

EXECUTIVE DECISION RECORD
CABINET BOARD – 16TH OCTOBER, 2008
POLICY AND RESOURCES

Cabinet Board Members:

Councillors: C.Morgan and D.Vaughan (Chairman)

Officers in Attendance:

D.Davies, M.Jones and A.Borthwick

1. **APPOINTMENT OF CHAIRMAN**

Agreed that Councillor D.Vaughan be appointed Chairman for the meeting.

2. **MINUTES OF THE POLICY AND RESOURCES CABINET BOARD HELD ON THE 4TH SEPTEMBER, 2008**

Decision:

Noted by the Committee.

Report of the Corporate Directors' Group

3. **BUDGET MONITORING REPORT TO THE 30TH SEPTEMBER, 2008**

Decisions:

1. That the budget position to September, 2008, be noted;

2. That the proposed virement, as detailed in the circulated report, be forwarded to Cabinet for its consideration prior to its determination and approval by Council;
3. That the grant changes be noted and budgets updated to reflect these changes;
4. That a report be submitted to the next meeting regarding the funding of Continuing Health Care.

Report of the Director of Finance and Corporate Services

4. MISCELLANEOUS GRANTS

Decisions:

1. That the undermentioned grants as detailed in the circulated report, be extended from one year to the full term of the lease, prior to a 5 year review:-
 - (a) Dyffryn Clydach Community Council;
 - (b) 11th Port Talbot Scout Group;
 - (c) Neath OAP Association;
 - (d) Trustees of Margam Community Association;
 - (e) 8th Port Talbot Scout Group;
 - (f) Dyffryn Clydach Community Council;
 - (g) Trustees of Cwmgors Village Forum.
2. That the following application for grant be approved in accordance with the criteria, as contained in the circulated report, and in the sums shown below:

Affiliated Sports Clubs of Glyncoirwg – Rental and Fees up to 31.3.07 - £1250, plus rental of £1500 from 1.4.07 for land at Ynyscoirwg Park.

3. That the following application for grant be refused:

Vitalise, Essex.

Reason for Decisions:

In accordance with the approved criteria.

Implementation of Decisions:

The decisions will be implemented after the three day call-in period.

5. **WELSH CHURCH ACT FUND**

Decisions:

1. That due to the limited annual finance available, the financial criteria be tightened;
2. That the maximum grant in the existing guidelines, as detailed in the circulated report, be amended to £2000 for all new applications;
3. That a time limit be applied to the take up of the grant aid of 2 years from the date of approval of the grant;
4. That the undermentioned applications received under the Welsh Church Act Fund be approved under the current criteria, as contained in the circulated report, at 60% of the sum requested up to a maximum of £4,000:
 - (i) Llewellyn Almhouses, Neath;
 - (ii) St. Peter's Church, Pontardawe;
 - (iii) Beulah Presbyterian Church of Wales, Margam;
 - (iv) Gibeon Congregational Church, Taibach;
 - (v) Rock Congregational Chapel, Cwmavon;
 - (vi) Salvation Army Skewen Temple Corps, Skewen.
5. That the undermentioned application be refused:-

Engineering Education Scheme – Wales, Morriston.

6. Noted that the undermentioned previous grant had now been cancelled:

Beulah Presbyterian Church of Wales, Margam.

Reason for Decisions:

In accordance with the approved criteria.

Implementation of Decisions:

The decisions will be implemented after the three day call-in period.

Report of the Head of Human Resources

6. **RESILIENCE ANNUAL REVIEW AND REPORT 2007/2008**

Decision:

That the report be noted.

Report of the Head of Financial Services

7. **ORACLE FINANCIAL INFORMATION SYSTEM
REIMPLEMENTATION – COMPANIES TO BE INVITED TO
TENDER**

Decision:

That, for the reasons contained in the circulated report, formal tenders be invited for the reimplementation of the Oracle Financial Information System, from the undermentioned:-

- Atos
- Mokum
- Oracle
- Oracle Contractors
- Patech
- P.D.G.

Reason for Decision:

To facilitate the purchase to enable reimplementation of Oracle Financial Systems.

Implementation of Decision:

The decision will be implemented after the three day call-in period.

8. **HIRE OF OPERATIVE PLANT AND DAILY HAULAGE**

Decision:

That the Authority award the Framework for Hire of Operative Plant and Daily Haulage to all ten undermentioned suppliers, with a view that this number of suppliers will cover any eventuality that may occur throughout the term of the contract:

- Exuma Plant
- Parker Plant
- Crynant Plant
- G.D.H. Plant
- R.E. Plant
- L.G. Murray
- N. Crookes
- D.G. Jones
- D.J. Davies
- D.G. Moses

Reason for Decision:

To ensure the Authority complies with European Procurement Directives and the Council's contract procedure rules, with a further aim of improving efficiency of the Authority's hire requirements.

Implementation of Decision:

The decision will be implemented after the three day call-in period.

9. **E-TENDERING/AUCTIONING**

Decision:

That the Authority set aside the provision of Contract Procedure Rules for the procurement of both the supply of General Groceries, and the supply of Personal and Protective Equipment (PPE) and Corporate Clothing, to enable the process set out in the circulated report to be followed.

Reason for Decision:

To ensure the most efficient method of carrying out the tender process is utilised.

Implementation of Decision:

The decision will be implemented after the three day call-in period.

10. **TENDER FOR THE PROVISION OF WINDOW CLEANING SERVICES**

Decision:

That the report be noted.

11. **TREASURY MANAGEMENT**

Decisions:

1. That the report be noted;
2. That the current policies be reviewed and a further report submitted in due course.

Reason for Decisions:

Due to current financial circumstances.

Implementation of Decisions:

The decisions will be implemented after the three day call-in period.

12. **URGENT ITEM**

Decision:

Because of the need to deal now with the matter contained in Minute No. 14 below, the Chairman agreed that this could be raised at today's meeting as an urgent item pursuant to Statutory Instrument No. 2290 (as amended).

Reason for Decision:

Due to the time element.

Report of the Head of Legal and Democratic Services

13. **AUTHORISATION FOR LEGAL OFFICER TO APPEAR IN THE MAGISTRATES' AND COUNTY COURTS**

Decision:

That, for the period of his trainee contract with the Council, Marcus Craig Griffiths:-

- (a) be authorised to represent Neath Port Talbot County Borough Council in the County Court;
- (b) be authorised to represent Neath Port Talbot County Borough Council in the Magistrates' Court pursuant to Section 223(1) of the Local Government Act 1972.

Reason for Decision:

To enable the named Officer to represent the Authority in the County Court and also in the Magistrates' Court.

Implementation of Decision:

The decision will be implemented after the three day call-in period.

Urgent Verbal Report of the Head of Legal and Democratic Services

14. **AUTHORISATION OF LEGAL OFFICER TO APPEAR IN THE
MAGISTRATES' AND COUNTY COURTS**

Decision:

That, for the period of her trainee contract with the Council, Ms. Helen Eynon:-

- (a) be authorised to represent Neath Port Talbot County Borough Council in the County Court;
- (b) be authorised to represent Neath Port Talbot County Borough Council in the Magistrates' Court pursuant to Section 223(1) of the Local Government Act 1972.

Reason for Decision:

To enable the named Officer to represent the Authority in the County Court and also in the Magistrates' Court.

Implementation of Decision:

The decision will be implemented after the three day call-in period.

15. **OFFICER URGENCY ACTION**

Decision:

The following urgency decision taken by the Head of Legal and Democratic Services, in consultation with the requisite Members, be noted:-

The provision of indemnities to Councillor A.N.Woolcock and Mr.D.Stiens in respect of APSE.

Report of the Head of Revenues and Customer Services

16. **COUNCIL TAX – PRESCRIBED DWELLINGS**

Decisions:

1. That no discount be granted to dwellings in Prescribed Class A for 2009/10;
2. That a 25% discount be granted to dwellings in Prescribed Class B for 2009/10;
3. That no determination to reduce or remove the discount in respect of dwellings in Prescribed Class C be made for 2009/10.

Reason for Decisions:

For the reasons contained in the circulated report.

Implementation of Decisions:

The decisions will be implemented after the three day call-in period.

17. **AUTHORISATION OF OFFICERS TO REPRESENT THE COUNCIL IN RECOVERY PROCEEDINGS**

Decision:

That pursuant to Section 223 of the Local Government Act 1972, the following Officers be authorised to represent the Authority in proceedings before a Magistrates Court for the purpose of the recovery of Council Tax and Business Rates:-

Mr. M. Jones
Mr. S. Jones
Mr. A. MacFarlane
Mrs. S. MacFarlane
Miss V. Edwards
Mrs. L. Griffiths
Mrs. L. Lewis
Mrs. A. Greenway
Mrs. V. John
Mrs. P. Hill
Mr. R. Howells

Reason for Decision:

To enable Officers to be authorised to represent the Council in recovery proceedings for Council Tax and Business Rates.

Implementation of Decision:

The decision will be implemented after the three day call-in period.

18. **LOCAL TAXATION AND CASHIERS BUSINESS PLAN**

Decision:

That the report be noted.

19. **ACCESS TO MEETINGS**

Decision:

That pursuant to Regulation 4 (3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following item of business which involved the likely disclosure of exempt information as defined in Paragraphs 12 and 14 of Part 4 of Schedule 12A to the Local Government Act 1972.

Private Report of the Head of Revenues and Customer Services

20. **RATE RELIEF FOR CHARITIES**
CASE 1

Decision:

That normally 25% discretionary relief would be granted, but that in this case no discretionary relief be granted because the 25% small business rate relief is already being granted.

Reason for Decision:

In accordance with the agreed criteria.

Implementation of Decision:

The decision will be implemented after the three day call-in period.

CHAIRMAN