

EXECUTIVE DECISION RECORD
CABINET BOARD – 11TH JULY, 2013
POLICY AND RESOURCES

Cabinet Board Members:

Councillors: A.H.Thomas (Chairman) and A.N.Woolcock

Officers in Attendance:

S.Davies, Mrs.K.Jackson, R.George, D.Michael, H.Jenkins, D.Rees, A.Collins,
Miss C.Gadd and Mrs.J.Banfield

1. **APPOINTMENT OF CHAIRMAN**

Agreed that Councillor A.H.Thomas be appointed Chairman for the meeting.

2. **MINUTES OF THE POLICY AND RESOURCES CABINET BOARD HELD ON THE 30TH MAY, 2013**

Noted by the Committee.

Report of the Corporate Director's Group

3. **BUDGET MONITORING REPORT TO 30TH JUNE, 2013**

Decisions:

1. That the budget monitoring information be scrutinised and management arrangements put in place to minimise overspends and any adverse impact on reserves;

2. That the reserve movements and budget virements, as detailed in the circulated report, be commended to Cabinet and then referred to Council for approval, as they exceed £500,000 in total.
3. That the urgent verbal amendment made at the meeting by the Director of Finance and Corporate Services, to grant the Head of Legal Services delegated authority to agree the amalgamation of the Coroner Service in Neath Port Talbot and Swansea be approved, and also to agree the share of the costs of the new service.

4. **CAPITAL PROGRAMME 2013/14**

Decision:

That the Capital Expenditure for the period ending June 2013, as detailed in the circulated report, be noted.

Report of the Director of Finance and Corporate Services

5. **MISCELLANEOUS GRANTS**

Decisions:

1. That the following applications be approved:

Friends of Margam Park be offered a grant of 90% of the annual rental of £1000 subject to the Friends of Margam Park contributing £100 p.a.;

NSA Afan be offered a grant of 80% of the annual rental of £5,750 subject to NSA Afan contributing £1,150 p.a.;

2. That the following applications be refused:

City of Swansea Pipe Band;

Cancer Information and Support Service.

Reason for Decisions:

To decide on the funding applications.

Implementation of Decisions:

The decisions will be implemented after the three day call-in period.

Joint Report of the Head of Corporate Strategy and Democratic Services and the Head of Legal Services

6. **MODERNISING DEMOCRACY – WEBCASTING, REMOTE ATTENDANCE AND WEBSITE DEVELOPMENT BY COMMUNITY COUNCILS**

Decisions:

1. That the Council do not proceed with Webcasting or Remote Attendance at this time, as there is no recurring additional funding available to support these activities and Council budgets were already under significant pressure;
2. The the Scrutiny Committee’s proposal not to amend Standing Order 20.2 to permit the taking of photographs or the recording of meetings from the public gallery, be agreed;
3. That the arrangements made, as detailed in the circulated report, to offer Grant Aid to Community Councils for the development of Websites, be noted.

Reason for Decisions:

To determine the utilisation of grant funding made available by the Welsh Government to support the introduction of webcasting at Council meetings, the availability of remote attendance facilities for Council meetings and the development of websites for Community Councils.

Implementation of Decisions:

The decisions will be implemented after the three day call-in period.

Report of the Head of Financial Services

7. **INSURANCE CLAIMS NOTIFICATION**

Decision:

That authorisation be granted to approve the Authority's registration on the electronic portal to enable insurance claims to be processed in line with the new requirements, as detailed in the circulated report.

Reason for Decision:

To enable the Authority to comply with the new legislation.

Implementation of Decision:

The decision will be implemented after the three day call-in period.

8. **TREASURY MANAGEMENT MONITORING 2013/14**

Decision:

That the report be noted.

9. **DISCRETIONARY HOUSING PAYMENTS POLICY**

Decision:

That the report be noted.

Report of the Head of Corporate Strategy and Democratic Services

10. **FORWARD FINANCIAL PLAN – REVIEW OF FUNDING TO THIRD SECTOR ORGANISATIONS**

Decisions:

1. That the Terms of Reference for the review of funding to Third and Community Sector Organisations, be approved;

2. That the approach to the review of funding to Third and Community Sector Organisations, as outlined in the circulated report, be approved.

Reason for Decisions:

In order to develop proposals that will deliver the savings targets of a minimum £300,000, as contained in the Council's Forward Financial Plan for 2014/15.

Implementation of Decisions:

The decisions will be implemented after the three day call-in period.

11. **REVIEW OF THE CUSTOMER FACING SERVICES AT PONTARDAWE (ONE STOP SHOP AND ALLIED SERVICES)**

Decision:

That the Terms of Reference and approach to review of customer facing arrangements at Pontardawe (One Stop Shop), as detailed in the circulated report, be approved.

Reason for Decision:

To secure a minimum of £40,000 savings to deliver the target identified in the Council's Forward Financial Plan and to contribute to the Council's wider budget pressures.

Implementation of Decision:

The decision will be implemented after the three day call-in period.

12. **LOCAL GOVERNMENT BOUNDARY COMMISSION FOR WALES – ELECTORAL REVIEWS**

Decision:

That the report be noted.

13. **QUARTERLY PERFORMANCE MANAGEMENT DATA – 1ST APRIL, 2012 TO 31ST MARCH, 2013 FOR CHIEF EXECUTIVE’S AND FINANCE AND CORPORATE SERVICES**

Decision:

That the report be noted.

14. **WELSH LANGUAGE ANNUAL REPORT – WELSH LANGUAGE SCHEME: ANNUAL MONITORING REPORT 2012/2013 AND CORPORATE ACTION PLAN 2013-2016**

Decision:

That the report be noted.

Report of the Head of ICT

15. **PROVISION OF AN OCCUPATIONAL HEALTH PHYSICIAN SERVICE**

Decisions:

1. That Caer Health Service Limited be awarded the Contract to provide an Occupational Health Physician Service, on the basis that they offer the most economically advantageous proposal as detailed in the circulated report;
2. That Work Care be awarded the Contract as the Second Opinion Physician, as detailed in the circulated report.

Reason for Decisions:

To ensure the Authority complies with the European Union procurement directive and the Council’s contract procedure rules.

Implementation of Decisions:

The decisions will be implemented after the three day call-in period.

16. **FORWARD WORK PROGRAMME – CORPORATE PROCUREMENT UNIT**

Decision:

That the report be noted.

17. **MINUTES**

Decision:

That the undermentioned Minutes be noted:-

Margam Joint Crematorium Committee – 26th April, 2013;

Joint Resilience Committee – 22nd March, 2013.

18. **URGENT ITEM**

Because of the need to deal now with the matter contained in Minute No. 19 below, the Chairman agreed that this could be raised at today's meeting as an urgent item pursuant to Statutory Instrument 2001 No. 2290 (as amended).

Reason:

Due to the time element.

Urgent Verbal Report of the Director of Finance and Corporate Services

19. **MISCELLANEOUS GRANTS**

Decision:

That the following application be approved:-

Aber Valley Heritage Group – Welsh National Mining Memorial, be offered a £1000 contribution, as the Group had now confirmed a suitable memorial would be included to represent the Gleision Mine tragedy.

Reason for Decision:

To decide on a funding application.

Implementation of Decision:

The decision will be implemented after the three day call in period.

20. **ACCESS TO MEETINGS**

Decision:

That pursuant to Regulation 4(3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A to the Local Government Act 1972.

Private Report of the Head of Financial Services

21. **HOUSING BENEFITS AND COUNCIL TAX BENEFITS WRITE OFFS**

Decision:

That the write off of the amounts of Housing Benefits and Council Tax Benefits, as detailed in the private circulated report, be approved.

Reason for Decision:

The accounts are irrecoverable for the reasons given.

Implementation of Decision:

The decision will be implemented after the three day call-in period.

Private Report of the Head of Property and Regeneration

22. **WELSH GOVERNMENT REGENERATION FUNDING –
VIBRANT AND VIABLE PLACES**

Decision:

That approval be granted to the Stage 1 application for Port Talbot Town Centre, under the Welsh Government Vibrant and Viable Places Initiative, as detailed in the private circulated report.

Reason for Decision:

To secure external funding to bring regeneration benefits to Port Talbot and the surrounding communities.

Implementation of Decision:

The decision will be implemented after the three day call-in period.

CHAIRMAN