

**LICENSING (2003 ACT) SUB COMMITTEE**

**2<sup>nd</sup> August 2006**

**DIRECTORATE OF FINANCE AND CORPORATE SERVICES**

**ADDENDUM REPORT OF THE HEAD OF LEGAL SERVICES  
– C.A. JOHN**

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**PART 1 – Doc.Code: LICAS- 020806-REP-FS-CJ-U**

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<b>1. Licensing Act 2003 Premises Licence Applications</b>		
Ref.No.: 005192 Premises Name: Margam Country Park Premises Address: Margam, Port Talbot.SA13 1PJ	<b>2-8 Appendix 1 &amp; 2</b>	Margam

## **1.0. Application for a Premises Licence**

Ref.No.:	005192	Wards	Margam
		Affected:	
Premises Name:	Margam Country Park		
Premises Address:	Margam Country Park, Margam, Port Talbot, SA13 2TF		
Applicant Name:	Neath Port Talbot CBC		
Applicant Address:	Civic Centre, Port Talbot, SA13 1PJ		
DPS Name:	Mr Clive Kneath		
DPS Address:	West Lodge, Margam Park, Port Talbot, SA13 2TJ		
Application Date:	28/06/2006		

### **1.1. Licence Application**

The original application has been amended to take account of representations received from the Environmental Health Officer. The amended application is as follows:-

Supply of Alcohol:  
Monday to Sunday 10.00 - 23.00

Opening Hours - Standard Timings:  
Monday to Sunday 10.00 - 00.00

Plays:  
Monday to Sunday 10.00 23.30

Films - times as above

Indoor Sporting Events:  
Times as above

Boxing or Wrestling:  
Times as above

Live Music:  
Times as above

Recorded Music:

Times as above

Performance of Dance:

Times as above

Activity like Music/Dance:

Times as above

Facilities for Making Music:

Times as above

Facilities for Dancing:

Times as above

Facility like Music/Dance:

Times as above

Late Night Refreshment:

Monday to Sunday 23.00 - 23.30

## **1.2. Background Information**

The premises is known as Margam Country Park and comprises the various areas described below. For the purposes of this application, and as identified on the plan attached to this application, the premises specifically excludes the Orangery building, the main Margam Castle building, the cricket Club House and Twyn yr Hydd House.

### Orangery Gardens

Area comprises a historic core of Grade 1 and 2 listed buildings (not open to the public) situated within a formal garden setting. Facilities within the area include toilets, children's play village, exhibit rooms, roads and track ways, parking areas (Orangery function room suite is excluded from this application).

### Main Entrance Area

Area comprising main entrance car parks, overflow car parking fields, entrance kiosk, bird of prey aviaries, narrow gauge railway station, toilets.

(Cricket Club House is excluded from this application)

### Castle Lawns

Area comprising castle lawns, formal flower beds, visitor centre courtyards (park office, ancillary office, cafe kitchens, toilets, exhibition room), children's adventure play area, narrow gauge railway station, new pond, parkland.

(Main Margam Castle building is excluded from this application)

### East Lodge and Farm Trail Area

Area comprising East Lodge Entrance Gates, hard standing car park, toilet blocks, catering/information kiosk, farm buildings, log cabin, camping fields, farm trail fields with farm stock.

(Twyn yr Hydd House - Afan College of Excellence is excluded from this application)

### General Parkland

Area comprising Grade II listed open parkland landscape, tracks, roads, footpaths.

Various areas of the grassland are used for licensable activities which have marquees erected on site, either for the use of the activity itself or are incidental thereto, i.e. for the provision of refreshments. Some of the licensable activities require the erection of temporary stages in the marquee and/or in the open air. Specific details of the marquees and the stages will be submitted for each event as and when they are proposed to take place. Other structures which are required to be erected when licensable events take place are toilets (portaloos), catering outlets and/or bars in the form of marquees and/or vans and arena fencing.

## **1.3. Promotion of Licensing Objectives**

The following information has been provided by the applicant:

### General - all four licensing objectives:

All events will be managed by NPTCBC staff or jointly with event organisers in accordance with Council Policy.

Contracts with organisers will limit activities and timings to those agreed by the Council which will be no longer than those permitted under this licence.

A completed booking form accompanied by a detailed risk assessment and site plan will be required for all event applications.

Risk assessments will cover the prevention of crime and disorder, public safety, the prevention of public nuisance and the protection of children from harm.

Organisers of events will ensure that all equipment complies with current health and safety standards and any certificates required for such equipment are up to date and valid.

Event Organisers may be required to undertake a noise impact where necessary and develop an appropriate management strategy

Event organisers are to ensure that qualified first aid personnel are available on site.

Safety Advisory Group (SAG) meetings will be held on a regular basis.

All large events will be submitted to the SAG and any conditions agreed as a result of the group meeting will be implemented.

The Prevention of Crime & Disorder:

Full risk assessments will be carried out to determine any need for security or marshalling and the emergency services will be consulted a minimum of 28 days in advance on their requirements

Adequate stewarding within the event area must be provided at all times during the licensed event.

Alcohol supplies must be ancillary to another organised event eg cultural festival, concert etc

When alcohol is sold on the premises the following conditions will apply to all bars:-

- i) All bars will close no later than the finish time for the event
- ii) Bars will not be permitted to run price promotions such as happy hours all you can drink for £XX etc or any other promotions designed to encourage excessive drinking
- iii) Alcohol will not be sold or served in glass vessels or containers

iv) Hot food and drink will be available at all events where alcohol is served and at all times when alcohol is on sale

v) At least one personal licence holder shall be present on the premises during the whole time alcohol is sold.

Public Safety:

For large events risk assessment and public safety issues shall be included within the event management plan for each event. Any recommendations of the SAG will be implemented.

The event management plan is to incorporate the Margam Country Park Emergency Action Plan

Risk assessments will be required for all events and organisers will be required to provide adequate numbers of staff to control public safety

Adequate qualified first aid personnel must be present and emergency action plans must be agreed in advance for all events

All event organisers will be asked to provide confirmation of risk assessments for every aspect of their event and third party/public liability insurance with a minimum limit of indemnity of five million pounds (£5000 000) in respect of one act or occurrence or a series of acts or occurrences the number of claims unlimited

All health and safety requirements will be agreed with organisers and contractors prior to the event and contracts drawn up confirming the requirements. Regular checks will take place to ensure the requirements are being adhered to.

Details of marquees tented structures and temporary structures should be provided including emergency exits and signage, fire warning and fire fighting equipment.

Emergency exits and entrances to the event must be kept clear at all times and must be provided with clear visible signage.

Adequate medical and first aid cover and facilities appropriate to the licensed event must be provided.

The Prevention of Public Nuisance:

To ensure appropriate measures are taken to reduce any noise and vibration emissions that come from the premises

On any occasions when regulated entertainment is provided outside normal office hours a responsible person nominated by the licence holder shall be present on the premises for the duration of the entertainment and details of that person shall be prominently displayed at all public entrances to the park.

The Protection of Children from Harm:

A lost child procedure will be implemented for all events and modified as necessary

Persons who look under 21 will be asked for identification before they will be sold alcohol. Acceptable identification will be passport drivers licence or some other nationally recognised ID card

Unaccompanied children under the age of 16 will not be permitted to enter bar areas at events

No entertainment of services of an adult or sexual nature will be permitted

**1.4. Relevant Representations:**

**Responsible Authorities Representations**

Environmental Health

Appendix 1 – Withdrawn

**Interested Parties Representations**

Appendix 2 - Withdrawn

**1.5. Officer's Report**

As all representations have been withdrawn, members are obliged under the provisions of the Licensing Act 2003 to approve the application, but subject to the conditions agreed with the interested party.

**1.6. Recommendation**

That members approve the amended application.