

**POLICY AND RESOURCES**

**CABINET BOARD**

**5 JANUARY 2012**

**FINANCE AND CORPORATE SERVICES**

**REPORT OF THE DIRECTOR OF  
FINANCE AND CORPORATE SERVICES – D. W. DAVIES**

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**Part 1 - Doc. Code: PRB-050112-REP-FS**

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## **SECTION A – MATTERS FOR DECISION**

### **ITEM 1**

#### **NEATH PORT TALBOT WELSH CHURCH ACTS FUND – FINANCIAL STATEMENTS**

##### **1. Purpose of Report**

This report is to inform Members of the 2010/11 Welsh Church Acts Fund financial performance and certification of the 2010/11 Financial Statements.

##### **2. Neath Port Talbot Welsh Church Acts Fund –Financial Statements 2010/11**

The draft Neath Port Talbot Welsh Church Acts Fund Financial Statements 2010/11 are attached for review by the Policy & Resources Cabinet Board.

The statements show a deficit of £17,462 for 2010/11.

The certified Neath Port Talbot Welsh Church Acts Fund Financial Statements 2010/11 will be submitted to The Charity Commission in January 2012.

##### **3. Neath Port Talbot CBC Accountancy Fee**

Neath Port Talbot CBC as Trustees of the Neath Port Talbot Welsh Church Acts Fund are responsible for its financial administration and preparation of financial statements.

An annual charge of £2,000 is charged for these services.

##### **4. Future Policy**

As at November 2011 outstanding grant commitments totalled over £65,000 with annual income less than £10,000 per annum. Consequently new applications should not be accepted until the backlog of grants is cleared.

##### **5. Recommendation**

Members are requested to:

- Review the Accounts and recommend their submission to the Charity Commission.
- Suspend the approval of new applications until further notice.

6. **Reason for Proposed Decision**

- (a) To comply with the Charity Commission's requirements.
- (b) To ensure that the fund remains solvent.

7. **List of Background Papers**

WCAF 2010/11 Financial Statements

8. **Wards Affected**

All

9. **Officer Contact**

For further information on this report item, please contact:

Mr. Derek Davies – Director of Finance & Corporate Services  
Tel. No. 01639 763251  
E-mail: [d.w.davies@npt.gov.uk](mailto:d.w.davies@npt.gov.uk)

Mr. Tony Parker, Senior Accountant, Corporate, Capital & Risk  
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**COMPLIANCE STATEMENT**

**ITEM 1**

**NEATH PORT TALBOT WELSH CHURCH ACTS FUND**

**Implementation of Decision**

The decision is proposed for implementation after the three day call in period.

**Sustainability Appraisal**

Community Plan Impacts

- Economic Prosperity - Positive
- Education & Lifelong Learning - Positive
- Better Health & Well Being - Positive
- Environment & Transport - Positive
- Crime & Disorder - Positive

Other Impacts

- Welsh Language - Positive
- Sustainable Development - Positive
- Equalities - Positive
- Social Inclusion - Positive

**Consultation**

There has been no requirement under the Constitution for external consultation on this item.

## Neath Port Talbot Welsh Church Acts Fund

### Annual Report For The Year Ended 31<sup>st</sup> March 2011

The Neath Port Talbot County Borough Council (Welsh Church Act Trust Fund) Scheme 1999, is a Registered Charity number 1076440.

**The registered address is:** Neath Port Talbot County Borough Council  
Finance & Corporate Services Directorate  
Civic Centre  
Port Talbot  
SA13 1PJ

The Welsh Church Acts Fund was established by a trust deed in 1914. It originally covered the old Glamorgan County Council area. The original fund was apportioned in 1974, following Local Government Reorganisation to 3 new Glamorgan Counties, South, Mid and West. Following further reorganisation in 1996, the Fund of the former West Glamorgan County Council was apportioned on a population basis between Neath Port Talbot County Borough Council and the City and County of Swansea.

This report relates to the portion of the Fund now managed by Neath Port Talbot County Borough Council.

**Trustees:** Neath Port Talbot County Borough Council, who have delegated responsibility to the Finance Panel, and its successors the Strategic Resources Board, Policy and Resources Cabinet Committee and Policy and Resources Board.

The following advisors have assisted the Trustees in the year:

**Honorary Treasurer:** Mr. D.W. Davies  
Director of Finance & Corporate Services  
Neath Port Talbot County Borough Council  
Civic Centre  
Port Talbot SA13 1PJ

**Independent Examiner:** Mr Anthony Barrett  
On behalf of the  
Auditor General for Wales  
24 Cathedral Road

Bankers: Cardiff CF11 9LJ  
Santander Commercial Bank  
Bridle Road  
Bootle  
Merseyside L30 4GB

Fund Manager: Fieldings Investment Management Limited  
6 Kinghorn Street  
London EC1A 7HW

### **Restriction on Application of Income**

The object of the fund shall be to receive grant applications from charities and voluntary bodies which are based in, or active in, or provide significant benefits to some or all of the residents of the Neath Port Talbot County Borough area, and in accordance with the ‘Guidelines for Grant Applications’.

A copy of these Guidelines are attached at pages 5 and 6.

### **Power of Investment**

The Trustees may out of the Fund acquire any land which is required for the purposes of the scheme, and invest income in any investment from time to time sanctioned by law for the investment of trust funds or in authorised security created by the local authority.

The Chief Executive shall act as the Clerk to the Trustees and the Director of Finance and Corporate Services shall act as Treasurer of the Fund.

### **Aims of the Fund**

The aim of the Trustees is to make grant payments for charitable purposes in accordance with Schedule 1 Paragraph 19 of the governing document.

A copy of this Schedule is attached at pages 7-10.

### **Review of Financial Activities 2010/11**

#### **Income**

Income for 2010/11 totalled £3,470 (£100,961 in 2009/10) and comprised of short term investments and estate rentals. There was no sale of land income in 2010/11 (£95,450-2009/10).

There was an increase in returns on cash investments from £2,172 (0.5%) in 2009/10 to £2,607 (0.5%) in 2010/11.

Estate rental income totalled £863 in 2010/11.

Expenditure

Expenditure in the year exceeded income by £17,462 (£69,155 surplus in 2009/10) with a corresponding increase in the income accumulation fund balance. At 31<sup>st</sup> March 2011 this fund balance stood at £110,085.

The Charity made grant payments totalling £17,058 during the year, a decrease of £10,115 (37%) on the previous year. A full analysis of grants paid is attached at page 21 of the Financial Statements.

In October 2008, in order to protect the future sustainability of the fund the Fund Grant Application Guidelines were amended so that:

- the maximum grant normally awarded was restricted to £2,000 for new applications, and
- an eligibility time limit of 2 years is applied from the date of approval

Tangible Fixed Assets

There were no revaluations of tangible fixed assets during the year, and totalled £84,722 at 31<sup>st</sup> March 2011.

Fixed Asset Investments

Fixed assets investments at 31<sup>st</sup> March 2011 totalled £0.

Short Term Investments

The total amount of short term cash investments with Neath Port Talbot CBC at the year end was £515,955, a decrease of £10,528 from the previous year.

Signed for and on behalf of the Trustees.

\_\_\_\_\_ (Honorary Treasurer) \_\_\_\_\_ (Date)

## Welsh Church Act Fund

### Guidelines for Grant Applications

- a) Each application will be considered on its merits.
- b) Grants will only be awarded to charities and voluntary bodies which are based in, or active in, or provide significant benefits to some or all of the residents of the Neath Port Talbot County Borough area.
- c) Grants will only be awarded to individuals in exceptional circumstances.
- d) Grants will not normally exceed £2,000 and in exceptional circumstances £10,000 per applicant and successful applicants will not normally be reconsidered for a further grant within 3 years of the date of approval of the last grant.
- e) Grants will have a time limit for the take up of said grant of two years from the date of approval.
- f) Grants will not normally be awarded where the service could be dealt with out of the annual budget of the Council's service Committees activities or by other public bodies.
- g) Grants will not normally be awarded where they would commit the fund to regular annual payments nor will recurring annual expenses be supported.
- h) Grants will only be made out of the income of the fund, preserving the Fund's capital assets.
- i) Priority will be given to applications which are of significant benefit to the Neath Port Talbot County Borough area.
- j) Grant aid will not normally cover the full cost of a project/proposal and normally will be approved at 60% of actual costs incurred up to the maximum as outlined in condition (d) above.
- k) Organisations assessed as being able to meet the cost (e.g. by size or nature) are unlikely to receive any grant aid.
- l) Grants towards work of a structural nature will only be considered where:
  - there is evidence that a professional assessment has been made of the works;
  - the applicant organisation can demonstrate that there is no other impediment to work proceeding at an early date (e.g. planning permission).
- m) In the case of Churches and Chapels grants will only be approved for the repair of the fabric of buildings which are more than 50 years old and of the highest architectural and historic interest. Church halls, however, where available and used significantly by the public for non-religious purposes will not be subject to these criteria.
- n) No retrospective applications are considered.
- o) The Panel will take into account the Church membership and the normal size of the congregation



- p) In the case of students undertaking further Education courses, contributions towards the costs of individual instruments or pieces of equipment etc. will be made on the following basis:-

50% of all costs over a threshold of £2000 up to a maximum grant of £1500.

## **SCHEDULE 1 Paragraph 19**

### **The Charitable purposes for which the Fund may be applied**

#### **The Advancement of Education**

##### **Educational**

1. The provision of benefits which are not readily available from other sources for persons of any age in one or more of the following ways:-
  - (i) the award of scholarships, bursaries, loans or maintenance allowances to enable or to assist study at any school, university or other place of learning, approved by the Council, which may if the Council think fit include allowances to dependents.
  - (ii) the provision of financial assistance, outfits, clothing tools, instruments, other equipment, or books or loans to enable pupils or students on leaving school, university or any other educational establishment to prepare for, or to assist their entry into a profession, trade or calling.
  - (iii) the award of scholarships or maintenance allowances or loans to enable beneficiaries to travel abroad to pursue their education.
  - (iv) the provision, or assistance towards the provision of facilities of any kind not normally provided by a local education authority, or a grant maintained school, for recreation, social and physical training at a school, university or other educational establishment.
  - (v) the provision of financial assistance to enable pupils and students to study music or other arts.
  - (vi) the provision of financial assistance to enable beneficiaries to undertake apprenticeships.

##### **Libraries, Museums, Art Galleries etc.**

2. The advancement of knowledge and appreciation of the arts and literature of Wales and, in particular, in furtherance of those purposes but without prejudice to the generality thereof –
  - (i) the establishment, maintenance, replenishment or aiding of charitable institutions, libraries, museums, art galleries; or art, scientific or industrial exhibitions (including exhibitions relating to industrial archaeology); whether national or local, for the principal use and benefit of the Welsh people;

- (ii) the assistance of charitable societies for study and research in subjects connected with Welsh history, topography, literature and life;
- (iii) the provision of lectures, exhibitions and equipment;
- (iv) the acquisition, preservation and publication of records and documents;
- (v) the provision of suitable premises (by erection, purchase, lease or hiring for occasional use) for any of the purposes authorised by this paragraph.

### **The Relief of Poverty Relief in Need**

- 3. The relief either generally or individually of persons who are in conditions of need, hardship or distress by the making of grants of money or the provision of, or payment for, items, services or facilities calculated to reduce the need, hardship or distress of such persons.

### **The Advancement of Religion Places of Worship and Burial Grounds**

- 4. The contribution towards the restoration and maintenance of any place of public worship or any burial ground.

### **Other Purposes Beneficial to the Community**

#### **Relief in Sickness**

- 5. The relief in cases of need of persons who are sick, convalescent, disabled, handicapped or infirm by the provision of, or payment for, items, services or facilities which are calculated to alleviate the suffering or assist the recovery of such persons, but which are not readily available to them from other sources.

#### **Elderly Persons**

- 6. The provision, or assisting in the provision of accommodation for elderly persons who by reason of the infirmities and disabilities of age have need of such reception, care and attention. The provision of funds to organisations promoting the welfare of elderly persons.

## **Social and Recreational**

- 7.(1) The provision of, or assisting in the provision of, facilities for recreation or other leisure time occupation being facilities which are available to the members of the public at large and which are provided in the interests of social welfare with a view to improving the conditions of life of the persons for whom they are intended and, in particular, in furtherance of those purposes but without prejudice to the generality thereof, the provision of, or assisting in the provision of, playing fields, other sporting facilities, parks, open spaces and centres or halls for meetings, lectures or classes.
- (2) Sub-paragraph (1) is intended, in particular, to be concerned with the provision of, or assisting in the provision of, facilities etc. to persons in need by reason of their youth, old age, infirmity or disablement, poverty or social and economic circumstances.

## **Aesthetic, Architectural, Historical and Scientific Matters**

8. The advancement of the education and public benefit of the Welsh people by promoting their interest in aesthetic, architectural, historical or scientific matters relating to Wales and in particular in furtherance of those matters but without prejudice to the generality thereof -
  - (a) the acquisition and preservation of -
    - (i) land of special interest in relation to science and nature history;
    - (ii) land, buildings or objects of beauty or of historic or architectural interest.
  - (b) the acquisition, preservation and publication of records and documents of historic interest.

## **Medical and Social Research, Treatment, Etc.**

9. The preservation and protection of the physical and mental health of society and, in particular, in furtherance of those purposes but without prejudice to the generality thereof -
  - (a) the advancement of education in the theory and practice of medicine;
  - (b) the promotion of medical and social research and schemes for the prevention and treatment of disease and publishing the results of such research;
  - (c) the provision of nursery and convalescent homes and hostels.

## **Probation Etc.**

10. Making grants in cases of need for the assistance of -
- (a) persons placed on probation, or children and young persons from community homes or any other institution of a substantially similar nature established under statutory authority;
  - (b) the families of any such persons, children or young persons; or
  - (c) discharged prisoners.

## **People who are Blind or Visually Impaired**

11. Provision for the welfare of persons who are blind or visually impaired, including the provision of charitable homes and holiday homes.

## **Emergencies or Disasters**

12. The contribution towards the alleviation of the effects of emergencies or disasters involving destruction of or danger to life, and property and directly assisting persons in need as a result of such emergencies and disasters.

## **Other Charitable Organisations**

Contributions towards charitable organisations, the purposes of which are consistent with the provisions of this Schedule or the Welsh Church Acts 1914 to 1945

## **Report of the independent examiner to the trustees of Neath Port Talbot Welsh Church Acts Fund**

I report on the accounts of Neath Port Talbot Welsh Church Acts Fund for the year ended 31 March 2011, which are set out on pages 13 to 21.

### **Respective responsibilities of trustees and independent examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility:

- to examine the accounts under section 43 of the 1993 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Examiner's statement**

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that in any material respect the requirements:
- - to keep accounting records in accordance with Section 41 of the 1993 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act;

have not been met; or

- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr Anthony Barrett  
On behalf of the Auditor General for Wales

Wales Audit Office  
24 Cathedral Road  
Cardiff CF11 9LJ

Date

**NEATH PORT TALBOT WELSH CHURCH ACTS TRUST FUND**

**STATEMENT OF FINANCIAL ACITIVITIES FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2011**

	<b>Note</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Endowment Funds</b>	<b>Total Funds 31<sup>st</sup> March 2011</b>	<b>Total Funds 31<sup>st</sup> March 2010</b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>INCOMING RESOURCES</b>						
<b>Investment income:</b>						
Long Term Investments	<b>2</b>		-	-	-	2,398
Short Term Investments	<b>3</b>	2,607	-	-	2,607	2,172
<b>Other incoming resources:</b>						
Sale of Land		-			-	95,450
Estate Rentals	<b>4</b>	863	-	-	863	941
<b>Total Incoming Resources</b>		<b>3,470</b>	<b>-</b>	<b>-</b>	<b>3,470</b>	<b>100,961</b>
<b>RESOURCES EXPENDED</b>						
<b>Charitable activities:</b>						
Grants	<b>5</b>	17,058	-	-	17,058	27,173
<b>Governance costs:</b>						
Professional Fees	<b>6</b>	-	-	-	-	1,153
Accountancy & Independent Examiners Fees		3,424			3,424	3,480
Other Services		450	-	-	450	-
<b>Total Resources Expended</b>		<b>20,932</b>	<b>-</b>	<b>-</b>	<b>20,932</b>	<b>31,806</b>
<b>NET OUTGOING RESOURCES BEFORE TRANSFERS</b>		<b>(17,462)</b>	<b>-</b>	<b>-</b>	<b>(17,462)</b>	<b>69,155</b>
Transfers between funds		-	-	-	-	-
		<b>(17,462)</b>	<b>-</b>	<b>-</b>	<b>(17,462)</b>	<b>69,155</b>
<b>OTHER RECOGNISED GAINS AND LOSSES</b>						
Losses on maturity of investment assets		-	-	-	-	(2,217)
Unrealised gains / (losses) on investment assets		-	-	-	-	-
Unrealised gains on revaluation of fixed assets		-	-	-	-	-
<b>NET MOVEMENT IN FUNDS</b>		<b>(17,462)</b>	<b>-</b>	<b>-</b>	<b>(17,462)</b>	<b>66,938</b>
Total Funds brought forward		613,524	-	-	613,524	546,586
<b>Total Funds carried forward</b>		<b>596,062</b>	<b>-</b>	<b>-</b>	<b>596,062</b>	<b>613,524</b>



**NEATH PORT TALBOT WELSH CHURCH ACTS TRUST FUND**

**BALANCE SHEET AS AT 31<sup>ST</sup> MARCH 2011**

	Notes	31 March 2011		31 March 2010
		£	£	
<b>Fixed Assets</b>				
Tangible Assets	7		84,722	84,722
Investments	8		-	-
<b>Total Fixed Assets</b>			84,722	84,722
<b>Current Assets</b>				
Debtors	9	3,369		3,133
Short Term Investments	8	508,999		526,689
<b>Total Current Assets</b>		<b>512,368</b>		<b>529,822</b>
<b>Liabilities</b>				
Creditors: Amounts falling due within 1 year	10	(1,028)		(1,020)
<b>Total Current Liabilities</b>		<b>(1,028)</b>		<b>(1,020)</b>
<b>Total Net Current Assets</b>			511,340	528,802
<b>Total Assets Less Current Liabilities</b>			<b>596,062</b>	<b>613,524</b>
<b>Creditors Falling Due After 1 Year</b>			-	-
<b>NET ASSETS</b>	11		<b>596,062</b>	<b>546,524</b>
<b>Represented By The Funds of the Charity</b>				
Unrestricted Income Funds	12			
Fund balance		485,977		485,977
Income Accumulation Account		110,085		127,547
<b>TOTAL CHARITY FUNDS</b>			<b>596,062</b>	<b>613,524</b>

# NEATH PORT TALBOT WELSH CHURCH ACTS TRUST FUND

## NOTES TO THE FINANCIAL ACCOUNTS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2011

### 1. Accounting Policies

#### General

The accounts have been prepared in accordance with :

- a) the Statement of Recommended Practice – “Accounting and Reporting by Charities” – and with due regard to general accounting policies and procedures (SORP 2005).
- b) the Charities Act 2003 and other legislative requirements.
- c) the historic cost basis of accounting except for investments and fixed assets which have been included at market value.

#### Basis of Accounting

The accounts have been prepared using the accruals basis. There was no change in this basis. Grants are recognised on a cash basis, i.e. when payments of grants to external organisations are made, rather than when they are approved.

### 2. Investment Income – Long Term Investments

There were no investments in Treasury Stocks during 2010/11.

### 3. Investment Income - Short Term Investments

The Welsh Church Acts Fund has short term cash deposits with Neath Port Talbot County Borough Council. These investments operate on an instant access basis, and interest is calculated based on average 7-day money market rates. The average interest rate for 2010/11 was 0.5% (0.5% in 2009/10). Accrued interest is reinvested annually on 1<sup>st</sup> April.

Details of short term deposits are provided at Note 8 and page 19.

### 4. Other income

The Welsh Church Acts Fund receives rental income from various properties, land and wayleaves. Further details are attached at page 19 & 20.

## 5. Grants

Grant payments made in 2010/11 totalled £17,058. Details of these payments are provided at page 22.

## 6. Governance costs

### Professional Fees

No professional fees were paid in 2010/11 due to there being no investments in Stocks or bonds or asset sales.

An annual payment of £2,000 is made to Neath Port Talbot County Borough Council in respect of accountancy fees.

### Accountancy and Independent Examination fees

The independent examination fee relates to the independent examination of the annual Financial Statements by the Wales Audit Office. A provision of £1,000 (£924 actual 2009/10).

## 7. Fixed Assets

There were no revaluations during the year. Fixed assets were last revalued on 1<sup>st</sup> March 2008 by Gareth Nutt, Head of Property & Regeneration. Details of the assets and valuations at 31<sup>st</sup> March 2011 are attached at pages 20 & 21.

## 8. Investments

	<u>Treasury Stock</u>	<u>Short-Term Deposits</u>
	£	£
Market Value at 31 <sup>st</sup> March 2010	-	526,689
Additions/Investments	-	2,172
Disposals/Withdrawals	-	(19,862)
Net investment gains/(losses)	-	-
<b>Market value at 31<sup>st</sup> March 2011</b>	<b>0</b>	<b>508,999</b>

## 9. Debtors and Prepayments

	<u>2010/11</u>	<u>2009/10</u>
	£	£
Accrued income		
Investment interest	2,607	2,172
Estate Rental	762	961
<b>Total falling due within one year</b>	<b>3,369</b>	<b>3,133</b>

10. <b><u>Creditors: Amounts falling due within one year</u></b>	2010/11	2009/10
	£	£
<b>Creditors and accruals</b>		
Professional fees	-	-
Independent examination fees	(1,000)	(1,000)
Estate rental prepayments	(28)	(20)
	<b>(1,028)</b>	<b>(1,020)</b>

11. **Analysis of net assets by fund – unrestricted and restricted income fund**

	2010/11		
	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	£
Fixed assets	84,722	-	84,722
Current assets	512,368	-	512,368
Current liabilities	(1,028)	-	(1,028)
<b>Total</b>	<b>596,062</b>	<b>-</b>	<b>596,062</b>

12. **Analysis of funds – Investment and unrestricted income funds**

	Balance 31/03/10	Receipts	Utilised / released	Transfers	Gains / losses	Balance 31/03/11
	£	£	£	£	£	£
Income	127,547	3,470	(20,932)	-		110,085
Fund Balance	485,977					485,977
<b>Total</b>	<b>613,524</b>	<b>3,470</b>	<b>(20,932)</b>	<b>-</b>	<b>-</b>	<b>596,062</b>

13. **Commitments and contingencies**

The Fund has made commitments to external organisations for grants already approved and pending payment, which is not quantified within the accounts, because the conditions of the grant mean that not all approved grants are paid out.

Approved grants still unpaid at 31 March 2011, totalled £67,300, at maximum contribution. The income accumulation fund balance at 31 March 2011 stood at £110,085 and is able to meet this commitment.

The fund is not committed to any expenditure other than approved grants pending payment.

There were no contingent gains or losses that require inclusion in the accounts.

14. **Related party transaction**

There were no related party transactions in the year, other than the £2,500 fee (2009/10 - £3,000) paid to Neath Port Talbot County Borough Council disclosed at note 6.

**NEATH PORT TALBOT WELSH CHURCH ACTS TRUST FUND**

**INVESTMENTS 2010/11**

<b>Quantity (Capital)</b>	<b>Opening Balance/ Market Value 01/04/2010 £</b>	<b>Closing Balance/ Market Value 31/03/2011 £</b>	<b>Total Interest 2010/11 £</b>
<i>Bank of England Treasury Stock</i> 5.75% Treasury Stock 2009	-	-	-
<i>NPT Loans Fund</i>	- 526,483.05	515,954.55	2,606.79
<b>TOTALS</b>	<b>526,483.05</b>	<b>515,954.55</b>	<b>2,606.79</b>

**NEATH PORT TALBOT WELSH CHURCH ACTS TRUST FUND**  
**TANGIBLE FIXED ASSETS, AGRICULTURAL LAND AND BUILDINGS AND FREEHOLD REVERSIONS**

Estate	Details	Address	Fixed Assets 01/04/10 £	Sales £	Revaluation £	Fixed Assets 31/03/11 £
<i>Vale of Neath</i>						
	Residential Neath	78 Llantwit Road,Neath	11,270			11,270
	Residential Neath	80 Llantwit Road,Neath	12,600			12,600
	Agricultural Neath	1 Brynawel Road,Cimla	0			0
	<i>Description amended to read as follows:</i>					
	Agricultural Land Neath	Llantwit Road Neath opp St.Illtyds Church	4,250			4,250
	Agricultural Land Neath	Llantwit Road Neath opp.St Illtyds Church, Glebe under canal	100			100
	Land Cadoxton Neath	5.4 Acres at Cwmbach Road	7,000			7,000
	Land Cadoxton Neath	3.74 Acres North of Cwmbach Road	2,000			2,000
	Land Cadoxton Neath	0.4 Acres South of Cwmbach Road	500			500
	Misc.Interest Cadoxton Neath	Garage Site,Cwmbach Road	1,500			1,500
	Misc.Interest Cadoxton Neath	Garage Site, Glebeland Street	1,500			1,500
	Land Cadoxton Neath	Land and stream adjoining 25 Church Road	1			1
	<b><i>Total Vale of Neath</i></b>		<b>40,721</b>	<b>0</b>	<b>0</b>	<b>40,721</b>
<i>Vale of Glamorgan - Agricultural</i>						
	Michaelston Super Ely with St.Brides	St-y-Nyll	20,200			20,200
	Peterston-Super-Ely	Gwern y Gae Uchaf Farm	10,500			10,500
	Peterston-Super-Ely	Backway Farm	12,500			12,500
	<b><i>Total Vale of Glamorgan Agricultural</i></b>		<b>43,200</b>	<b>0</b>	<b>0</b>	<b>43,200</b>

Estate	Details	Address	Fixed Assets	Sales	Revaluation	Fixed Assets
			01/04/10			31/03/11
			£	£	£	£
<i>Vale of Glamorgan - Wayleaves</i>						
	St.Brides Super Ely	0018 & 7200 electricity wayleave	145			145
	St.Brides Super Ely	0018 & 7200 electricity wayleave	15			15
	St.Brides Super Ely	0018 & 7200 electricity wayleave	320			320
	St.Brides Super Ely	0018 & 7200 electricity wayleave	300			300
	St.Brides Super Ely	0018 & 7200 electricity wayleave	15			15
	St.Brides Super Ely	0018 & 7200 electricity wayleave	1			1
	St.Brides Super Ely	0018 & 7200 electricity wayleave	5			5
	<i>Total Vale of Glamorgan - Wayleaves</i>		<b>801</b>	<b>0</b>	<b>0</b>	<b>801</b>
<b>TOTAL FIXED ASSETS</b>			<b>84,722</b>	<b>0</b>	<b>0</b>	<b>84,722</b>

## NEATH PORT TALBOT WELSH CHURCH ACTS TRUST FUND

### GRANTS 2010/11

<b>Year of Approval</b>		<b>Payments 2010/11</b>
		<b>£</b>
<b>2007-08</b>	Seion Bethania Chapel	1,141
<b>2007-08</b>	Listening Books	100
<b>2008-09</b>	Bethany Baptist Church Seven Sisters	1,752
<b>2009-10</b>	Saron Congregational Church, Pontardawe	2,000
<b>2009-10</b>	Capel Y Wern, Ystalyfera	2,000
<b>2009-10</b>	Neath and Tennant Canal Trust	2,000
<b>2009-10</b>	Pen Y Dre Mission	1,980
<b>2009-10</b>	Bethania Capel Y Bedyddwyr	1,985
<b>2010-11</b>	St Dunstan's	2,000
<b>2010-11</b>	Welsh Guards Afghanistan Appeal	100
<b>2010-11</b>	St Thomas Church, Neath	2,000
<b>TOTALS</b>		<b>17,058</b>



## **ITEM 2**

### **WELSH CHURCH ACT FUND - GRANTS**

#### **THE CHARITABLE PURPOSES TO WHICH THE FUND MAY BE APPLIED**

2.1 Extracts from the model scheme approved by Council are available in the Members Room and on the Intranet.

#### **2.2 Existing Guidelines for Grant Applications**

- a) Each application will be considered on its merits.
- b) Grants will only be awarded to charities and voluntary bodies which are based in, or active in, or provide significant benefits to some or all of the residents of the Neath Port Talbot County Borough area.
- c) Grants will only be awarded to individuals in exceptional circumstances.
- d) Grants will not normally exceed £2,000 and in exceptional circumstances £10,000 per applicant and successful applicants will not normally be reconsidered for a further grant within 3 years of the date of approval of the last grant.
- e) Grants will have a time limit for the take up of said grant of two years from the date of approval.
- f) Grants will not normally be awarded where the service could be dealt with out of the annual budget of the Council's service Committees activities or by other public bodies.
- g) Grants will not normally be awarded where they would commit the fund to regular annual payments nor will recurring annual expenses be supported.
- h) Grants will only be made out of the income of the fund, preserving the Fund's capital assets.
- i) Priority will be given to applications which are of significant benefit to the Neath Port Talbot County Borough area.
- j) Grant aid will not normally cover the full cost of a project/proposal and normally will be approved at 60% of actual costs incurred up to the maximum as outlined in condition (d) above.
- k) Organisations assessed as being able to meet the cost (e.g. by size or nature) are unlikely to receive any grant aid.
- l) Grants towards work of a structural nature will only be considered where:

- a. there is evidence that a professional assessment has been made of the works;
  - b. the applicant organisation can demonstrate that there is no other impediment to work proceeding at an early date (e.g. planning permission).
- m) In the case of Churches and Chapels grants will only be approved for the repair of the fabric of buildings which are more than 50 years old and of the highest architectural and historic interest. Church halls, however, where available and used significantly by the public for non-religious purposes will not be subject to these criteria.
- n) No retrospective applications are considered.
- o) The Panel will take into account the Church membership and the normal size of the congregation
- p) In the case of students undertaking further Education courses, contributions towards the costs of individual instruments or pieces of equipment etc. will be made on the following basis:-  
50% of all costs over a threshold of £2000 up to a maximum grant of £1500.

### **New Applications**

2.3 Please see Appendix 1.

### **RECOMMENDATION**

2.4 That the applications be considered.

### **REASON FOR PROPOSED DECISION**

2.5 In accordance with approved criteria.

### **List of Background Papers**

2.6 Letters of application.

## **Wards Affected**

2.7 All.

## **Officer Contact**

2.8 Mr. D. W. Davies – Director of Finance & Corporate Services  
(Tel. 01639 763251 - email: [d.w.davies@neath-porttalbot.gov.uk](mailto:d.w.davies@neath-porttalbot.gov.uk))

## **COMPLIANCE STATEMENT**

### **ITEM 2**

#### **WELSH CHURCH ACT FUND - GRANTS**

(a) **Implementation of Decision**

The decision is proposed for implementation after the 3 day call-in period.

(b) **Sustainability Appraisal**

Community Plan Impacts:

Economic Prosperity	Positive
Education and Lifelong Learning	Positive
Better Health and Well Being	Positive
Environment and Transport	Positive
Crime and Disorder	Positive

**Other Impacts**

Welsh Language	no impact
Sustainable Development	no impact
Equalities	positive
Social Inclusion	positive

(c) **Consultation**

There has been no requirement under the Constitution for external consultation on this item.

**APPENDIX 1**

**WELSH CHURCH ACT FUND APPLICATIONS**

<b>Applicant</b>	<b>Purpose</b>	<b>Amount Request /Cost of "Project"</b>	<b>Previous Support</b>	<b>Comments</b>
United Methodist Church Skewen, Neath	Repair of water ingress to the front elevation of the Church	£13,000	A grant was approved in July 2007 in the amount of £4000 but the work has still not commenced. Item (e) of the grant criteria states "Grants will have a time limit for the take up of said grant of two years from the date of approval" and therefore the Church is re-submitting the application for approval.	Complies with criteria but due to the proposed suspension of the grants, the applicant be notified of the same

<b>Applicant</b>	<b>Purpose</b>	<b>Amount Request /Cost of "Project"</b>	<b>Previous Support</b>	<b>Comments</b>
Orchard Place Baptist Church Cimla, Neath	To erect scaffolding, removal of loose debris, applying anti fungicidal agent. Cover with 2 coats of masonry paint. Re-board the 2 flat roofs and coat with 2 layers of resin and finish with a light grey gel coat.	£3,050	Grant approval in June 2006 for electrical installation. Grant approved in the sum of £4000.	Due to the proposed suspension of grants, applicant be notified of the same.
Baglan Community Church Baglan	To renovate Baglan Social Club into a Community Centre to include a large auditorium; youth room; offices; large coffee house	£300,000	None	Due to the proposed suspension of grants, applicant be notified of the same.

## **ITEM 3**

### **MISCELLANEOUS GRANTS APPLICATIONS**

#### **Existing Policy Statement**

- 3.1 a) Each application will be considered on its merits.
- b) The Committee will only approve applications for financial assistance from voluntary or charitable organisations which are manifestly committed to voluntary endeavours of a local nature. This will not preclude the consideration of applications where the disposal of funds is outside the area but still provides significant benefits for the people from the Neath Port Talbot area.
- c) No applications will be considered from religious bodies except relating to church halls and other premises where there is significant community use of the property for non-religious activities.
- d) No applications will be considered from other public funded bodies such as community councils, hospital trusts, etc. or where the benefit may be in lieu of their contributions such as appeals for hospital equipment.
- e) Applications from individuals may be considered where both the person and the community derive a benefit.
- f) No grants will be made to any individual or organisation whose prime purpose is to distribute their funds to other charitable bodies.

#### **Budget for 2011/12**

- 3.2 The budget for 2011/12 does not include a general inflationary uplift. The following grants are included within this budget:-

	<b>Actuals 2009/10</b>	<b>Actuals 2010/11</b>	<b>Budget 2011/12</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Citizen Advice Bureaux			
- Neath	39,726	39,726	39,051
- Port Talbot	47,471	47,471	46,664
- Ammanford	120	120	118
- Ystradgynlais	850	850	836
- Match Funding Support	20,000	20,000	19,660

	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>
	<b>2009/10</b>	<b>2010/11</b>	<b>2011/12</b>
	<b>£</b>	<b>£</b>	<b>£</b>
SDS CAB Volunteering Project	5,000	5,000	4,915
Afan Valley Outreach Project	1,000	1,000	983
Neath Port Talbot Council for Voluntary Service	48,574	48,574	47,748
OAP Associations	15,565	15,565	15,300
Racial Equality Council	23,382	23,382	22,984
Victim Support Schemes	3,860	3,860	3,794
- Neath )			
- Port Talbot )			
Prince's Trust Volunteers	3,157	3,157	3,103
St. John's Ambulance	3,040	3,040	2,988
West Glamorgan Blind Welfare Association	2,132	2,132	2,096
Maintenance of Mechanics Institute (in lieu of grant aid to Antiquarians & Archives)	11,841	13,700	13,467
Dylan Thomas Prize Fund	-	-	-
One-off grants	1,200	6,433	7,063
Hardship Rate Relief	947	1,000	
Budget	<b>227,865</b>	<b>235,000</b>	<b>230,770</b>

A reserve of approx. £35,760 as at 31.3.11 is also available.

Details of grants approved in 2011/12 are as follows:-

	<b>£</b>
Christian Lewis Trust	250
Cambrian Educational Foundation for Deaf Children	200
	<hr/>
	450

### **Other New Grant Applications**

3.3 Please see Appendix 1.

### **RECOMMENDATION**

3.4 That the applications be considered.

### **REASON FOR PROPOSED DECISION**

3.5 In accordance with approved criteria.



## **List of Background Papers**

3.6 Letters of application.

## **Officer Contact**

3.7 Mr. D. W. Davies – Director of Finance & Corporate Services  
(Tel. 01639 763251 - email: [d.w.davies@neath-porttalbot.gov.uk](mailto:d.w.davies@neath-porttalbot.gov.uk))

## **COMPLIANCE STATEMENT**

### **MISCELLANEOUS GRANTS APPLICATIONS**

(a) **Implementation of Decision**

The decision is proposed for implementation after the 3 day call-in period.

(b) **Sustainability Appraisal**

Community Plan Impacts:

Economic Prosperity	Positive
Education and Lifelong Learning	Positive
Better Health and Well Being	Positive
Environment and Transport	No impact
<b>Crime and Disorder</b>	<b>No impact</b>

Other Impacts:

Welsh Language	No impact
Sustainable Development	No impact
Equalities	Positive
Social Inclusion	Positive

(c) **Consultation**

There has been no requirement under the Constitution for external consultation on this item.

**MISCELANEOUS GRANT APPLICATIONS**

<b>Applicant</b>	<b>Purpose</b>	<b>Amount Request /Cost of "Project"</b>	<b>Previous Support</b>	<b>Comments</b>
Bibles for Children Bath	To provide free Bibles for children	No amount specified	£100 granted in 2010	

