

POLICY AND RESOURCES

CABINET BOARD

16 JULY 2009

**REPORT OF THE DIRECTOR OF
FINANCE AND CORPORATE SERVICES – D. W. DAVIES**

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Part 1 - Doc. Code: PRB-160709-REP-FS

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ITEM 1

DRAFT STRATEGIC PLAN 2010/2015 AND DRAFT ANNUAL ACTION PLAN 2010/11 OF THE MID & WEST WALES FIRE & RESCUE SERVICE

1.1 Strategic Plan 2010/15

The Mid & West Wales Fire & Rescue Service has published its strategic plan for the period 2010/2015 which outlines its vision and has a clear focus on reducing risk within our communities and how they work with their partners to achieve this.

The Strategic Plan is attached at Appendix 1.

The Mid & West Wales Fire & Rescue Service is inviting comments on their strategic plan.

For Members information and for future reference the Mid & West Wales Fire & Rescue Service Strategic Plan will not be found on Neath Port Talbot's CAS system but can be accessed on their website www.mawwfire.gov.uk.

1.2 Draft Annual Action Plan 2010/11

The Mid & West Wales Fire & Rescue Service has also prepared a draft annual action plan for 2010/11. The document identified a number of areas where they want to make improvements in order to make our communities safer.

The Draft Annual Action Plan for 2010/11 is attached at Appendix 2.

The Mid & West Wales Fire & Rescue Service is inviting comments on the draft annual action plan by 4th August 2009.

For Members information and for future reference the Mid & West Wales Fire & Rescue Service Draft Annual Action Plan will not be found on Neath Port Talbot's CAS system but can be accessed on their website www.mawwfire.gov.uk.

Appendices

- 1.3 Appendix 1 – Strategic Plan 2010/2015
- Appendix 2 – Draft Annual Action Plan 2010/2011

Recommendation

- 1.4 That Committee formulates appropriate responses to the attached Strategic Plan 2010/2015 and the Draft Annual Action Plan 2010/2011.

Reason for Proposed Decision

- 1.5 To comply with the M&WW Fire Service's request for a response to the Consultation on the Strategic Plan and the Draft Annual Action Plan within the given period.

List of Background Papers

- 1.6 Letter from M&WW Fire Service including Strategic Plan
Letter from M&WW Fire Service including Draft Plan.

Wards affected

- 1.7 All

Officer Contact

- 1.8 Mr D W Davies Director of Finance and Corporate Services
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COMPLIANCE STATEMENT

1. **DRAFT STRATEGIC PLAN 2010/2015 AND DRAFT ANNUAL ACTION PLAN 2010/11 OF THE MID & WEST WALES FIRE & RESCUE SERVICE**

(a) **Implementation of Decision**

The decision is proposed for implementation after the 3 day call-in period.

(b) **Sustainability Appraisal**

Community Plan Impacts:

Economic Prosperity	Positive
Education and Lifelong Learning	Positive
Better Health and Well Being	Positive
Environment and Transport	No impact
Crime and Disorder	No impact

Other Impacts:

Welsh Language	No impact
Sustainable Development	No impact
Equalities	Positive
Social Inclusion	Positive

(c) **Consultation**

There has been no requirement under the Constitution for external consultation on this item.

ITEM 2

MISCELLANEOUS GRANTS

Existing Policy Statement

- 2.1
- a) Each application will be considered on its merits.
 - b) The Committee will only approve applications for financial assistance from voluntary or charitable organisations which are manifestly committed to voluntary endeavours of a local nature. This will not preclude the consideration of applications where the disposal of funds is outside the area but still provides significant benefits for the people from the Neath Port Talbot area.
 - c) No applications will be considered from religious bodies except relating to church halls and other premises where there is significant community use of the property for non-religious activities.
 - d) No applications will be considered from other public funded bodies such as community councils, hospital trusts, etc. or where the benefit may be in lieu of their contributions such as appeals for hospital equipment.
 - e) Applications from individuals may be considered where both the person and the community derive a benefit.
 - f) No grants will be made to any individual or organisation whose prime purpose is to distribute their funds to other charitable bodies.

Budget for 2008/9 & 2009/10

- 2.2 The budgets for both years includes a general inflationary uplift of 1%. The following grants are included within this budget:-

	Budget 2008/9 £	Actuals 2008/9 £	Budget 2009/10 £
Citizen Advice Bureaux			
- Neath	39,332	39,332	39,725
- Port Talbot	47,001	47,001	47,471
- Ammanford	119	119	120
- Ystradgynlais	841	841	849
- Match Funding Support	20,000	20,000	20,200

	Budget 2008/9 £	Actuals 2008/9 £	Budget 2009/10 £
SDS CAB Volunteering Project	5,000	5,000	5,000
Afan Valley Outreach Project	1,000	1,000	1,000
Neath Port Talbot Council for Voluntary Service	48,093	48,093	48,574
OAP Associations	15,410	15,301	15,564
Racial Equality Council	23,150	23,150	23,382
Victim Support Schemes	3,822	3,822	3,860
- Neath)			
- Port Talbot)			
Prince's Trust Volunteers	3,126	3,126	3,157
St. John's Ambulance	3,010	3,010	3,040
Neath Port Talbot Access Group	2,102	2,102	2,123
West Glamorgan Blind Welfare Association	2,111	2,111	2,132
Maintenance of Mechanics Institute (in lieu of grant aid to Antiquarians & Archives)	11,723	15,131	13,000
CRUSE	-	-	-
Dylan Thomas Prize Fund	5,000	5,000	-
One-off grants)	7,550	2,000	10,383
Hardship Rate Relief)			
Budget	238,390	236,139	239,583

A reserve of approx. £18,000 as at 31.3.09 is also available.

Details of grants approved in 2008/9 were as follows:-

	£
Christian Lewis Trust	250
Cambrian Education Foundation	200
Cancer Information & Support Services	100
Friends of the Hospital, Port Talbot	100
Bibles for Children	100
Chernobyl Children's Lifeline	100
Aff. Sports Club Glynccorrwg	500
Trustees of Margam Comm. Hall	250
Cwmgors Village Forum	400
	2000

Details of grants approved in 2009/10 are as follows:-

	£
Christian Lewis Trust	250
Air Training Corps No. 3 Welsh Wing – 499 (PT) Squadron	100

Other New Grant Applications

2.3 Please see Appendix 3.

Recommendation

2.4 That the applications be considered.

Reason for Proposed Decision

2.5 In accordance with approved criteria.

List of Background Papers

2.6 Letters of application.

Wards Affected

2.7 All.

Officer Contact

2.8 Mr. D. W. Davies – Director of Finance & Corporate Services
(Tel. 01639 763251 - email: d.w.davies@neath-porttalbot.gov.uk)

MISCELLANEOUS GRANTS

Applicant	Purpose	Amount Request/Cost of "Project"	Previous Support	Comments
Serenata Ladies Choir Port Talbot	To enable the choir to buy a piano	No amount specified	None	Refer to Voluntary Sector Support Grant Awards 2009/10
Brynaman First Responders Ammanford	To purchase equipment – not specified	No amount specified	None	
Cambrian Educational Foundation for Deaf Children Swansea	To promote the education inc. social & physical training of deaf & partially deaf persons under the age of 25	No amount specified	Annual grant of £100 given. In 2008/9 £200 was approved.	
Pontardawe & District Youth Facility (PONTY Project) Pontardawe	To cover the annual cost of the lease for 2009/10	No amount specified	£500 approved in 2005 for rent & legal costs. £2500 approved in 2006 for rent & legal fees. £4000 approved in 2006 by the Welsh Church Act Fund for roller doors	Deferred from your meeting of 22.4.09 for further information – now received. Rent paid by the organisation in 07 & 08 of £2000 x 2 – £4000. Rent outstanding as at April 09 - £2000.

COMPLIANCE STATEMENT

MISCELLANEOUS GRANTS

(a) **Implementation of Decision**

The decision is proposed for implementation after the 3 day call-in period.

(b) **Sustainability Appraisal**

Community Plan Impacts:

Economic Prosperity	Positive
Education and Lifelong Learning	Positive
Better Health and Well Being	Positive
Environment and Transport	No impact
Crime and Disorder	No impact

Other Impacts:

Welsh Language	No impact
Sustainable Development	No impact
Equalities	Positive
Social Inclusion	Positive

(c) **Consultation**

There has been no requirement under the Constitution for external consultation on this item.

ITEM 3

WELSH CHURCH ACT FUND

THE CHARITABLE PURPOSES TO WHICH THE FUND MAY BE APPLIED

3.1 Appendix 4 attached outlines extracts from the model scheme approved by Council.

3.2 **Existing Guidelines for Grant Applications**

- a) Each application will be considered on its merits.
- b) Grants will only be awarded to charities and voluntary bodies which are based in, or active in, or provide significant benefits to some or all of the residents of the Neath Port Talbot County Borough area.
- c) Grants will only be awarded to individuals in exceptional circumstances.
- d) Grants will not normally exceed £2,000 and in exceptional circumstances £10,000 per applicant and successful applicants will not normally be reconsidered for a further grant within 3 years of the date of approval of the last grant.
- e) Grants will have a time limit for the take up of said grant of two years from the date of approval.
- f) Grants will not normally be awarded where the service could be dealt with out of the annual budget of the Council's service Committees activities or by other public bodies.
- g) Grants will not normally be awarded where they would commit the fund to regular annual payments nor will recurring annual expenses be supported.
- h) Grants will only be made out of the income of the fund, preserving the Fund's capital assets.
- i) Priority will be given to applications which are of significant benefit to the Neath Port Talbot County Borough area.
- j) Grant aid will not normally cover the full cost of a project/proposal and normally will be approved at 60% of actual costs incurred up to the maximum as outlined in condition (d) above.
- k) Organisations assessed as being able to meet the cost (e.g. by size or nature) are unlikely to receive any grant aid.
- l) Grants towards work of a structural nature will only be considered where:
 - there is evidence that a professional assessment has been made of the works;
 - the applicant organisation can demonstrate that there is no other impediment to work proceeding at an early date (e.g. planning permission).
- m) In the case of Churches and Chapels grants will only be approved for the repair of the fabric of buildings which are more than 50 years old and of the

highest architectural and historic interest. Church halls, however, where available and used significantly by the public for non-religious purposes will not be subject to these criteria.

- n) No retrospective applications are considered.
- o) The Panel will take into account the Church membership and the normal size of the congregation
- p) In the case of students undertaking further Education courses, contributions towards the costs of individual instruments or pieces of equipment etc. will be made on the following basis:-
50% of all costs over a threshold of £2000 up to a maximum grant of £1500.

New Applications

3.3 Please see Appendix 5.

Recommendation

3.4 That the applications be considered.

Reason For Proposed Decision

3.5 In accordance with approved criteria.

List of Background Papers

3.6 Letters of application.

Wards Affected

3.7 All.

Officer Contact

3.8 Mr. D. W. Davies – Director of Finance & Corporate Services
(Tel. 01639 763251 - email: d.w.davies@neath-porttalbot.gov.uk)

COMPLIANCE STATEMENT

WELSH CHURCH ACT FUND

(a) **Implementation of Decision**

The decision is proposed for implementation after the 3 day call-in period.

(b) **Sustainability Appraisal**

Community Plan Impacts:

Economic Prosperity	Positive
Education and Lifelong Learning	Positive
Better Health and Well Being	Positive
Environment and Transport	Positive
Crime and Disorder	Positive

Other Impacts

Welsh Language	no impact
Sustainable Development	no impact
Equalities	no impact
Social Inclusion	positive

(c) **Consultation**

There has been no requirement under the Constitution for external consultation on this item.

SCHEDULE 1 Paragraph 19

The Charitable purposes for which the Fund may be applied

The Advancement of Education

Educational

1. The provision of benefits which are not readily available from other sources for persons of any age in one or more of the following ways:-
 - (i) the award of scholarships, bursaries, loans or maintenance allowances to enable or to assist study at any school, university or other place of learning, approved by the Council, which may if the Council think fit include allowances to dependents.
 - (ii) the provision of financial assistance, outfits, clothing tools, instruments, other equipment, or books or loans to enable pupils or students on leaving school, university or any other educational establishment to prepare for, or to assist their entry into a profession, trade or calling.
 - (iii) the award of scholarships or maintenance allowances or loans to enable beneficiaries to travel abroad to pursue their education.
 - (iv) the provision, or assistance towards the provision of facilities of any kind not normally provided by a local education authority, or a grant maintained school, for recreation, social and physical training at a school, university or other educational establishment.
 - (v) the provision of financial assistance to enable pupils and students to study music or other arts.
 - (vi) the provision of financial assistance to enable beneficiaries to undertake apprenticeships.

Libraries, Museums, Art Galleries etc.

2. The advancement of knowledge and appreciation of the arts and literature of Wales and, in particular, in furtherance of those purposes but without prejudice to the generality thereof –
 - (i) the establishment, maintenance, replenishment or aiding of charitable institutions, libraries, museums, art galleries; or art, scientific or industrial exhibitions (including exhibitions relating to industrial archaeology); whether national or local, for the principal use and benefit of the Welsh people;

- (ii) the assistance of charitable societies for study and research in subjects connected with Welsh history, topography, literature and life;
- (ii) the provision of lectures, exhibitions and equipment;
- (iv) the acquisition, preservation and publication of records and documents;
- (v) the provision of suitable premises (by erection, purchase, lease or hiring for occasional use) for any of the purposes authorised by this paragraph.

The Relief of Poverty

Relief in Need

- 3. The relief either generally or individually of persons who are in conditions of need, hardship or distress by the making of grants of money or the provision of, or payment for, items, services or facilities calculated to reduce the need, hardship or distress of such persons.

The Advancement of Religion

Places of Worship and Burial Grounds

- 4. The contribution towards the restoration and maintenance of any place of public worship or any burial ground.

Other Purposes Beneficial to the Community

Relief in Sickness

- 5. The relief in cases of need of persons who are sick, convalescent, disabled, handicapped or infirm by the provision of, or payment for, items, services or facilities which are calculated to alleviate the suffering or assist the recovery of such persons, but which are not readily available to them from other sources.

Elderly Persons

- 6. The provision, or assisting in the provision of accommodation for elderly persons who by reason of the infirmities and disabilities of age have need of such reception, care and attention. The provision of funds to organisations promoting the welfare of elderly persons.

Social and Recreational

- 7.(1) The provision of, or assisting in the provision of, facilities for recreation or other leisure time occupation being facilities which are available to the members of the public at large and which are provided in the interests of social welfare with a view to improving the conditions of life of the persons for whom they are intended and, in particular, in furtherance of those purposes but without prejudice to the generality thereof, the provision of, or assisting in the provision of, playing fields, other sporting facilities, parks, open spaces and centres or halls for meetings, lectures or classes.
- (2) Sub-paragraph (1) is intended, in particular, to be concerned with the provision of, or assisting in the provision of, facilities etc. to persons in need by reason of their youth, old age, infirmity or disablement, poverty or social and economic circumstances.

Aesthetic, Architectural, Historical and Scientific Matters

8. The advancement of the education and public benefit of the Welsh people by promoting their interest in aesthetic, architectural, historical or scientific matters relating to Wales and in particular in furtherance of those matters but without prejudice to the generality thereof -
 - (a) the acquisition and preservation of -
 - (i) land of special interest in relation to science and nature history;
 - (ii) land, buildings or objects of beauty or of historic or architectural interest.
 - (b) the acquisition, preservation and publication of records and documents of historic interest.

Medical and Social Research, Treatment, Etc.

9. The preservation and protection of the physical and mental health of society and, in particular, in furtherance of those purposes but without prejudice to the generality thereof -
 - (a) the advancement of education in the theory and practice of medicine;
 - (b) the promotion of medical and social research and schemes for the prevention and treatment of disease and publishing the results of such research;
 - (c) the provision of nursery and convalescent homes and hostels.

Probation Etc.

10. Making grants in cases of need for the assistance of -
 - (a) persons placed on probation, or children and young persons from community homes or any other institution of a substantially similar nature established under statutory authority;
 - (b) the families of any such persons, children or young persons; or
 - (c) discharged prisoners.

People who are Blind or Visually Impaired

11. Provision for the welfare of persons who are blind or visually impaired, including the provision of charitable homes and holiday homes.

Emergencies or Disasters

12. The contribution towards the alleviation of the effects of emergencies or disasters involving destruction of or danger to life, and property and directly assisting persons in need as a result of such emergencies and disasters.

Other Charitable Organisations

13. Contributions towards charitable organisations, the purposes of which are consistent with the provisions of this Schedule or the Welsh Church Acts 1914 to 1945

WELSH CHURCH ACT FUND APPLICATIONS

Applicant	Purpose	Amount Request /Cost of "Project"	Previous Support	Comments
St Cadoc's Church Aberpergwm Glynneath	To conserve wall monuments and effigies. Internal and external repairs and renewing the inside decoration of the church.	£170,000	None	Complies with criteria
Wesley Church Taibach	Various repair works to the Church	£8,496	£4000 approved in August 2004 for disabled toilet and associated works	Complies with criteria
St Catherine's Church Baglan	To install handrails to assist with access to the graveyard	Two estimates provided at £1,315 + vat & £3,217 + vat	£2000 approved in 2003 for repairs to the Church	Complies with criteria

ITEM 4

COMMUNITY COUNCILS MINOR PROJECTS SCHEME – APPLICATIONS

Purpose of Report

- 4.1 We have received a second application for grant aid from Peleenna Community Council under the above mentioned scheme. This further application from the Community Council is for the purchase and installation of playground equipment at Johns Terrace Playground.

Background

- 4.2 A grants scheme has been introduced in order to assist Community Councils in undertaking minor capital projects which will alleviate to some degree the perceived unfairness about “double rating”.
- 4.3 The first application from Peleenna Community Council for grant aid under the Community Councils Minor Projects Grant Scheme in 2003 was for the development of Johns Terrace Playground. This was approved in February 2003 and a grant of £8,000 was made.

Recommendation

- 4.4 The application complies with the conditions of grant and I therefore recommend that support at 70% of the actual costs incurred on the project up to a maximum grant of £14,000, in accordance with the schedule, be made on receipt of paid invoices together with a copy bank statement.

Reason for Proposed Decision

- 4.5 The decision is in compliance with the approved policy.
- 4.6 **List of Background Papers**

Application Forms.

4.7 **Wards Affected**

All.

4.8 **Officer Contact**

Mr. D. W. Davies – Director of Finance & Corporate Services
(Tel. 01639 763251 - email: d.w.davies@neath-porttalbot.gov.uk)

COMPLIANCE STATEMENT

COMMUNITY COUNCILS MINOR PROJECTS SCHEME

(a) **Implementation of Decision**

The decision is proposed for implementation after the 3 day call-in period.

(b) **Sustainability Appraisal**

Community Plan Impacts:

Economic Prosperity	Positive
Education and Lifelong Learning	Positive
Better Health and Well Being	Positive
Environment and Transport	No impact
Crime and Disorder	No impact

Other Impacts:

Welsh Language	No impact
Sustainable Development	No impact
Equalities	Positive
Social Inclusion	Positive

(c) **Consultation**

There has been no requirement under the Constitution for external consultation on this item.