

EXECUTIVE DECISION RECORD
CABINET BOARD – 7TH JANUARY, 2011
POLICY AND RESOURCES

Cabinet Board Members:

Councillors: A.H.Thomas (Chairman), P.A.Rees and Mrs.A.P.Davies

Officers in Attendance:

H.Jenkins and Miss G.Cirillo

1. **APPOINTMENT OF CHAIRMAN**

Agreed that Councillor A.H.Thomas appointed Chairman for the meeting.

2. **MINUTES OF THE POLICY AND RESOURCES CABINET BOARD HELD ON THE 11TH NOVEMBER, 2010**

Noted by the Committee.

Report of the Director of Finance and Corporate Services

3. **MISCELLANEOUS GRANTS**

Decision:

That the following application be approved:-

- (a) Age Concern – Port Talbot - £2,900 p.a. to be reviewed at the time of the 5 yearly rent review.

Reason for Decision:

In accordance with approved criteria.

Implementation of Decision:

The decision will be implemented after the three day call-in period.

4. **WELSH CHURCH ACT FUND**

Decisions:

1. That the following application be approved:-
 - (a) St. Matthews Church, Bryncoch – up to £2,000 in accordance with approved criteria;
2. That the following applications be refused:-
 - (a) Christian Lewis Trust – as the Trust has already been supported this year;
 - (b) The Salvation Army, London – as it did not meet the criteria.

Reason for Decisions:

In accordance with Council Policy.

Implementation of Decisions:

The decisions will be implemented after the three day call-in period.

5. **COMMUNITY COUNCILS' MINOR PROJECTS SCHEME**

Decision:

That the following application be approved:-

- (a) Clyne and Melincourt Community Council.

Reason for Decision:

The decision is in compliance with the approved policy.

Implementation of Decision:

The decision will be implemented after the three day call-in period.

Report of the Head of Financial Services

6. **MOBILE PHONES**

Decision:

That the Authority award a contract to Orange for Mobile Phones from 1st April, 2011 to 31st March 2013, with the following tariffs and price plans:-

Standard Handset Connections

- 24-month contract
- Line rental excluding care (£0.00 per month)
- Price Plan 10
- £35 Techfund credit per connection
- Handsets only to be provided when a new connection is ordered or when a handset is lost/stolen/ damaged.

BlackBerry Device Connections

- 24-month contract
- Line rental excluding care (£3.50 per month)
- BlackBerry Subscription Option 1 (£17.50 per month)
- Price Plan 5
- Monthly recurring airtime credit (£2.00 per month)
- Discount (£135 per connection) toward new device. Lost/stolen/ damaged devices covered with care (insurance) cover.

Reason for Decision:

To ensure the Authority complies with the European Union Procurement Directive and the Council's Contract Procedure Rules.

Implementation of Decision:

The decision will be implemented after the three day call-in period.

7. **NEATH PORT TALBOT WELSH CHURCH ACTS FUND
ACCOUNTS FOR YEAR ENDED 31ST MARCH, 2010**

Decision:

That the account be submitted to the Charity Commissioner.

Reason for Decision:

To enable the certification of the 2009/10 Financial Statements.

Implementation of Decision:

The decision will be implemented after the three day call-in period.

8. **TREASURY MANAGEMENT MONITORING 2010/2011**

Decision:

That the report be noted.

Report of the Head of Corporate Strategy

9. **COMMUNITY PLAN UPDATE**

Decision:

That the report be noted.

Report of the Head of Revenues and Customer Services

10. **DISCRETIONARY RATE RELIEF SCHEME**

Decision:

That the criteria for granting discretionary rate relief be amended to cover the granting of 20% top up discretionary relief to WRVS shops on hospital premises.

Reason for Decision:

To bring the approved scheme of discretionary rate relief into line with previous decisions on granting relief.

Implementation of Decision:

The decision will be implemented after the three day call-in period.

**Joint Report of the Head of Change Management and Innovation
and Head of Revenues and Customer Services**

11. **QUARTERLY PERFORMANCE INDICATOR DATA – 2ND
QUARTER 2010/2011**

Decision:

That the report be noted.

**Joint Report of the Head of Change Management and Innovation
and Director of Environment**

12. **SICKNESS ABSENCE MANAGEMENT TO SEPTEMBER, 2010**

Decision:

That the report be noted.

Report of the Head of Change Management and Innovation

13. **IMPROVEMENT AGREEMENT 2010/2011**

Decision:

That the report be noted.

14. **QUARTERLY PERFORMANCE INDICATOR DATA –
OVERVIEW – 2ND QUARTER 2010/2011**

Decision:

That the report be noted.

15. **URGENT ITEM**

Because of the need to deal now with the matter contained in Minute No.16 below, the Chairman agreed that this could be raised at today's meeting as an urgent item pursuant to Section 100B (4) (b) of the Local Government Act 1972.

Urgent Report of the Head of Financial Services

16. **IMPLEMENTATION OF ELECTRIC SOURCING SOFTWARE**

Decision:

That the implementation of e-sourcing, as detailed in the circulated report, be approved.

Reason for Decision:

To ensure the Authority complies with the European Union Procurement Directive and the Council's Contract Procedure Rules.

Implementation of Decision:

The decision will be implemented after the three day call-in period.

17. **ACCESS TO MEETINGS**

Decision:

That pursuant to Regulation 4 (3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following item of business which involved the likely disclosure of exempt information as defined in Exempt Paragraph 14 of Part 4 of Schedule 12A to the Local Government Act 1972.

Private Report of the Head of Revenues and Customer Services

18. **UPGRADING OF CASH RECEIPTING AND INCOME MANAGEMENT SYSTEMS**

Decision:

That Capita's proposal for the upgrade of the ACR software to the latest version and for the migration of the Income Management System from REMIT and AIM be approved as detailed in the private circulated report.

Reason for Decision:

To ensure that the Authority is running supported versions of its cash receipting and income management systems.

Implementation of Decision:

The decision will be implemented after the three day call-in period.

CHAIRMAN