due to the ongoing demand and cost of placements. The budget is projected to overspend by £202,000, and there is concern that further pressures may arise as a result of the demand for new placements arising throughout the rest of the year. The retrospective review of Continuing Health Care cases has now been completed; therefore the ability to contain expenditure within budget will be dependent on turnover of existing placements.

Every effort is being made to offset this pressure by savings arising across other community care services.

JE appeals

A pressure has arisen as a result of backdated pay claims arising from successful JE claims in respect of homecare programmers £45,000, special needs service day support workers £204,000, local day services day support workers £129,000. A request is made that the backdated cost be funded from corporate reserves.

The in year and ongoing cost will be met by reviewing the staffing structures of the services.

3 Forward Financial Plan Monitoring 2011/12 to 2014/15

3.1 The Council's Forward Financial Plan saving strategies are outlined in Appendix 1. Board are asked to consider the current position identified in relation to the planned savings for Policy and Resources and to take an overview of all other service areas.

3.2 To ensure that the Plan remains on target, each Head of Service has reviewed their items and identified the current status, choosing from the options of

- Green = achieved / on target-no significant risks
- Amber = significant risks
- Red = failed or unlikely to be achieved

3.3 There are some areas of significant risk relating to unidentified savings included within the current Plan which will need to be addressed, as follows:

3.3.1 Children, Young People and Education and Social Care, Health and Housing

Social Services, Health and Housing

Ref	Description	2011/12 £000	2012/13 £000	2013/14 £000	2014/15 £000
SHH72	Unidentified savings-further work is required to accurately quantify savings arising from the corporate transformation programme.	34	787	1,262	124

3.3.2 Environment and Highways and Economic and Community Regeneration Boards

Environment

Ref	Description	2012/13 £000	2013/14 £000	2014/15 £000	2015/16 £000
ENV40	Review of support service costs	184	277		

Ref	Description	2012/13 £000	2013/14 £000	2014/15 £000	2015/16 £000
ENV41	Savings to be identified		400		
ENV63	Further savings required to meet service pressures			8	98

3.4 The Forward Financial Plan Review identified that there is further work required to identify ways to deal with these savings still unidentified within the Forward Financial Plan and these will be considered as part of the annual budget setting process.

4 Budget Movements

4.1 The Council's Constitution requires the prior approval of the Council for any virement with a value greater than £500,000 of the net service budget. Other virements that do not involve a significant variation in the level or nature of the delivery of the service agreed by Council in the Revenue Budget can be approved as follows:

- Corporate Directors can approve virements up to a limit of £100,000, Virements to this level that impact on the budget guideline of another Corporate Director may be implemented only after agreement with the relevant Corporate Director and the Director of Finance and Corporate Services.
- Cabinet can approve virements within a budget guideline between £100,000 and £500,000.

4.2 Corporate Directors have approved the following budget virement:

4.2.1 Policy and Resources Board

Residual Costs

The Council allocated budgets across a range of service to address residual costs arising following the transfer of housing to NPT Homes. A review of this allocation means that there is an additional transfer required from the contingency for Health and Safety support.

Directorate	Budget Virement £'000
Chief Executive's	+6
Contingency	-6

4.3 There are no further budget virements for approval by Cabinet or Council in this quarter.

4.4 The following reserve movements are proposed:

4.4.1 Policy and Resources Board

Corporate Reserves – IT Development

Implementation of the new payroll system on to the existing server resulted in server failure, and consequently to preserve system continuity a new server had to be purchased at a cost of £12,000. It is proposed that this cost is funded from the Corporate IT Developments Reserve.

Corporate Reserves - Waste

A procurement exercise has recently commenced in relation to the Authorities Materials Recycling and Energy. Legal, financial and technical advisors are in the process of being appointed. These costs are still to be quantified but will need to be financed out of this reserve.

Reserve	Estimated Reserve Position 31st March 2012 £'000	Additional Transfer to/from Reserves £'000	Updated Position 31st March 2012 £'000
Corporate IT Developments	Cr 433	12	Cr 421

4.4.2 Children, Young People and Education and Social Care, Health and Housing Boards

Social Services, Health and Housing

It is proposed that the Social Services Equalisation Reserve be utilised to meet the cost of identify service pressures during 2011/12.

This proposal will result in the following position.

Reserve	Estimated Reserve Position 31st March 2012 £'000	Additional Transfer to/from Reserves £'000	Updated Position 31st March 2012 £'000
Social Services Equalisation	Cr 1,023	1,023	0

4.4.3 Economic and Community Regeneration Board

Improvement and Relocation Reserve (formerly Caegarw Reserve)

Following the new strategy by the Welsh Government there are Capital Grants available for the improvement and relocation of Travellers sites but they require a contribution towards the funding by the Authority. In lieu of paying an annual sum to the Sheriffs bailiffs in respect of evictions we are currently taking action on an ad hoc basis and require the sum of £30,368 to transfer to this reserve.

Economic Development Reserve

The current commitments against the Economic Development Fund have been reviewed and identified as being £100,000 less than the current budget position. The low level of requests for support and delays in implementing approved projects reflects the continuing trading conditions and reluctance of banks to provide investment finance to companies.

The Economic Development Fund is a contingency fund which not only enables us to help businesses on an ad hoc basis during difficult economic times but also to respond to opportunities to support the creation of new jobs. The call on the Fund is therefore very variable.

We propose to transfer the £100,000 to the Future Jobs Fund to specifically ring fence this amount to be able to continue our innovative employment initiatives when funding for the Workways Project comes to an end in 2013.

Future Jobs Fund Reserve

There is a commitment against this reserve of £116,000 which relates to the final funding adjustments required as this grant funding draws to an end. It is considered prudent to retain the contribution from the Economic Development Fund in this specific fund to support further work under the UK government's new Work Programme and other activities to help unemployed people back into work, particularly as it is likely that funds currently available for Workways from the Youth Justice Board for match funding will not be available from April 2011.

Local Development Plan (LDP) Reserve

The LDP Reserve is held to assist with funding the Local Development Plan. The Plan Delivery Agreement, approved by Council and formally agreed by the Welsh Government, sets out the resources that the Authority is committed to expend to deliver an adopted LDP and any amendment or slippage requires Council decision plus that of the Welsh Government Minister.

The majority of anticipated spend is against enquiry costs and it is now forecast that the majority of expenditure will be incurred in 2013 and 2014. It is therefore proposed that the base budget is used to meet costs in the current financial year and the balance of the reserve retained in order to meet future costs in 2012/13 and 2013/14.

Reserve	Estimated Reserve Position 31st March 2012 £'000	Additional Transfer to/from Reserves £'000	Updated Position 31st March 2012 £'000
Improvement & Relocation Reserve (formerly Caegarw)	Cr 8	Cr 38	Cr 38
Economic Development Reserve	0	Cr 100 Dr 100	0
Future Jobs Fund Reserve	Cr 116	Dr 116 Cr 100	Cr 100
L.D.P Reserve	0	Cr 279	Cr 279

General Reserve

Equal Pay – additional pension costs

Back dated changes have been made to the legislation in relation to the inclusion of pension fund contributions for some of the payments in relation to equal pay. This matter is still under consideration but an allowance of £180,000 has been included in the General Reserve to meet any potential costs

Social Services pressures

The Council is considering a further investment into Social Services to reduce the budget pressures in future years as has been experienced in other local authorities. This investment will initially be funded from the General Reserve and repaid as returns are seen in future years.

The resulting position for the General Reserve is shown as Appendix 4.

- 4.5 The current cash limits are included in Appendix 2, with the position for all specific reserves shown in Appendix 3 and the General Reserve in Appendix 4.

5 Recommendations

5.1 It is recommended that:

- the budget monitoring information is scrutinised and comments provided where appropriate.
- the proposed reserve movements are approved.

Background Papers

Budget working papers 2011/12

Wards Affected

All

Officer Contact

For further information on this report item, please contact:

Mr Derek Davies – Director of Finance and Corporate Services

☎ 01639 763251

E-mail: d.w.davies@npt.gov.uk

Mr Hywel Jenkins – Head of Financial Services

☎ 01639 763644

E-mail: h.jenkins@npt.gov.uk

Mrs Janet North, Financial Services Manager

☎ 01639 763635

E-mail: j.north@npt.gov.uk

Forward Financial Plan – Monitoring the Saving Strategies

11/12 Ref	Board	Description	Lead	Main Impacts	Revenue Savings				
					2011/12 £000	2012/13 £000	2013/14 £000	2014/15 £000	2015/16 £000
FCS1	PRB	ICT Supplies & Services	S John	Efficiency savings from better contract prices and purchasing arrangements	10				
FCS6	PRB	ICT Software purchase	S John	Re-allocation of purchasing priorities allowing contribution against Microsoft Enterprise agreement.	100	100			
FCS10	PRB	Review Cashier Service	H Jenkins	Reduced staffing in Cash Offices as result of promotion of e-payment facilities.	20	20			
FCS15	PRB	Grants to Voluntary Organisations	H Jenkins	Contain increase in Grants to Voluntary organisations to 1% per annum	5	5	5		
FCS16	PRB	Streamline Accountancy Services	H Jenkins	Reduce staffing level by part of post arising from retirement and vacant part time clerical post	5				
FCS28	PRB	Department systems and service reviews	FCS-All	Deletion of Head of service and other posts. Savings from systems reviews in ICT, Council Tax and Housing Benefits. Reduction in Democratic and Legal services budgets and ERVR savings.	358	88	198		

Green = achieved/on target-no significant risks
Amber = significant risks
Red = failed or unlikely to be achieved.

Forward Financial Plan – Monitoring the Saving Strategies

11/12 Ref	Board	Description	Lead	Main Impacts	Revenue Savings				
					2011/12 £000	2012/13 £000	2013/14 £000	2014/15 £000	2015/16 £000
FCS30	PRB	Further departmental savings	FCS-All	Increase income in Licensing and Registrars. Stringent budget monitoring required and early action to determine solutions for future savings requirements. Reduction of Archives service from 2 days to 1 day at Port Talbot Library.	72				
FCS32	PRB	Savings as a result of the corporate er/vr policy	FCS-All	Net value of savings arising from ER/VR exercise undertaken in 11/12		347	213		
CEX1	PRB	Reduction in various supplies and services budgets, savings from the non-filling of vacant posts and reductions in the number of secondments.	CEX-All	Considered to be low risk but stringent budget monitoring required and early action to determine solutions for future savings requirements	32				
CEX2	PRB	Reduced salary costs	CEX-All	Outcomes from review of HR functions and work around rationalisation of Corporate Strategy and Change Management functions	132	9	10		
CEX4	PRB	Savings as a result of the corporate er/vr policy	CEX-All	Net value of savings arising from ER/VR exercise undertaken in 11/12		185	105		
Cor1	PRB	Procurement savings-Xchange Wales	FCS/CEX					350	

Green = achieved/on target-no significant risks
Amber = significant risks
Red = failed or unlikely to be achieved.

Forward Financial Plan – Monitoring the Saving Strategies

11/12 Ref	Board	Description	Lead	Main Impacts	Revenue Savings				
					2011/12 £000	2012/13 £000	2013/14 £000	2014/15 £000	2015/16 £000
ELL1	CYPE	Implications of Behaviour Review / Establish a Virtual Learning Centre at KS4-SSIP	A Evans	From January 2010 data in connection with Children educated outside of schools will be reported to the Welsh Government.	127	93	10		
ELL3	CYPE	Schools contribution	A Evans	Transfer of funding to cover expenditure for children with complex learning needs.	387	387	348		
ELL9	CYPE	Increase income target for Education Library and Resource Service	A Thomas	Improved marketing and joint working with our Schools and neighbouring Authorities. Talks are currently on-going re collaborative working with our neighbouring Authorities.	10	10	10		
ELL11a	CYPE	Cleaning Services	A Thomas	Explore options with a view to reviewing catering and cleaning proposals in order to deliver these services in a more cost effective way. A full review is currently being undertaken across Education, Social Services and Environment.	50				

Green = achieved/on target-no significant risks
Amber = significant risks
Red = failed or unlikely to be achieved.

Forward Financial Plan – Monitoring the Saving Strategies

11/12 Ref	Board	Description	Lead	Main Impacts	Revenue Savings				
					2011/12 £000	2012/13 £000	2013/14 £000	2014/15 £000	2015/16 £000
ELL11b	CYPE	Catering Services	A Thomas	Explore options with a view to reviewing catering and cleaning proposals in order to deliver these services in a more cost effective way. A full review is currently being undertaken across Education, Social Services and Environment.	To be determined				
ELL15b	CYPE	School Transport Review	A Thomas		255	333	143		
ELL17	CYPE	Create an in county provision for pupils with Autistic Spectrum Disorder (ASD)	A Thomas	The Authority currently educates a small number of pupils outside the Borough. If we were to provide the service “In House” there would be significant savings on the Out of County Schools Budget. The savings reported excludes any capital cost, as it is intended that any capital costs will be funded by the Schools Strategic Improvement plan. There will also be associated transport savings. The construction of the new in-house facility started in the Summer of 2011.			240		
ELL23	CYPE	Broadband	A Thomas	Working closely with Corporate ICT to ensure effective procurement of Broadband at all sites.	70				

Green = achieved/on target-no significant risks
Amber = significant risks
Red = failed or unlikely to be achieved.

Forward Financial Plan – Monitoring the Saving Strategies

11/12 Ref	Board	Description	Lead	Main Impacts	Revenue Savings				
					2011/12 £000	2012/13 £000	2013/14 £000	2014/15 £000	2015/16 £000
ELL26	ECR	Reduction in Leisure Trust Subsidy	R Ward	Reduce Leisure Trust subsidy by 1% on an annual basis. This will require the Trust to work more efficiently within limited resources. Current trading conditions are very difficult and cost control measures may be required for the Trust to meet its projected budget.	25	25	25		
ELL29	ECR	Reviewing the temporary arrangements at Neath Museum and other cultural services	R Ward	Current attendance levels are very low and it is envisaged that an improved service will be provided as part of the Neath Town Centre development arrangements. The provision of services in other venues will also be reviewed.	86				

Green = achieved/on target-no significant risks
Amber = significant risks
Red = failed or unlikely to be achieved.

Forward Financial Plan – Monitoring the Saving Strategies

11/12 Ref	Board	Description	Lead	Main Impacts	Revenue Savings				
					2011/12 £000	2012/13 £000	2013/14 £000	2014/15 £000	2015/16 £000
ELL30	ECR	Revenue Savings - Afan Lido / Unidentified savings Additional ER/VR savings used to reduce from £500,000.	R Ward	Replacement of the Afan Lido- there is the potential to remodel with a reduction in running costs that would generate sufficient resources to fund capital borrowing. In the longer term this would generate cumulative savings as a result of a more efficient operation. A detailed feasibility study and options appraisal will have to be undertaken resulting in a detailed capital and revenue business model. However an early decision will be required. Work is currently ongoing.			248		
ELL31	ECR	Explore service delivery options for service delivery of Theatres.	R Ward	A proposal is currently being prepared which is investigating the possibility of establishing a trust or other form of service delivery model to cover various cultural services facilities including the Princess Royal Theatre, Gwyn Hall and Pontardawe Arts Centre. The proposal will need some detailed analysis in relation to any tax / NNDR implications for the Council.	20				
ELL32	ECR	Library Service Rationalisation	R Ward	Review of the Library Service		30	44		

Green = achieved/on target-no significant risks
Amber = significant risks
Red = failed or unlikely to be achieved.

Forward Financial Plan – Monitoring the Saving Strategies

11/12 Ref	Board	Description	Lead	Main Impacts	Revenue Savings				
					2011/12 £000	2012/13 £000	2013/14 £000	2014/15 £000	2015/16 £000
ELL34	CYPE	Stop Discretionary Awards Grant	A Thomas	This budget is set aside for students who are unable to access mandatory funding. Most other Authorities have already stopped these awards. Students do have wide funding options such as Assembly Learning Grants, Student Finance and we also provide funding through the Glamorgan Trust Fund. Students who apply for discretionary funding could apply to the Trust Fund.	10				
ELL35	CYPE	Stop the Discretionary School Uniform Grant	A Thomas	The Authority provides discretionary clothing grants for year 10 pupils. The grant is £90 per pupil. To be eligible for this grant the pupil must be in receipt of free school meals. The Authority does receive funding and administrative costs from WAG in respect of year 7 clothing grants: therefore other authorities only provide funding for year 7 pupils	30				

Green = achieved/on target-no significant risks
Amber = significant risks
Red = failed or unlikely to be achieved.

Forward Financial Plan – Monitoring the Saving Strategies

11/12 Ref	Board	Description	Lead	Main Impacts	Revenue Savings				
					2011/12 £000	2012/13 £000	2013/14 £000	2014/15 £000	2015/16 £000
ELL36	CYPE	Cessation of Joint Working Arrangements with Swansea City Council for Outdoor Pursuits	A Thomas	A joint working arrangement currently exists with Swansea City Council for provision of outdoor pursuit's education. The Authority pays Swansea City Council £80,000 on an annual basis for our schools to access the facilities at Rhossilli and Borfa House. Schools are choosing to access the facilities at Margam Discovery Centre rather than Rhossilli and Borfa House, as a direct consequence the option of stopping the joint working facility has been considered.	80				
ELL37	CYPE	Education Psychology Services	A Evans	In order to balance the budget for 2011 / 12, a decision has been made not to automatically backfill an Education Psychologist post. The post will be advertised with the postholder to start work from September 2011 in line with the new academic year.	25	-25			

Green = achieved/on target-no significant risks
Amber = significant risks
Red = failed or unlikely to be achieved.

Forward Financial Plan – Monitoring the Saving Strategies

11/12 Ref	Board	Description	Lead	Main Impacts	Revenue Savings				
					2011/12 £000	2012/13 £000	2013/14 £000	2014/15 £000	2015/16 £000
ELL38	CYPE	Reduction in Community Interaction Grant Funding	ELLL-All	Proposed to reduce the Community Interaction Grant Funding by £30,000 during 2011 / 12. This will have a direct impact on certain schools' abilities to work across their Communities.	30				
ELL39		Savings arising from corporate sickness review	ELLL-All		40				
ELL40		Contribution from reserves	ELLL-All		64	-69			
ELL41		Savings as a result of the corporate er/vr policy	ELLL-All				276		
ELL42		Increased savings required to meet pressure arising from increased energy costs	ELLL-All			59			
SHH2	CYPE	Fostering - spend to save-phase 1	J Rzezniczek	Strengthen internal foster service - savings arising from the ability to place children in internal placements and thereby reduce reliance on more expensive external placements. This work has been successful but there are budget pressures arising from an increase in numbers	100	100	100		
SHH3	CYPE	Fostering - spend to save-phase 2	J Rzezniczek	Transformation funding available from WAG to further develop internal foster service. Budget	156	156	156		

Green = achieved/on target-no significant risks
Amber = significant risks
Red = failed or unlikely to be achieved.

Forward Financial Plan – Monitoring the Saving Strategies

11/12 Ref	Board	Description	Lead	Main Impacts	Revenue Savings				
					2011/12 £000	2012/13 £000	2013/14 £000	2014/15 £000	2015/16 £000
				pressures arising due to increase in number of placements.					
SHH5	CYPE	Family support service review	J Rzezniczek		158				
SHH6	CYPE	Systems review	J Rzezniczek	Pressure is arising as pilot has not yet been fully rolled out to all teams. Difficulties also experienced in recruiting and retaining experienced social worker staff	354				
SHH7	CYPE	Leaving care	J Rzezniczek		43				
SHH8	CYPE	Review of transport arrangements	J Rzezniczek		55	67	51		
SHH9	CYPE	LAC discretionary expenditure	J Rzezniczek		81				
SHH10	CYPE	delete post funded by Joint working special grant	J Rzezniczek		36				
SHH11	CYPE	1.7% cut re voluntary organisations	J Rzezniczek		18				
SHH12	CYPE	2.5% reduction commissioned services	J Rzezniczek		174				
SHH15	SSHH	EH&TS - additional income - proceeds of crime	A Thomas	Additional income to be secured from Proceeds of Crime Act to offset costs of the fraud team	65				
SHH16	SSHH	Delete post previously funded companion animal grant	A Thomas		31				

Green = achieved/on target-no significant risks
Amber = significant risks
Red = failed or unlikely to be achieved.

Forward Financial Plan – Monitoring the Saving Strategies

11/12 Ref	Board	Description	Lead	Main Impacts	Revenue Savings				
					2011/12 £000	2012/13 £000	2013/14 £000	2014/15 £000	2015/16 £000
SHH19	SSHH	Directorate support service savings arising from residential care review	A Thomas		208		56		
SHH20	SSHH	Deleted business strategy posts previously funded by joint working special grant	A Thomas		186				
SHH21	SSHH	Deleted business strategy posts previously funded by independence and well being grant	A Thomas		39				
SHH22	SSHH	Modernising Residential Care for the Elderly	K Jones	Figures reflect the savings identified within the strategic business case in respect of the SSH&H direct service costs, and exclude savings identified relating to corporate and directorate support services due to uncertainty regarding residual costs of the proposal. Actual savings to be confirmed on receipt of tender bids.	513	216	357		
SHH23	SSHH	Reconfiguration of Homecare	K Jones	These savings in 12/13 to be achieved by: - Integrating services relating to the Homecare, Enabling and Assessment Team and the Intermediate Care Service.	300	500			

Green = achieved/on target-no significant risks
Amber = significant risks
Red = failed or unlikely to be achieved.

Forward Financial Plan – Monitoring the Saving Strategies

11/12 Ref	Board	Description	Lead	Main Impacts	Revenue Savings				
					2011/12 £000	2012/13 £000	2013/14 £000	2014/15 £000	2015/16 £000
SHH24	SSHH	Transforming Adult Social Care	K Jones	Including extra care, social work systems, intermediate care, preventative services, telecare, personalisation, day care			1,000		
SHH25	SSHH	Management restructure	R Rees	1/2 year effect 2010/11	47				
SHH28	SSHH	Residential services - review of management structure	R Rees	1/2 year effect 2010/11	16				
SHH34	SSHH	Learning Disabilities Day Services Review	R Rees	Review staff structures as a result of changing the service model.	18				
SHH41	SSHH	Charging - respite	R Rees	Above inflationary increase in fees	10				
SHH43	SSHH	Charging - day care transport, meals	R Rees	Above inflationary increase in fees	9	4	4		
SHH46	SSHH	Review of non statutory services	R Rees				317		
SHH47	SSHH	Housing savings	R Rees	Bring forward re-organisation of housing & public protection	28				
SHH48	SSHH	residential homes - utilities	R Rees		61				
SHH49	SSHH	Workforce strategy sickness policy re residential care	R Rees		41				
SHH50	SSHH	Workforce strategy sickness policy re residential care	R Rees		17				

Green = achieved/on target-no significant risks
Amber = significant risks
Red = failed or unlikely to be achieved.

Forward Financial Plan – Monitoring the Saving Strategies

11/12 Ref	Board	Description	Lead	Main Impacts	Revenue Savings				
					2011/12 £000	2012/13 £000	2013/14 £000	2014/15 £000	2015/16 £000
SHH51	SSHH	Reconfiguration residential respite services at Caewern - due to withdrawal of C&CS from service	R Rees		149				
SHH52	SSHH	Reconfiguration of Learning Disability day services	R Rees		50				
SHH53	SSHH	Homecare systems review	R Rees		200				
SHH54	SSHH	Reconfiguration community meals service	R Rees		97				
SHH55	SSHH	Delete posts previously funded from joint working special grant	R Rees		78				
SHH56	SSHH	Delete posts previously funded from independence and well being grant	R Rees		191				
SHH57	SSHH	Grants to voluntary sector	R Rees		121				
SHH58	SSHH	Sponsored holidays	R Rees		6				
SHH59	SSHH	Saving re property costs disability living centre	R Rees		20				
SHH60	SSHH	Social centres - delete vacant post	R Rees		13				
SHH61	SSHH	Review staff structure community support team	R Rees		34				

Green = achieved/on target-no significant risks
Amber = significant risks
Red = failed or unlikely to be achieved.

Forward Financial Plan – Monitoring the Saving Strategies

11/12 Ref	Board	Description	Lead	Main Impacts	Revenue Savings				
					2011/12 £000	2012/13 £000	2013/14 £000	2014/15 £000	2015/16 £000
SHH62	SSHH	2.5% reduction Learning disability commissioned services	R Rees		251				
SHH63	SSHH	2.5% reduction mental health commissioned services	R Rees		32				
SHH64	SSHH	Savings arising following stock transfer	R Rees		100				
SHH65	SSHH	Savings arising from corporate sickness review	SSHH-All		44				
SHH66a	SSHH	Reconfiguration of the service at Caewern	R Rees	To be confirmed on receipt of tender bids for provision of elderly residential care services.		450			
SHH66b	SSHH	Renegotiation of the home care contracts	R Rees			345			
SHH66c	SSHH	Anticipate the opportunity to increase income in housing company services	R Rees			300			
SHH66d	SSHH	Savings as a result of the corporate er/vr policy	R Rees/A Thomas	Net value of savings arising from ER/VR exercise undertaken in 11/12		114	33		
SHH67	SSHH	Social Lettings Agency	R Rees	Will require a bid to the Transformation unit Fund to initially set up Agency with 3 year pay back period	14	15	21		

Green = achieved/on target-no significant risks
Amber = significant risks
Red = failed or unlikely to be achieved.

Forward Financial Plan – Monitoring the Saving Strategies

11/12 Ref	Board	Description	Lead	Main Impacts	Revenue Savings				
					2011/12 £000	2012/13 £000	2013/14 £000	2014/15 £000	2015/16 £000
SHH68	SSHH	Energy Performance Certificate - Increased Income	R Rees	Won contract for Vale of Glamorgan and Cardiff City EPC work.	22				
SHH69	SSHH	Staff Restructure - Housing	R Rees		112				
SHH70	SSHH	Use of Equalisation Reserve	R Rees		-88	49	39		
SHH71	CYPE & SSHH	Savings arising from corporate sickness review	SSHH-All		2				
SHH72	CYPE & SSHH	Unidentified savings	SSHH-All	It is anticipated that some savings will materialise from transformation work in support services	34	787	1,262	124	
ENV1	ECR	Contributions to outside bodies	G Andrews	Small impact on some external bodies	9	5	5		
ENV2	ECR	Staff structure Economic Development Unit	G Andrews	No perceptible impact	30				
ENV7	EH	Highways Development Control - generate income	D Griffiths	Improvements to income generation, could affect customer base as new charges are introduced	8	8			
ENV9	EH	Road Safety - increase income	D Griffiths	Generation of additional income	12	12			
ENV11	EH	Reduce staff and assets-property services	G Nutt	No impact on service delivery, savings to target overheads	25	50	25		
ENV12	ECR	Reduction in Council building floor space	G Nutt	Saving in running costs as floor space reduces in the civic buildings. This is subject to staff savings being achieved on a corporate basis	25	30	35		

Green = achieved/on target-no significant risks
Amber = significant risks
Red = failed or unlikely to be achieved.

Forward Financial Plan – Monitoring the Saving Strategies

11/12 Ref	Board	Description	Lead	Main Impacts	Revenue Savings				
					2011/12 £000	2012/13 £000	2013/14 £000	2014/15 £000	2015/16 £000
ENV13	ECR	Industrial Units review	G Nutt	No impact on outputs	50	50	25		
ENV14	ECR	Review of catering and cleaning	G Nutt	Review of alternative methods of service delivery for catering and cleaning. Full saving potential will not be ascertained until review has been carried out.	122	109	60		
ENV16	EH	Additional income generation from consultancy	G Nutt	Could affect customer base if service becomes more expensive, will be achieved by carrying out more work internally.	37				
ENV17	ECR	Review of Regeneration service delivery	G Nutt	This is linked to potential regeneration vehicle developments and resulting savings in overheads.	35	25			
ENV19	EH	Completion of wheelie bin lease	M Roberts	Savings identified on completion of lease for wheelie bins previously purchased.	70				
ENV20	EH	Overtime reduction	M Roberts	Further reduction on overtime except for emergency response, specific event clean ups and refuse breakdown/bank holiday cover.	10	10			
ENV21	EH	Redeployment / redundancy	M Roberts	Reduction in posts may reduce ability to provide current service level unless the systems thinking reviews produce equivalent performance gains.	132	133			

Green = achieved/on target-no significant risks
Amber = significant risks
Red = failed or unlikely to be achieved.

Forward Financial Plan – Monitoring the Saving Strategies

11/12 Ref	Board	Description	Lead	Main Impacts	Revenue Savings				
					2011/12 £000	2012/13 £000	2013/14 £000	2014/15 £000	2015/16 £000
ENV22	EH	Non-replacement of posts on retirement	M Roberts	Could impact on service delivery unless current systems thinking reviews produce equivalent performance gains.	25	25			
ENV23	EH	Reduction in use of vehicles	M Roberts	5% reduction on vehicle spend-could impact service delivery unless current systems thinking reviews produce equivalent performance gains	150	10			
ENV24	EH	Reduction in vehicles taken home	M Roberts	Planned review on vehicles taken home other than those on stand by. Trade Union consultation underway.	2	2			
ENV25	EH	Increased income from fees and charges	M Roberts	Increased fees	36				
ENV26	EH	Reduce materials budget	M Roberts	Reduction to materials budget to reflect reduction in workforce	20	10			
ENV27	EH	Trade Refuse income	M Roberts	Increase above inflation could affect customer base	10	21	10		
ENV28	EH	Bowling greens	M Roberts	Examine possibility of bowling clubs locking/ unlocking gates themselves.	20	40			
ENV30	EH	Highways Maintenance	M Roberts	Allocate annual rolling programme for resurfacing by re-prioritising the capital programme to free up the revenue maintenance budget		300			

Green = achieved/on target-no significant risks
Amber = significant risks
Red = failed or unlikely to be achieved.

Forward Financial Plan – Monitoring the Saving Strategies

11/12 Ref	Board	Description	Lead	Main Impacts	Revenue Savings				
					2011/12 £000	2012/13 £000	2013/14 £000	2014/15 £000	2015/16 £000
ENV31	EH	Reduction in training budget	M Roberts	Reduce in line with staff reduction		17			
ENV32	EH	Review of waste management service	M Roberts	Fundamental review of collection service. Review brought forward from 2013/14.	310	54			
ENV33	EH	Streamline of activity / review service provision following Housing Stock Transfer	M Roberts	Review needs to be carried out following housing stock transfer.			100		
ENV34	EH	Reorganisation of fleet maintenance	D Griffiths	Review needs to be carried out following housing stock transfer.			150		
ENV37	ECR	Planning Systems Review	G White	Reduction in posts following a service review which has already been carried out	28	28			
ENV38	EH & ECR	Disturbance allowances savings	Env-All	Allowance is for 30 months only following move to The Quays	14				
ENV40	EH & ECR	Review of support service costs	Env-All	Reduction in support costs to reflect the decreases being implemented to front line services	76	184	277		
ENV41	EH & ECR	Savings to be identified	Env-All				400		
ENV42	EH & ECR	Savings arising from Corporate Sickness Review	Env-All		36				
ENV43	EH	Public lighting improvements	M Roberts	Reprofile of lighting renewals	100				
ENV44	EH	Gnoll car access charge	M Roberts	Details of charge mechanism to be developed	31				

Green = achieved/on target-no significant risks
Amber = significant risks
Red = failed or unlikely to be achieved.

Forward Financial Plan – Monitoring the Saving Strategies

11/12 Ref	Board	Description	Lead	Main Impacts	Revenue Savings				
					2011/12 £000	2012/13 £000	2013/14 £000	2014/15 £000	2015/16 £000
ENV45	EH	Waste collection	M Roberts	Introduce fortnightly collection for residual waste, weekly collections for food waste and recycling	90				
ENV46	EH	Building Rubble Charges	M Roberts	Reducing Landfill costs	80				
ENV47	EH	Waste Disposal	M Roberts	Negotiate a 3% reduction to the gate fee	146				
ENV48	EH	Bulk Refuse charge	M Roberts	re-introduce a charge of £10 per call	80				
ENV49	EH	Refuse Collection	M Roberts	Reduction in bookable overtime	30				
ENV50	EH	Christmas Lights	M Roberts	reduce overtime	17				
ENV51	EH	Community Service Vehicles	D Griffiths	Extending life of vehicles from 7 to 9 years	100				
ENV52	EH	Car Park Strategy	D Griffiths	additional savings identified in review	84				
ENV53	EH	Vehicle renewals	D Griffiths	Extending life of vehicles from 7 to 9 years	113				
ENV54	EH	Public conveniences	G Nutt	Reduction in spend	30				
ENV55	EH	Civic Buildings	G Nutt	Closure of green park	20				
ENV56	EH & ECR	Administration review	G Nutt	Re-alignment of service	25				
ENV57	EH	Street naming and furniture	G Nutt	Recharging costs to developer	5				
ENV58	ECR	Economic Development	G Andrews	Reduction of contribution into fund	50				
ENV59	EH	Transport Planning	G White	Saving on external consultants fees	20				
ENV60	EH & ECR	QA-EMAS	G White	Saving on external consultants fees	8				

Green = achieved/on target-no significant risks
Amber = significant risks
Red = failed or unlikely to be achieved.

Forward Financial Plan – Monitoring the Saving Strategies

11/12 Ref	Board	Description	Lead	Main Impacts	Revenue Savings				
					2011/12 £000	2012/13 £000	2013/14 £000	2014/15 £000	2015/16 £000
ENV61	EH & ECR	Marketing	J Flower	Reduction in external advertising	14				
ENV62	EH & ECR	Net savings as a result of the corporate er/vr policy	All	Net value of savings arising from ER/VR exercise undertaken in 11/12		501	230		
ENV63	EH & ECR	Further savings required to meet service pressures	Env-All					8	98
ENV64	EH & ECR	Increased savings required to meet pressure arising from increased energy costs	Env-All			255			
ENV65	EH & ECR	Review of Support Service costs	Env-All	Further savings made in 2011/12 to be held as contingency	-72				

Green = achieved/on target-no significant risks
Amber = significant risks
Red = failed or unlikely to be achieved.

Revenue Budget Summary 2011/12

	2011/12 Original Budget £000	2011/12 Revised Budget £000
Directly Controlled Expenditure		
Education, Leisure and Lifelong Learning	104,348	104,406
Social Services and Health	71,390	72,681
Housing	1,277	0
Environment	35,357	35,422
Finance & Corporate Services	12,347	12,377
Chief Executive	5,248	5,260
Total Directly Controlled Expenditure	229,967	230,146
Levies		
Swansea Port Health Authority	52	52
Fire Authority	6,764	6,764
Margam Crematorium	2	2
Contributions		
Archive Service	131	131
Magistrates Court	22	22
Other Expenditure		
Capital Financing (net of Interest Receipts)	15,860	15,895
Housing Benefits	-311	-311
Contingency-Management of Change	421	421
Use of Job Evaluation Reserve	-739	-739
Contingency	114	108
Contributions/Reserves		
Contribution from/to General Reserves	0	-208
NET REVENUE EXPENDITURE	252,283	252,283
Improvement Agreement Grant	-1,460	-1,460
BUDGET REQUIREMENT	250,823	250,823
INCOME		
Revenue Support Grant	164,063	164,063
National Non Domestic Rates	32,519	32,519
Discretionary Rate Relief	-134	-134
Council Tax – Neath Port Talbot	54,375	54,375
TOTAL INCOME	250,823	250,823

Specific Reserve Balances – 30th September 2011

Description	Reserve Balance at 1 Apr 2011	2011/12 Contributions to reserve	2011/12 Contributions from reserve	Changes already agreed	Proposed changes in Period	Estimated Reserve Balance at 31 Mar 2012
	£000	£000	£000	£000	£000	£000
EDUCATION, LEISURE & LIFELONG LEARNING						
<i>Delegated Schools Cash Reserves</i>						
Primary Schools Reserve A/C	Cr 2,598	0	0	0	0	Cr 2,598
Secondary Schools Reserve A/C	Cr 257	0	0	0	0	Cr 257
Special Schools Reserve A/c	Cr 225	0	0	0	0	Cr 225
ERVR New Deal Primary	Cr 64	0	0	0	0	Cr 64
*	Cr 3,144	0	0	0	0	Cr 3,144
<i>Education, Leisure and Lifelong Learning</i>						
Cleaning & Equipment Reserve	Cr 9	0	0	0	0	Cr 9
Primary Kitchen Refurbishment Reserve	Cr 39	0	0	0	0	Cr 39
Equalisation Account-Education	Cr 1,513	0	371	0	0	Cr 1,142
School Transport Reserve	Cr 257	0	0	0	0	Cr 257
Repair and Maintenance Reserve	Cr 213	0	70	0	0	Cr 143
Upper Afan Valley Sports Reserve	Cr 3	0	0	0	0	Cr 3
Equalisation Account-Leisure	Cr 164	0	50	0	0	Cr 114
School Improvement Reserve	Cr 195	0	0	0	0	Cr 195
Leisure Regeneration	Cr 652	Cr 500	0	0	0	Cr 1,152
	Cr 3,045	Cr 500	421	0	70	Cr 3,054
Total Education Leisure & Lifelong Learning	Cr 6,189	Cr 500	421	0	70	Cr 6,198

Specific Reserve Balances – 30th September 2011

Description	Reserve Balance at 1 Apr 2011	2011/12 Contributions to reserve	2011/12 Contributions from reserve	Changes already agreed	Proposed changes in Period	Estimated Reserve Balance at 31 Mar 2012
	£000	£000	£000	£000	£000	£000
SOCIAL SERVICES, HEALTH & HOUSING						
<i>Hillside Secure Unit</i>						
* Hillside General Reserve	Cr 1,498	Cr 145	63	0	0	Cr 1,580
	Cr 1,498	Cr 145	63	0	0	Cr 1,580
<i>Other</i>						
Social Services Equalisation	Cr 962	0	0	Cr 61	1,023	0
Environmental Health Equalisation Reserve	Cr 2	0	1	1	0	0
	Cr 964	0	1	Cr 60	1,023	0
<i>Housing - General Fund</i>						
Housing Equalisation Account	Cr 50	0	0	50	0	0
Housing - Supporting People Equalisation	Cr 50	0	40	10	0	0
	Cr 100	0	40	60	0	0
Total Social Services, Health and Housing	Cr 2,562	Cr 145	104	0	1,023	Cr 1,580

Specific Reserve Balances – 30th September 2011

Description	Reserve Balance at 1 Apr 2011	2011/12 Contributions to reserve	2011/12 Contributions from reserve	Changes already agreed	Proposed changes in Period	Estimated Reserve Balance at 31 Mar 2012
	£000	£000	£000	£000	£000	£000
ENVIRONMENT						
Winter Maintenance Reserve	Cr 157	0	0	0	0	Cr 157
Environment Equalisation Reserve	0	0	0	0	0	0
SWTRA Reserve	Cr 130	0	0	0	0	Cr 130
Income Equalisation Reserve	Cr 100	Cr 100	200	0	0	0
Building Maintenance Reserve	Cr 471	0	0	240	0	Cr 231
Grounds Mtee Commuted Sums	Cr 16	0	6	0	0	Cr 10
Civic Buildings Future Maintenance	Cr 390	Cr 100	45	0	0	Cr 445
Improvement & Relocation Reserve	Cr 8	0	0	0	Cr 30	Cr 38
Economic Development	Cr 304	Cr 200	504	0	0	0
European Fund	Cr 54	0	0	0	0	Cr 54
Future Jobs Fund Reserve	Cr 116	0	0	0	16	Cr 100
Local Development Plan	Cr 91	0	91	0	Cr 279	Cr 279
Transportation Planning Reserve	Cr 20	0	0	0	0	Cr 20
Regeneration Scheme Reserve	Cr 145	0	0	145	0	0
<i>Operating Accounts</i>						
* Operating Accounts -Vehicle Renewals	Cr 928	Cr 896	725	0	0	Cr 1,099
Vehicle Tracking	Cr 40	0	0	40	0	0
Operating Account -Equalisation	Cr 381	0	84	0	0	Cr 297
Total Environment	Cr 3,351	Cr 1,296	1,655	425	Cr 293	Cr 2,860

Specific Reserve Balances – 30th September 2011

Description	Reserve Balance at 1 Apr 2011	2011/12 Contributions to reserve	2011/12 Contributions from reserve	Changes already agreed	Proposed changes in Period	Estimated Reserve Balance at 31 Mar 2012
	£000	£000	£000	£000	£000	£000
FINANCE AND CORPORATE SERVICES						
Legal Equalisation Account	Cr 182	0	0	0	0	Cr 182
F&CS I.T. Developments	Cr 171	0	0	13	0	Cr 158
IT Renewals Fund	Cr 1,208	Cr 177	291	0	0	Cr 1,094
Equalisation Reserve	Cr 56	0	0	10	0	Cr 46
Access to Services Strategy	Cr 255	0	0	13	0	Cr 242
Development Fund for Modernisation	Cr 57	Cr 20	0	0	0	Cr 77
Grants to Voluntary Organisations	Cr 36	0	0	0	0	Cr 36
Total Finance and Corporate Services	Cr 1,965	Cr 197	291	36	0	Cr 1,835
CHIEF EXECUTIVE'S						
Elections Equalisation Fund	Cr 176	Cr 25	0	10	0	Cr 191
Youth Offending Team Equalisation Fund	Cr 96	0	0	0	0	Cr 96
Health & Safety/Occupational Health	Cr 82	0	8	0	0	Cr 74
Management Capacity, Development, Advisors etc.	Cr 173	Cr 40	143	0	0	Cr 70
HR Equalisation	Cr 28	0	13	0	0	Cr 15
Community Engagement	0	Cr 5	0	0	0	Cr 5
Local Service Board	Cr 33	0	0	0	0	Cr 33
Total Chief Executive's	Cr 588	Cr 70	164	10	0	Cr 484

Specific Reserve Balances – 30th September 2011

Description	Reserve Balance at 1 Apr 2011	2011/12 Contributions to reserve	2011/12 Contributions from reserve	Changes already agreed	Proposed changes in Period	Estimated Reserve Balance at 31 Mar 2012
	£000	£000	£000	£000	£000	£000
CORPORATE RESERVES						
* Job Evaluation Reserve-New pay and grading	Cr 3,448	0	682	0	0	Cr 2,766
Job Evaluation JE Employee Support	Cr 88	0	88	Cr 25	0	Cr 25
* LAWDC Contingency Reserve	Cr 1,651	0	0	0	0	Cr 1,651
Community Council Grant Scheme	Cr 173	0	0	0	0	Cr 173
* Management of Change Reserve	Cr 656	Cr 421	900	0	0	Cr 177
* Accommodation Strategy	Cr 3,301	0	417	0	0	Cr 2,884
Insurance-Risk Mgmt Reserve	Cr 123	Cr 280	322	0	0	Cr 81
* Insurance-Claims Reserve	Cr 8,849	0	0	0	0	Cr 8,849
Corporate I.T. Developments	Cr 473	0	0	40	12	Cr 421
* Waste Reserve	Cr 3,680	0	0	0	0	Cr 3,680
Transformation Reserve	Cr 502	Cr 15	53	0	0	Cr 464
* Treasury Management Equalisation Reserve	Cr 2,552	Cr 250	108	0	0	Cr 2,694
Total Corporate Reserves	Cr 25,496	Cr 966	2,570	15	12	Cr 23,865
TOTAL ALL REVENUE RESERVES	Cr 40,151	Cr 3,174	5,205	556	742	Cr 36,822

Specific Reserve Balances – 30th September 2011

Description	Reserve Balance at 1 Apr 2011	2011/12 Contributions to reserve	2011/12 Contributions from reserve	Changes already agreed	Proposed changes in Period	Estimated Reserve Balance at 31 Mar 2012
	£000	£000	£000	£000	£000	£000
* Less those requiring special consideration:						
Delegated Schools Cash Reserves	3,144	0	0	0	0	3,144
LAWDC Contingency Reserve	1,651	0	0	0	0	1,651
Hillside General Reserve	1,498	145	Cr 63	0	0	1,580
Job Evaluation Reserve	3,448	0	Cr 682	0	0	2,766
Management of Change Reserve	656	421	Cr 900	0	0	177
Operating Accounts - Vehicle Renewals	928	896	Cr 725	0	0	1,099
Accommodation Strategy	3,301	0	Cr 417	0	0	2,884
Insurance-Claims Reserve	8,849	0	0	0	0	8,849
Waste Reserve	3,680	0	0	0	0	3,680
Treasury Management Equalisation Reserve	2,552	250	Cr 108	0	0	2,694
Sub Total - those requiring special consideration	29,707	1,712	Cr 2,895	0	0	28,524
REVENUE RESERVES	Cr 10,444	Cr 1,462	2,310	556	742	Cr 8,298

General Reserve – 31st July 2011

	Original Estimate 2011/12	Revised 2011/12	Difference 2011/12
		£000	£000
Opening Balance 1 April	Cr 3,728	Cr 4,340	Cr 612
Q1 updates			
Council Tax increased income	Cr 1,500	Cr 1,500	0
Capital Financing Costs-Accommodation	410	410	0
Doubtful Debt Provision	160	160	0
Economic Development Fund	200	200	0
Pension Fund – increased contributions	0	208	208
Job Evaluation costs	0	50	50
Wales Audit Office –fee refund		Cr 54	Cr 54
Q2 updates			
Equal Pay – Additional pension costs		180	180
Childrens Services - pressures		1,132	1,132
Estimated Closing Balance	Cr 4,458	Cr 3,554	904

ITEM 2 – CAPITAL PROGRAMME 2011/12 TO 2013/14

1. Purpose of Report

To provide Members with information in relation to the updated Capital Programme.

2. Background

On 2nd March 2011, Council approved its revenue and capital budgets for 2011/12. This report highlights the spend to date on the 2011/12 capital budget and asks Members to recommend that the Capital Programme is referred to Cabinet/Council to approve changes arising from updated project management timescales.

3. 2011/12 Programme

In March 2011 Council approved its Capital Programme for 2011/12 at £70.808m. This was revised in September 2011, taking account of actual spend last financial year and projected spend in the current financial year. The updated programme totalled £77.366m. The capital programme is continuously under review and it is now expected to invest improvement work totalling £74.151m during 2011/12. The updated Capital Programme is as set out in Appendix 1 of this report.

The main variances already approved by members since the beginning of the year are:

- Investment of £2.316m in replacement housing facilities at Ty Maes Marchog with a further £150,000 of HRA related work to be paid in the current year. Grant funding of £23,000 is available to fund this with the remainder coming from HRA Capital Receipts or HRA Reserves.
- An increase of £0.4m to £3.4m in Disabled Facility Grants.
- Reprofiling of regeneration projects across the county borough of £1.3m from 2010/11.
- Reprofiling of the investment in the Urban Streets Scheme to £1.473m in 2011/12.

The following further reprofiling of budgets are also required:

- Vehicle Replacements down £0.8m due to extended life.
- the replacement Adult Respite Centre. The programme will incur fees and planning costs in the current year of circa £250,000 with the works commencing in 2012/13, thus moving £3.5m into subsequent years.
- An additional £0.825m spent within Housing Renewal areas with £0.325m funded by additional WG grant and £0.5m from the contributions received from the property owners. This latter sum has been accumulated over several years.

Members will note that spend to the 13th October 2011 amounts to £24.922m, against the revised / updated Capital Programme budget of £74.151m. Further information is set out at Appendix 2.

4. Major Investments 2011/12

Major investments included within the Capital Programme for 2011/12 are:

- The continuation of investing in the new road infrastructure at Harbour Way
- Completion of the Gwyn Hall
- Extensions to Maes y Coed Special School and Dwr Y Felin Comprehensive School
- The third year investment in the Urban Streets Scheme
- The development of a Children Respite Centre at Darwin Road, Port Talbot
- Improvements in private housing through Disabled Facility Grants and Housing Renewal Area investment
- Replacement facility at Ty Maes Marchog

Further information included spend to date is shown in Appendix 2.

5. Recommendations

It is recommended that:

- the Board recommends that the revised Capital Programme for 2011/12 be forwarded to Cabinet / Council for approval.
- the actual spend to 13th October 2011 of £24.9m is noted.

Background Papers

Capital Programme working files

Wards Affected

All

Officer Contact

For further information on this report item, please contact:

Mr Hywel Jenkins – Head of Financial Services

☎ 01639 763644

E-mail: h.jenkins@npt.gov.uk

Mr Gareth Nutt – Head Of Property And Regeneration

☎ 01639 686370

E-mail: g.nutt@npt.gov.uk

Mr Philip Graham – Head of Corporate Strategy

☎ 01639 763171

E-mail: p.graham@npt.gov.uk

Capital Programme 2011/12 to 2013/14

Project Overview	Original 2011/12 £'000	Proposed 2011/12 £'000	Proposed 2012/13 £'000	Proposed 2013/14 £'000
Service				
Education, Leisure & Lifelong Learning	15,210	15,245	11,265	6,138
Environment	45,670	47,928	39,183	16,307
Social Services	4,843	1,228	3,781	2,215
Policy & Resources	635	1,610	71	0
Housing General Fund	4,000	5,301	3,750	3,500
Housing Revenue Account		2,466		
Contingency	450	373	425	550
Total Capital Programme	70,808	74,151	58,475	28,710
Funding				
Welsh Assembly Government Support	7,472	7,472	6,750	6,000
General Capital Receipts	778	778	950	1,250
Corporate Prudential Borrowing	13,318	11,375	17,632	13,078
General Capital Reserves	1,522	4,132	110	
Specific Reserves	3,679	3,549	600	500
Direct Revenue Funding		4		
Grants and Contributions	41,982	42,318	32,433	7,882
HRA Capital Receipts / Reserve		2,466		
Private Sector Investment	2,057	2,057		
Total Funding	70,808	74,151	58,475	28,710

Capital Programme 2011/12 to 2013/14

Project Overview		Original 2011/12 £'000	Updated 2011/12 £'000	Proposed 2012/13 £'000	Proposed 2013/14 £'000
Education, Leisure and Lifelong Learning					
Penafan Primary School			55		
<u>Strategic Schools Improvement Programme</u>					
Dwr Y Felin Comprehensive	Single Site Amalgamation	5,872	5,872	7,180 2,620	5,113
Maes Y Coed Special School	Extension	2,000	1,913		
Glanymor Primary	Replacement Primary School Initial fees	100	122		
Cymmer Primary School	Remodelling	60	60		
<u>Capital Maintenance</u>		1,572	1,636	950	950
Leisure and Lifelong Learning					
Leisure Investment		100	211	75	75
Sandfields Lifelong Learning Centre			2		
Gwyn Hall		5,126	5,126	100	
Pontardawe Leisure Centre	Boiler Repairs		4		
Margam Park	Caravan and Camping Club Site Works	380	40	340	
Citrus House			154		
Dyfed Road Car Park			50		
Total ELLL		15,210	15,245	11,265	6,138

Capital Programme 2011/12 to 2013/14

Project Overview	Original 2011/12 £'000	Updated 2011/12 £'000	Proposed 2012/13 £'000	Proposed 2013/14 £'000
Environment				
Engineering and Transport Neath Multi Storey Car Park	1,650	1,650 49	1,550	1,500
Minor Works		41		
Bridge Replacement / Improvement Drainage	250	250 83		
Service Response Centre Car Park B4242 (De-trunked A465)	86	86		
Duport Bridge	50	50		
Transport Grant				
Harbour Way (PDR2) New Road	35,110	35,110	30,283	6,882
Streetcare				
Neighbourhood Management Improvements Improving Neighbourhood Facilities	250	367 121	200	150
Play Areas / Playgrounds	50	105	50	0
Pavilions	150	355	125	100
Pelenna Minewater		2		
Replacement Lock & Gate Bridge, Resolven		5		
Ponrhydyfen Viaduct Repairs		1		
Recycling Building		4		

Capital Programme 2011/12 to 2013/14

Project Overview	Original 2011/12 £'000	Updated 2011/12 £'000	Proposed 2012/13 £'000	Proposed 2013/14 £'000
Property and Regeneration				
Lonlas Workshops Cladding		11		
Victoria Gardens	25	25		
Centre For Excellence		25	25	25
Strategic Acquisitions For Regeneration		170		
Orchard Street/Square		13		
South Pit Footbridge		24		
Physical Regeneration Projects	1,500	2,238	1,000	900
Port Talbot Regeneration	500	918		1,000
Regeneration including Studies	300	494	250	250
Disability Access	200	365	200	150
Health & Safety	950	1,020	900	850
Traffic Management at Schools		21		
Energy Spend to Save		9		
Street Lighting	2,000	2,000	4,000	4,000
Urban Street Scheme	1,000	1,473		
Parks and Open Spaces - Cemeteries	75	75	100	
Vehicle Replacement Programme	1,524	700	500	500
Total Environment	45,670	47,928	39,183	16,307

Capital Programme 2011/12 to 2013/14

Project Overview		Original 2011/12 £'000	Updated 2011/12 £'000	Proposed 2012/13 £'000	Proposed 2013/14 £'000
Social Services and Health					
Capital Maintenance		200	227	200	150
Respite Centre - Adults	New Facility	3,971	250	3,541	2,065
Respite Centre - Children	New Facility	672	751	40	
Total Social Services and Health		4,843	1,228	3,781	2,215
Policy and Resources					
The Quays	Final Account		150		
Aberafan House	Internal Refurbishment	350	50		
Match Funding for Tier 1 Projects inc Grant Bids, Land Remediation & Other Significant Schemes		285	510	71	
Relocation Of Social Workers To Schools			300		
ER/VR Statutory Payments	Capitalisation		600		
Total Policy and Resources		635	1,610	71	0

Capital Programme 2011/12 to 2013/14

Project Overview	Original 2011/12 £'000	Updated 2011/12 £'000	Proposed 2012/13 £'000	Proposed 2013/14 £'000
Housing General Fund				
Disabled Facilities Grants	3,000	3,426	2,750	2,500
Housing Renewal Areas	1,000	1,825	1,000	1,000
Other Grants		50		
Total Housing General Fund	4,000	5,301	3,750	3,500
Housing – HRA Balance On Ongoing Schemes		150		
Ty Maes Marchog		2,316		
Total Housing	0	2,466	0	0
Contingency	450	373	425	550
Grand Total	70,808	74,151	58,475	28,710

Capital Programme – Major Projects 2011/12

Project Description	Original Budget 2011/12	Current Budget 2011/12	Proposed Budget October 2011/12	Actual Spend As At 13th October 2011
	£'000	£'000	£'000	£'000
Harbour Way (PDR 2)	35,110	35,110	35,110	12,875
Dwr Y Felin Comp Single Site	5,872	5,872	5,872	1,490
Amalgamation				
Gwyn Hall	5,126	5,126	5,126	1,888
Respite Centre - Adult	3,971	3,791	250	0
Disabled Facilities Grants	3,000	3,426	3,426	1,340
Maes Y Coed Extension	2,000	1,913	1,913	443
Street Lighting	2,000	2,000	2,000	59
Vehicle Replacement Programme	1,524	1,524	700	473
Urban Street Schemes	1,000	1,473	1,473	43
Regeneration & Other Projects	1,500	2,238	2,238	434
Housing Renewal Areas	1,000	1,000	1,825	876
Health & Safety	950	1,020	1,020	483
Respite Centre - Children	672	751	751	24
Bridge Strengthening	650	650	650	159
Port Talbot Regeneration	500	918	918	1
Regeneration Studies	300	494	494	31
Statutory Redundancy Payment - Capitalisation			600	592
Disability Access	200	365	365	112
Contingency	450	458	373	
Housing Including Ty Maes Marchog		2,466	2,466	451
Remaining Capital Programme	4,983	6,771	6,581	3,148
	70,808	77,366	74,151	24,922

Capital Programme – Major Projects 2011/12

Project Description	Original Budget 2011/12	Revised Budget 2011/12	Updated Budget October 2011/12	Actual Spend As At 13th October 2011
Breakdown Of Remaining Schemes By Directorate	£'000	£'000	£'000	£'000
Education Leisure & Lifelong Learning	2,212	2,639	2,334	1,790
Environment	1,936	2,960	2,960	1,195
Policy	635	945	1,010	47
GF Housing	0		50	45
Social Services	200	227	227	71
	4,983	6,771	6,581	3,148